



Accepting applications for:

Hourly Library Aide

Library Outreach Page/ Community & Access Services

Application deadline: Monday, April 21, 2025

Visit www.icgov.org/jobs to apply online

One hourly part-time position available

Hours: 15 hours per week, including some evening, weekend, and holiday hours

Wage: \$15.00 per hour

Job summary:

Under general supervision of the Community & Access Services Page Supervisor and Coordinator, inspects, checks in, fine sorts, shelves and pulls Library materials. Maintains the collection. Under immediate supervision, works on the Help Desk, ICPL Bookmobile, and at outreach events performing fundamental circulation, clerical, and customer service duties including checking out items, collecting fines, and assisting patrons. Assists with self-check. Serves in other Community and Access Services areas as assigned.

Minimum qualifications:

High school diploma or equivalent. Experience working in a library, customer service or related field required. Must pass criminal background check.

It is the policy of the City of Iowa City to afford equal employment opportunities for all employees and potential City employees.

Date posted: April 1, 2025

