



IOWA CITY PUBLIC LIBRARY

123 S. Linn St. • Iowa City, IA 52240
319-356-5200 • icpl.org

LIBRARY BOARD OF TRUSTEES

February 24, 2022

Iowa City Public Library

2nd Floor - Boardroom

Regular Meeting - 5:00 pm

Carol Kirsch - President

Tom Rocklin - Vice President

Derek Johnk - Secretary

Daniel Keranen

Noa Kim

Claire Matthews

Robin Paetzold

Hannah Shultz

Dan Stevenson

1. Call Meeting to Order.
2. Approval of February 24, 2022 Board Meeting Agenda.
3. Public Discussion.
4. Items to be Discussed.
 - A. Director's Evaluation Committee.
Comment: The Board will conduct the Director's evaluation in closed session and report when the open meeting resumes. Board action required.
 - B. Set FY23 Building Calendar.
Comment: This is a regularly scheduled agenda item. Board action required.
 - C. Appoint Nominating Committee.
Comment: This is a regularly scheduled agenda item. Board action required.
 - D. Review and Adopt Letter in Support of Intellectual Freedom.
Comment: A draft of the letter will be distributed and available. Board action required.
 - E. Policy Review: 801: Circulation and Library Card Policy.
Comment: This is a special review to modify policy 801 to remove fines as a permanent measure. Board action required.

5. Staff Reports.

- A. Director's Report.
- B. Departmental Reports: Children's Services, Collection Services, IT.
- C. Development Office Report.
- D. Miscellaneous.

6. President's Report.

7. Announcements from Members.

8. Committee Reports.

- A. ICPLFF Board Report.

9. Communications.

10. Consent Agenda.

- A. Approve Minutes of Library Board of Trustees January 27, 2022 Regular Meeting.
- B. Approve Disbursements for January, 2022.

11. Set Agenda Order for March Meeting.

12. Adjournment.

Iowa City Public Library – Board of Trustee Meetings Agenda Items and Order Schedule FY22		
FEBRUARY 24 2022	MARCH 24 2022	APRIL 28 2022
<p>Director’s Evaluation</p> <p>Set FY23 Building Calendar</p> <p>Appoint Nominating Committee</p> <p>Review and Adopt Letter in Support of Intellectual Freedom</p> <p>Policy Review: 801: Circulation and Library Card Policy</p> <p>Departmental Reports: CH, CS, IT</p> <p>Committee Reports: ICPLFF Board</p> <p>Special Events: One Book Two Book 2/26 & 2/27</p>	<p>Policy Review: 505 Volunteer Policy (CAS)</p> <p>Policy Review: 814 Library Copyright Policy (AS)</p> <p>Departmental Reports: AS, CAS</p> <p>Special Events: Local Libraries LIT: R.O. Kwon 3/3 Wine Tasting at Hy-Vee 3/4</p>	<p>Strategic Planning Update</p> <p>3rd Quarter Goals/Statistics Financials – Review</p> <p>Departmental Reports: CH, CS, IT</p> <p>Committee Reports: ICPLFF Board</p> <p>Special Events: Trivia with Chris 4/5 Eat Out to Read at Blackstone 4/27 Volunteer Appreciation 4/27</p>
MAY 26 2022	JUNE 23 2022	JULY 28 2022
<p>Appoint Bylaws Committee</p> <p>Policy Review: 806 Meeting Room and Lobby Use</p> <p>Departmental Reports: AS, CAS</p> <p>Special Events: ICPLFF Corporate Annual Meeting 5/26</p>	<p>Departmental Reports: CH, CS, IT</p> <p>Committee Reports: ICPLFF Board</p>	<p>Strategic Planning Update & Reporting Discussion</p> <p>Adopt NOBU Budget</p> <p>MOA – ICPLFF/ICPL</p> <p>Departmental Reports: AS, CAS</p> <p>Policy Review: 101 Bylaws (BOT/AD)</p>
AUGUST 25 2022	SEPTEMBER 22 2022	OCTOBER 27 2022
<p>4th Quarter/Annual Statistics Financials - Review</p> <p>Departmental Reports: CH, CLS, IT</p> <p>Form Committee - Finance</p> <p>Special Events: SRP</p>	<p>FY Budget Prep Discussion</p> <p>Policy Review: 401 Finance Policy (AD)</p> <p>Policy Review: 801 Circulation and Library Card Policy (CAS)</p> <p>Departmental Reports: AS, CAS</p>	<p>1st Quarter Statistics and Financials - Review</p> <p>Departmental Reports: CH, CLS, IT</p> <p>Special Events: Homecoming Parade https://www.icpl.org/calendar</p>

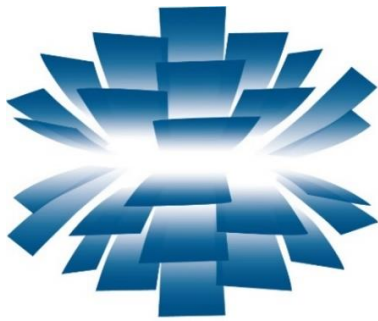


February 24, 2022

NOTICE OF ICPL BOARD OF TRUSTEES
EXECUTIVE SESSION

AGENDA

1. Consider request by Elsworth Carman for closed session for the purpose of personnel evaluation.



IOWA CITY PUBLIC LIBRARY

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DIRECTOR Elsworth Carman • PHONE 319-356-5200 • FAX 319-356-5494 • icpl.org

To: Iowa City Public Library Board of Trustees

From: Anne Mangano, Collection Services Coordinator

Date: February 24, 2022

Re: FY23 Building Calendar

Attached is the proposed FY23 Downtown Building Calendar. The calendar is developed in consultation with the Hours of Service policy (812), the City of Iowa City holiday calendar, the AFSCME contract, and precedent set in previous building calendars. We are closed for New Year's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, and Christmas Day. We have reduced hours for Martin Luther King Jr. Day, Juneteenth, Veteran's Day, and the day after Thanksgiving.

Since Christmas and New Year's Day fall on a Sunday, we are proposing the following:

Christmas Eve: We recommend open hours from 10 a.m. to 2 p.m. Our policy calls for closing at 4 p.m. on Christmas Eve, but this year the day falls on a Saturday making it difficult to fill shifts for Saturday staffing. Many staff members choose to work half-days on Saturdays so we normally have two Saturday shifts, one ending at 2 p.m., one ending at 6 p.m. Closing at 2 p.m. allows us to staff for a single shift and avoids a second two-hour shift.

Christmas Day Observed: For the Christmas holiday, we recommend also closing on Sunday, December 26th.

Floating Holiday: According to the AFSCME contract and our Hours of Service policy, an additional day near Christmas is also granted as a holiday. The City has designated this day on Friday, December 23rd for the City of Iowa City. We recommend aligning with the City and having the library open 10 a.m.-6 p.m. with holiday staffing.

New Year's Day Observed: We propose that we are open on Monday, January 2nd with holiday staffing (10 a.m. to 6 p.m.).

This building calendar was reviewed by the management team.

Staff Recommendations: Adopt calendar as proposed.

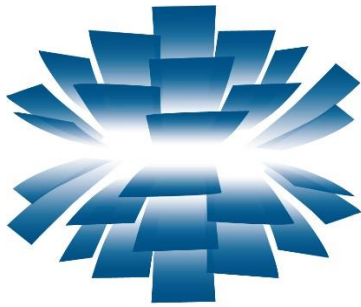
Action Required: Review calendar and adopt.



FY23 Downtown Building Calendar
July 1, 2022 through June 30, 2023

Day	Date	Description	Hours	Staffing
Monday	July 4	Independence Day	Closed	Remote Drop Only
Monday	September 5	Labor Day	Closed	Remote Drop Only
Friday	November 11	Veterans Day	Open 10-6	Holiday Staffing
Wednesday	November 23	Thanksgiving Eve	Open 10-5	Regular Staffing
Thursday	November 24	Thanksgiving	Closed	Remote Drop Only
Friday	November 25	City Holiday	Open 10-6	Holiday Staffing
Friday	December 9	Inservice Day	Closed	All Staff Attend
Friday	December 23	Designated Holiday	Open 10-6	Holiday Staffing
Saturday	December 24	Christmas Eve (Weekend)	Open 10-2	Weekend Staffing
Sunday	December 25	Christmas Day	Closed	Remote Drop Only
Monday	December 26	Christmas Day Observed	Closed	Remote Drop Only
Saturday	December 31	New Year's Eve	Open 10-5	Weekend Staffing
2023				
Sunday	January 1	New Year's Day	Closed	Remote Drop Only
Monday	January 2	New Year's Day Observed	Open 10-6	Holiday Staffing
Monday	January 16	MLK Day	Open 10-6	Holiday Staffing
Monday	May 29	Memorial Day	Closed	Remote Drop Only
Monday	June 19	Juneteenth	Open 10-6	Holiday Staffing

The Bookmobile calendar is posted at least three times a year and roughly coincides with the school year: summer, fall semester, and spring semester.



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DIRECTOR Elsworth Carman • PHONE 319-356-5200 • FAX 319-356-5494 • icpl.org

To: Library Board
From: Elsworth Carman
Date: February 24, 2022
Re: Policy Review 801: Circulation and Library Card Policy

*The day we opened the building lobby for materials pick-up, I spoke to a patron who was leaving with an armful of books. She shared that she was glad we had suspended fines on adult materials, saying it reduced her stress about extra trips into the community. I told her we planned to continue extending the period of fine free at least until there were no public health guidelines about restricting travel due to COVID. She responded **“You won’t go back to fines. I know ICPL, and you guys always do the right thing.”***

Reviewing Policy 801 in anticipation of your vote on the future of fines at ICPL represents the marriage of stakeholder input, evaluation of current fines and fees practices, continued work toward social justice and equity, and the commitment to be the best library for our community.

We got here in an unexpected way, and are presenting an atypical set of facts to support the Board in this vote, but that should not detract from the celebratory nature of this moment.

Going fine free for all collections will reduce barriers to library use at a time when access to a full suite of services is critical. It is thrilling to think about our community being able to come back to the library and fully use our offerings after being afraid or embarrassed to use these resources due to a fine and/or block on their library card.

The financial impact of this change is difficult to pinpoint, since we have been operating with a temporary fine free model for a significant length of time. Using pre- and early-COVID numbers, we estimate the loss of fine revenue to be approximately \$50,000 for FY23.

We are grateful to our City of Iowa City stakeholders for supporting us in exploring the impacts of expanding our fine free model and for understanding how the transition will complement our ongoing shared community initiatives. From City of Iowa City Administration including going fine free as a recommendation for the FY23 budget to the City Councilors support at the budget session in January, we are thankful to work in a community that understand and supports the Library’s vision.

We are also thankful for the input from our patrons, which has consistently let us know that the removal of fines from the beginning of the COVID pandemic has been a positive thing for our users. Expanding our fine free model to include all collections feels like the next step in our work—like doing the right thing—and I look forward to your discussion about the details of this change.

801 Circulation and Library Card Policy Memo

Proposal: A staff review and recommendation for eliminating overdue fines on all Iowa City Public Library collections.

Issues: The Circulation and Library Card Policy provides guidelines for who may have a Library card, privileges associated with each Library card category, and when privileges may be suspended.

This policy also establishes guidelines for replacement fees of lost and damaged materials as well as methods applied for the recovery of unreturned materials. The staff review committee has recommended policy changes to:

- continue the City of Iowa City's Equity Toolkit initiatives and work
- expand the equitable and socially responsible outcomes brought about by removing fines on Children's and Teen collections in 2019 and suspending late fees during the COVID-19 pandemic
- extend the library's strategic framework to meet community needs and apply public librarianship trends as applicable for those served by Iowa City Public Library.

Participation in the City of Iowa City's Equity Toolkit initiative helped staff identify and address barriers to Library use. This initiative was part of the City of Iowa City's Strategic Plan to "foster a more inclusive, just, and sustainable Iowa City." The toolkit process continues to guide the review and evaluation of City programs, services, and policies with the goal of advancing social justice and racial equity initiatives.

As the Committee reviewed the Circulation and Library Card Policy, local and national trends were monitored as well as circulation impact related to overdue fines. In January 2019, the American Library Association Council approved a resolution advocating for libraries to eliminate "monetary fines as a form of social inequity." Their resolution,

1. adds a statement to the ALA Policy Manual that establishes "The American Library Association asserts that imposition of monetary library fines creates a barrier to the provision of library and information services.";
2. urges libraries to scrutinize their practices of imposing fines on library patrons and actively move toward eliminating them; and
3. urges governing bodies of libraries to strengthen funding support for libraries so that they are not dependent on monetary fines as a necessary source of revenue.

Locally, the Committee has monitored other libraries addressing equity issues related to overdue fines. North Liberty Public Library, Cedar Rapids Public Library, Hiawatha Public Library, Marion Public Library, Mediapolis Public Library, Grimes Public Library, Carnegie-Stout Public Library, Waterloo Public Library, and Cedar Falls Public Library have recently transitioned to the fine free model of service.

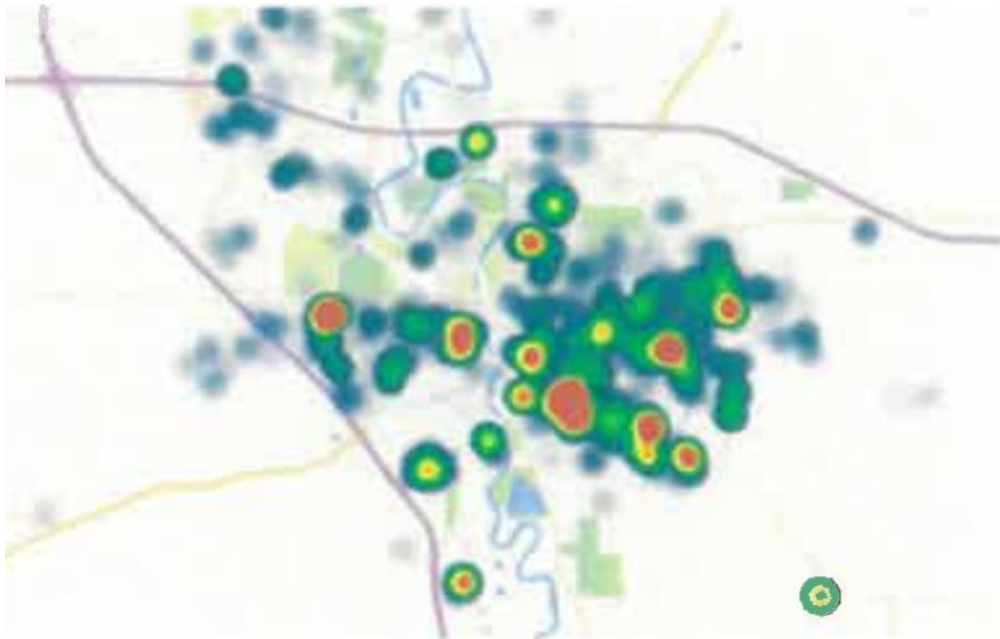
Nationally, many public libraries have stopped charging overdue fines on all materials. They include Denver (CO), District of Columbia, Chicago and Oak Park (IL), Minneapolis and St. Paul (MN), Nashville (TN), Miami-Dade (FL), Salt Lake City (UT), Cuyahoga County (OH), Santa Monica (CA), Pulaski County (VA), Maple Lake (MN), Swampscott (MA), Kearny and Hoboken (NJ), Dallas, Denton, and Fort Worth (TX).

Some public libraries have been fine-free for decades. The Irving Public Library (TX) eliminated fines in the 1980s and haven't experienced issues with its late policy according to their senior library services manager, Ben Toon. In 1984, a published study by Hansel and Burgin, "Library Overdues: Analysis, Strategies, and Solutions to the Problem" showed that the mean overdue rates for libraries

with and without fines were 13.91% and 14.21% respectively. A 2017 study by the Colorado State Library “Removing Barriers to Access: Eliminating Library Fines and Fees on Children’s Materials” found that late fines don’t affect return rates. It also suggested that fines discourage disadvantaged families from using the library.

In 2019, San Diego Public Library determined that it spent \$1.2 million per year in collecting \$600,000 in fines which was sufficient evidence that fine collection cost their library and City money. San Diego eliminated their fine free policy upon that discovery.

The Equity Toolkit Committee reviewing Library fines asked, “Are any populations adversely affected and/or denied library services due to fines?” As part of that work, the Committee researched Iowa City demographics and gathered data. This work resulted in the conclusion that fines create barriers to Library access for many people in the community.

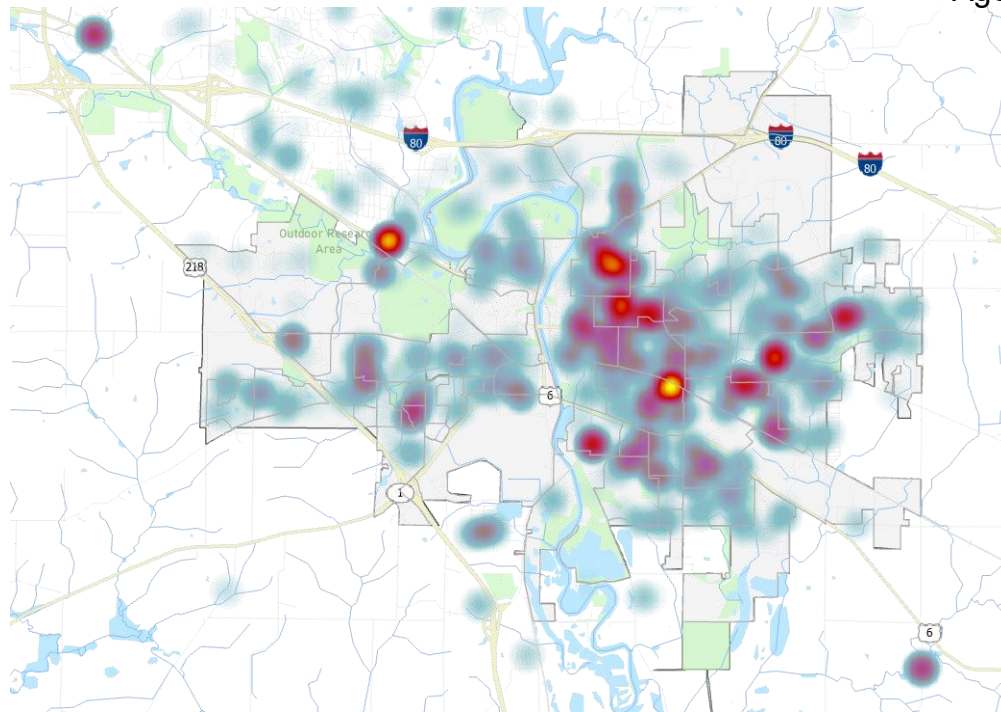


2019 heatmap of ICPL accounts blocked due to late and/or lost materials.

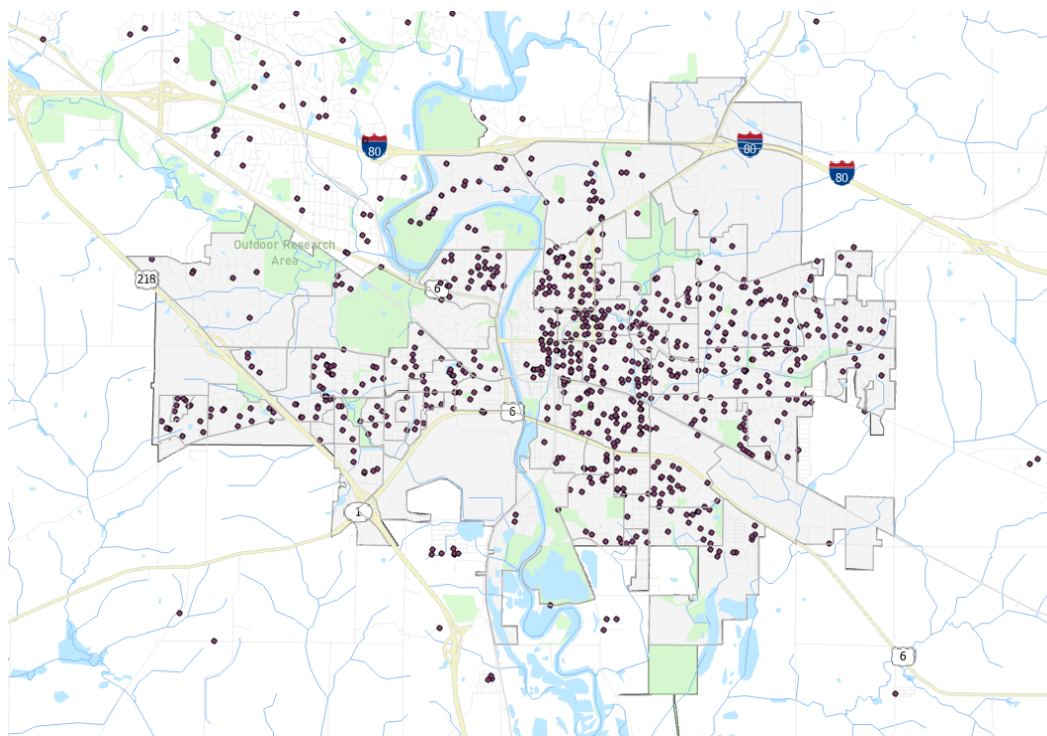
When removing fines on Children’s and Teens materials, one of the strongest indications of Library fines adversely affecting access and use for the Library was a heat map of Library accounts blocked due to fines. Patrons may not check out materials when fines exceed \$10 on their account. Heat signatures indicated a significant overlap in community areas facing poverty and/or impeded access to housing, childcare, food, transportation, health care, and utilities.

As late fees have been suspended through the duration of the global pandemic, duplicate data and mapping cannot be created. However, by developing a map which tracked overdue notifications for items with 7-day loan periods, items with 21-day loan periods, and items with 56-day loan periods, the Committee can observe a broader distribution of overdue notifications and bills. This change suggests that fine removal has leveled the playing field of access in the community.

Heat signatures show reduced overdue notifications and bills in the southeast area of Iowa City. It should be noted that the GIS (Geographic Information System) software was updated between data collection periods. The graphic depiction of information was changed during that update. Additionally, observable differences in data are not significant but rather indicative of broader distribution.



The distribution points show how overdue notifications and bills are more evenly representative throughout the community in the north and west in comparison to 2019 data.



While the following recommendations catenate the removal of fines for Children’s and Teens materials to the ongoing work to dismantle inequity and societal disparity, they also outline a significant change in library services for our community and staff. We will continue to inform our recommendations through evidence-based processes. The ultimate goal of this work has been to increase accessibility to the ICPL collection without notably impacting circulation periods or the amount of materials which are overdue. Staff will provide routine updates and further

recommendations as needed for established practices which maintain strong circulation periods and support the retrieval of unreturned materials.

Staff Recommendations:

801.0	Remove the words “fines” and “overdue” from the description of the Circulation and Library Card policy.
801.1 b	Remove the word “fine”.
801.16	Remove the word “Fines” from the Special Cards category.
801.2	Remove the line which provides language about overdue fines and their temporary suspension - until June 30, 2022. Update the subsequent categorical numbers in the policy to reflect the removal of this line.
801.21	Categorial update: 801.22 changes to 801.21 and so forth.
801.22 a	Replace the word “fines” with “fees”.
801.22 b	Replace the word “fines” with “fees”.
801.22 c	Remove “long overdue”. Add “or damaged”.
801.25	Remove the word “Fines” from the Replacement Fees for Special Cards category.
801.25 a	Remove this line which provides language about fines for Special Cards.
801.27	Remove the word “fines”.

Action Required: Review and adopt as amended.

Prepared by: Sam Helmick, Community and Access Services Coordinator, February 4, 2022

Review Committee: Todd Brown, Becky Dannenberg, Mac Edwards, Tom Jordan, Heidi Kutcha, Brent Palmer, Larry Parks, and Shawna Riggins

CITY OF IOWA CITY
UNESCO CITY OF LITERATURE

Equity Impact Review Tool

THE ROLE OF LOCAL GOVERNMENT

Historically, government has played a role in creating and maintaining racial inequity. With the advent of the civil rights movement, government began to take on a new identity.

However, despite progress in addressing explicit discrimination, racial inequities continue to be deep, pervasive and persistent across the country. Racial inequities exist across all indicators for success, including in education, criminal justice, jobs, housing, public infrastructure, and health, regardless of region. Clearly, addressing individual acts of discrimination is not sufficient.

A focus on racial equity in local government is critically important to getting to different outcomes in our communities. The goal must be beyond closing the gap; we must establish appropriate benchmarks that lift up all populations while paying close attention to those often excluded. Advancing equity moves us beyond just focusing on disparities. Deeply racialized systems are costly and depress outcomes and life chances for all groups. A focus on racial equity means strategies are targeted based on the needs of a particular group, but there are improvements for all groups. Systems that are failing communities of color are actually failing all of us. Racial equity increases our collective success *and* is cost effective.

Local government has the ability to implement policy change at multiple levels and across multiple sectors to drive larger systemic change. For example, many local jurisdictions have worked to reduce recidivism and racial inequity by implementing “ban the box” legislation for use of criminal background checks in employment decisions. This has led to adoption of this policy by the state of Minnesota, and as a result, a major corporation headquartered in Minneapolis, Target, changed their policy not only at the state level but nationally.

OPPORTUNITIES FOR GOVERNMENT

Lessons learned can help to inform our collective work on equity, including the following:

- **Analysis:** Jurisdictions need to use a racial equity framework that clearly articulates the differences between individual, institutional, and structural racism, as well as implicit and explicit bias.
- **Capacity:** Jurisdictions need to be committed to the breadth and depth of institutional transformation so that impacts are sustainable. While the leadership of elected officials is critical, changes take place on the ground, and infrastructure that creates racial equity experts and teams throughout local government is necessary.
- **Tools:** Racial inequities are not random; they have been created and sustained over time. These inequities will not disappear on their own. Tools must be used to change the policies, programs, and practices that are perpetuating inequities.
- **Data and metrics:** Measurement must take place at two levels – first, to measure the success of specific programmatic and policy changes, and second, to develop baselines, set goals, and measure progress towards goals. Use of data in this manner is necessary for accountability.
- **Partnering:** The work of local government on racial equity is necessary, but it is not sufficient. To achieve racial equity in the community, local government must be working in partnership with community and other institutions to achieve meaningful results.
- **Urgency:** While there is often a belief that change is hard and takes time, we have seen repeatedly that when change is a priority and urgency is felt, change is embraced and can take place quickly. Collectively, we must create greater urgency and public will to achieve racial equity.

Racial Equity: The Responsibility and Opportunity for Local Governments by Julie Nelson, 2014. Julie Nelson is the, Senior Vice-President, Race Forward / Center for Social Inclusion Director, Government Alliance on Race and Equity Senior Fellow, Haas Institute for a Fair and Inclusive Society, University of California, Berkeley.

Equity Impact Review Toolkit

This tool, which consists of 3 Stages, will offer a systematic way of gathering information to inform planning and decision-making about public policies, services and programs which impact equity in Iowa City. The 3 Stages are as follows:

Stage I What is the impact of the proposal on determinants of equity?

The aim of the first stage is to determine whether the proposal will have an impact on equity or not.

Stage II Assessment: Who is affected?

This stage identifies who is likely to be affected by the proposal.

Stage III Impact review: Opportunities for action.

The third stage involves identifying the impacts of the proposal from an equity perspective. The goal is to develop a list of likely impacts and actions to ensure that negative impacts are mitigated and positive impacts are enhanced.

The Equity Impact Review (EIR) tool is both a process and a tool to identify, evaluate, and communicate the potential impact - both positive and negative - of a policy or program on equity. Prior to beginning the process, City staff should be familiar with relevant definitions and proper language and terms.

"Equity" means all people have full and equal access to opportunities that enable them to attain their full potential. Equity differs from equality in that the latter gives each person the same thing to achieve fairness, whereas equity gives each person what they need to achieve fairness.

Relevant definitions include:

Bias, attitudes or preferences that affect our understanding, actions, and decisions.

Community, a group of people living in the same place or having a particular characteristic in common.

Culture, the embodiment of an individual's identity, way of life, shared history, practices, experiences and world view.

Determinants of equity, the social, economic, geographic, political and physical environment conditions in which people are born, grow, live, work and age that lead to the creation of a fair and just society. Access to the determinants of equity is necessary to have equity for all people regardless of race, class, gender or language spoken. Inequities are created when barriers exist that prevent individuals and communities from accessing these conditions and reaching their full potential.

Diversity, variation in groups based on any attribute people use to tell themselves that another person is different.

Equity, the proactive reinforcement of policies, practices, attitudes and actions that produce equitable power, access, opportunities, treatment, impacts and outcomes for all.

Language, how we identify persons is another important factor to consider when discussing equity. Words are powerful and any language used should be conscious of this fact and respectful.

For example, using:

- Resident instead of citizen.
- Racially diverse groups, persons from historically underrepresented groups, persons of color, or racial, ethnic, and religious minorities instead of just minorities or diversity.
- Persons with disabilities instead of disabled.
- People living in poverty instead of poor people.
- People who are homeless instead of homeless people.
- Young people versus youth.
- LGBTQ people instead of gays or lesbians.

Special population, a term that is generally used to refer to a disadvantaged group. Depending on the context it may encompass single parents, race/ethnicity, income levels, limited English proficiency, medically vulnerable children, individuals who are homeless, and others.

Stage I: Selecting a policy, procedure, program or service.

To be effective, a policy, procedure, program or service should impact a determinant(s) of equity?

Department and/or division:

What is the policy, procedure, program or service?

A. Describe the proposal (include objectives and general geographic area of focus):

.

B. Why is this being selected to evaluate?

C. What are the intended outcomes?

Stage I: Highlight or check the determinant(s) of equity that may be affected by the proposal.

If the proposal does not have any possible effect on a determinant of equity, another policy, procedure, program or service should be selected.

- Equity in City practices** that eliminates all forms of discrimination in city activities in order to provide fair treatment for all employees, contractors, clients, community partners, residents and others who interact with the City;
- Jobs** that provide all residents with the knowledge and skills to compete in a diverse workforce and with the ability to make sufficient income for the purchase of basic necessities to support them and their families;
- Community economic development** that supports local ownership of assets, including homes and businesses, and assures fair access for all to business development and retention opportunities;
- Housing** for all people that is safe, affordable, high quality and healthy;
- Education** that is high quality and culturally appropriate and allows each student to reach his or her full learning and career potential;
- Early childhood development** that supports nurturing relationships, high-quality affordable child care and early learning opportunities that promote optimal early childhood development and school readiness for all children;
- Healthy built and natural environments** for all people that includes mixes of land use that support: jobs, housing, amenities and services; trees and forest canopy; clean air, water, soil and sediment;
- Community and public safety** that includes services such as fire, police, emergency medical services and code enforcement that are responsive to all residents so that everyone feels safe to live, work and play in any neighborhood;
- A law and justice system** that provides equitable access and fair treatment for all;
- Neighborhoods that support all communities** and individuals through strong social networks, trust among neighbors and the ability to work together to achieve common goals that improve the quality of life for everyone in the neighborhood;
- Transportation** that provides everyone with safe, efficient, affordable, convenient and reliable mobility options including public transit, walking, carpooling and biking.
- Food systems** that support local food production and provide access to affordable, healthy, and culturally appropriate foods for all people;
- Parks and natural resources** that provide access for all people to safe, clean and quality outdoor spaces, facilities and activities that appeal to the interests of all communities; and
- Health and human services** that are high quality, affordable and culturally appropriate and support the optimal well-being of all people;

Proceed to Stage II

Stage II: Equity Assessment.

This stage identifies who is likely to be affected by the proposal by using data to identify the population group(s) that may experience a differential impact. At the end of this stage, you will be able to identify which communities will benefit and which communities are burdened. For example, are the impacts disproportionately greater for communities of color, communities that are low income, or limited English proficiency? Detailed descriptions using maps, charts, tables, or graphs work best for this assessment.

Some of the following resources may assist in determining who may be impacted.

- Iowa City Census data;
- Geographic Information System Mapping Technology;
- Department or division specific data;
- Data on consumers of services;
- Data on community partners or contractors who provide services (they may also be a source of data);
- Surveying community members;
- Relevant research or literature.

Highlight or check the type of proposal:

- | | |
|---|--------------------------------------|
| <input type="checkbox"/> A city-wide proposal | <i>If yes: Go to S.II.A.1</i> |
| <input type="checkbox"/> A proposal focused on a specific geographic area | <i>If yes: Go to S.II.A.2</i> |
| <input type="checkbox"/> A capital project | <i>If yes: Go to S.II.A.3</i> |
| <input type="checkbox"/> A proposal focused on a special population | <i>If yes: Go to S.II.A.4</i> |
| <input type="checkbox"/> An internal city proposal | <i>If yes: Go to S.II.A.5</i> |

Stage II – A. Who is Affected?

S.II.A.1. IF CITY-WIDE PROPOSALS: identify population characteristics and maps relevant to the population most directly affected (attach maps or other data as necessary).

[When S.II.A.1 is complete, proceed to S.II.B.1]

S.II.A.2. IF SPECIFIC GEOGRAPHIC REGION(S): identify the demographics of the area, particularly by race/ethnicity, income level and limited English proficiency (attach maps or other data as necessary).

[When S.II.A.1 is complete, proceed to S.II.B.2]

S.II.A.3. IF CAPITAL PROJECT: identify both population characteristics and maps relevant to the entire City, as well as geographic areas or specific populations that are specifically targeted in this proposal (attach maps or other data as necessary).

[When S.II.A.3 is complete, proceed to S.II.B.3]

S.II.A.4. IF SPECIAL POPULATION(S) (not defined geographically): identify the demographics of the population, particularly by race/ethnicity, income level and limited English proficiency (attach maps or other data as necessary).

[When S.II.A.4 is complete, proceed to S.II.B.1]

S.II.A.5. IF INTERNAL CITY PROPOSAL: identify the demographics of the department, division, or area of focus for the proposal, particularly by race/ethnicity and income level as the data is available.

[When S.II.A.4 is complete, proceed to S.II.B.1]

Stage II - B. Analysis.

Using the assessment information above, review and interpret your findings to determine which population group(s) will benefit and which will not. (These are the groups identified above in responses to SII.A.1, 2, 3, or 4). Any research, data, analysis and community feedback would be placed here.

S.II.B.1. Please list race/ethnicity and low-income groups positively or negatively affected by the proposal.

S.II.B.2. If the proposal is not city-wide, provide information for why you selected this geographic area instead of other areas of the City where the impact on low-income communities, communities of color, and LEP communities may be equal or greater.

S.II.B.3. For capital projects, will this project have a negative or positive impact on the surrounding community or increase the current burdens to that community? (YES or NO) If yes, please describe.

Proceed to Stage III

Stage III: Actions to mitigate/enhance negative/positive impact.

This stage involves identifying the impacts of the proposal from an equity perspective. The goal is to develop a list of likely impacts and actions to ensure that negative impacts are mitigated and positive impacts are enhanced.

Complete Column 1 of the Stage III.A Worksheet by using the responses listed in Stage II.B.1, B.2, or B.3.

STAGE III.A. WORKSHEET

(1) Population(s) Affected Disproportionately <small>(populations from S.II.B.1 list)</small>	(2) Describe Potential Positive Impact (Beneficial)	(3) Describe Potential Negative Impact (Adverse)	(4) Actions to enhance positive or mitigate negative/other comments <small>(these responses also complete the first column of S.III.B worksheet)</small>

Proceed to Stage III.B

Columns 2 and 3 are a detailed discussion of the positive and negative impacts of the proposal on the identified population by groups, for example, race/ethnicity, or income and limited English speakers. In Column 4, describe any recommendations or actions which arise from your discussions about impact.

These might include:

- Ways in which the program/policy could be modified to enhance positive impacts, to reduce negative impacts for identified population groups;
- Ways in which benefits of modifying program/policy to remove differential impacts outweigh the costs or disadvantages of doing so;
- Ways in which existing partnerships could be strengthened to benefit the most affected.

Stage III.A. WORKSHEET

<p>(1) Population(s) Affected Disproportionately (populations from S.II.B.1 list)</p>	<p>(2) Describe Potential Positive Impact (Beneficial)</p>	<p>(3) Describe Potential Negative Impact (Adverse)</p>	<p>(4) Actions to enhance positive or mitigate negative/other comments (these responses also complete the first column of S.III.B worksheet)</p>

Proceed to Stage III.B

Stage III.B: Prioritization of Actions.

In this stage, participants are encouraged to prioritize or rank the actions based on the likelihood to impact equity. It may prove impossible to consider all potential impacts and identified actions.

For each of the actions the following should be considered:

- The costs of the action;
- Is the impact on equity high or low;
- What needs to happen to increase the feasibility of the action;
- What other resources are needed;
- Who will implement the action;
- The timing of the actions.

Proceed to Stage III.C

Stage III.C: Recommendation(s) and Rationale.

The goal of Stage III.C is to propose a set of recommendations for modifying the proposal. When modifications are not possible, the option of not proceeding with the proposal needs to be addressed. Occasionally, it is possible to find a single, clear solution which will provide the optimum impact. However, in most cases a series of options will be defined and presented. Recommendations should be prioritized as appropriate.

S.III.C.1. Based on your review of actions in Stage III.B, please list your recommendations for the policy/program and why you chose them. Please describe the next steps for implementation.

S.III.C.2. Who participated in the equity impact review process?

S.IV.C.3. Is the recommendation realistic, adequately funded, with mechanisms to ensure successful implementation? Are there provisions to ensure ongoing data collection, public reporting, and community participation?

S.V.C.4. What are the success indicators and progress benchmarks?

Additional information for this toolkit was taken from the Diversity and Inclusion Toolkit produced by the Better Bridges Institute.

801: CIRCULATION and LIBRARY CARD POLICY

See also related policies: Collection Development (601) and Confidentiality and Privacy (802).

See also Iowa Code: Chapter 613.16 (Parental Responsibility of Actions of Children) and Chapter 714.5 (Theft of Library Materials and Equipment).

801.0 The purpose of the Circulation Policy is to establish who may obtain a library card at the Iowa City Public Library, privileges associated with different types of cards, and conditions under which those privileges may be suspended. A valid library card provides library users with circulation services which may include, depending upon type of library card, borrowing materials and equipment, placing holds, or requesting interlibrary loan service, and allows inhouse and remote electronic access to information resources. The Circulation and Library Card Policy establishes ~~finer fees~~ and replacement ~~fees costs~~ for ~~overdue~~, lost or damaged materials, and other circulation services.

801.1 Library Cards General Information: These policies apply to all types of cardholders:

- a. Individuals of all ages may apply for a library card with proper identification and proof of residence. (See Sections 801.12-801.19 for specific card categories.) Staff may allow two checked-out items (no equipment) if proof of residence is not shown at time of application; address verification must be shown before further use of the card is allowed.
- b. Cardholders are responsible for all materials checked out on the card and for payment of ~~finer and~~ replacement fees assigned to the card, except as noted.
- c. The Library Director may refuse or restrict a library card if a pattern of abuse is established.
- d. Cardholders are responsible for notifying the library promptly if a card is lost or stolen. (See Section 801.22 for cardholder liability.)
- e. Library cards expire regularly to confirm address and other contact information.
- f. Access to Library materials will not be restricted based on age except in the case of circulating equipment with replacement value over \$250, which will require parental permission for checkout to patrons under age 18. Access to specific collections may be restricted for the Student AIM cards based on the Memorandum of Agreement with the participating school districts and public libraries.
- g. Cardholders are limited to one library card account with the exception of students who are issued Student AIM Cards. Privileges for use are set according to the library card presented for checkout and services. With the permission of their parent/guardian, students with Student AIM cards may also apply for a Resident or Open Access card.

801.12 Resident Cards: Resident cards are issued to residents and property owners of Iowa City and contract areas. Cardholders are limited to 75 checked-out items.

801.13 Open Access: Open Access cards are issued to residents of areas with libraries participating in the State Library of Iowa's Open Access program, in accordance with the statewide Open Access agreement. Some services are limited.

801.14 Temporary Cards: Temporary cards are issued to persons who will be living in our service area from one to eight weeks, and to those living in temporary housing. Some services are limited.

801.15 Institutional Cards: Institutional cards are issued to institutions and businesses located in Iowa City, contract areas, and Johnson County communities with libraries participating in the Open Access program. Institutional cards are limited to 100 checked-out items.

801.16 Special Cards: (See Section 801.25 and 801.26 for ~~finer and~~ replacement fee information.)

a. Borrowers who qualify for Resident Cards may apply for At Home service and will be assigned an At Home card.

b. Special cards are available for institutions with ICPL outreach collections.

c. Special cards are assigned to libraries participating in interlibrary loan.

d. Special cards are assigned to inmates at the Johnson County Jail who request services from the Library. Services may be limited to comply with an agreement for service with the Johnson County Sheriff's Office.

801.17 Self-Registration Cards: Patrons who apply online shall verify their registration with identification and proof of address to obtain a library card with regular privileges (see 801.12-14). Self-registered cards permit limited access to online resources and the physical collection as applicable to the service model in place at the Library and the landscape analysis of community health. Self-Registration access is regulated in context with the current Library service model available and the Library mission to provide robust access to materials.

801.18 Computer Use Only Cards: Issued to patrons who are unable to confirm a local address. Services are limited to internet computers and in-house use of equipment valued at less than \$100.

801.19 Student AIM Cards: Issued to all students grades K-12 enrolled in the Iowa City Community School District and other participating school districts. Services may be limited based on the Memorandum of Agreement with the participating school districts and public libraries. Student AIM (Access to Information and Materials) Cards have circulation limits based

on the Memorandum of Agreement with the participating school districts and public libraries. The Student AIM Card will have limited borrowing privileges of physical materials at each of the three (3) Public Library locations and will be limited to three (3) books and/or audio books at each, which must be returned before additional books will be allowed to be checked out.

801.2 ~~Fines and~~ Replacement Fees

~~801.21 Fines are temporarily suspended until June 30, 2022.~~

801.21 Lost or Damaged Materials

- a. The full replacement or repair cost for a lost or damaged item is charged to the borrower to whom the item was checked out at the time that it was lost or damaged.
- b. Borrowers are responsible for materials which were checked out on lost or stolen cards prior to notification to the library of the card's loss. A borrower's liability for such materials is limited to \$50.00.
- c. The replacement cost of the item includes the Library's purchase price plus a processing fee. The Library uses vendors that offer processing and other related services to acquire materials, including replacements.
- d. Replacement or repair costs up to \$100 may be waived in full or part on a case-by-case basis by permanent staff. Higher amounts may be waived in full or part by the Community & Access Services Coordinator or Customer Services Assistant, on a case-by-case basis.
- e. Replacement or repair costs will not be charged for students using Student AIM Cards.

801.22 Suspension of Circulation and Remote Access Privileges

- a. Individual cards: Circulation and some remote access privileges are suspended for cardholders owing the library \$10.00 or more in ~~fines fees~~ or for materials not returned and billed.
- b. Institutional cards: Circulation and some remote access privileges are suspended for cardholders owing the library \$20.00 or more in ~~fines fees or~~ for materials not returned and billed.
- c. Interlibrary loan institutions: Service may be denied to those libraries which habitually are late in returning materials or fail to pay bills of \$25.00 or more for ~~long overdue or~~ lost ~~or damaged~~ materials.
- d. Expired cards: Circulation and other access privileges are suspended when a library card expires. An expired card may be renewed when a patron's address is verified.

e. Special At Home cards: Access privileges are suspended for materials not returned that have been billed.

f. Student AIM Cards: Access privileges are suspended based on the guidelines in the Memorandum of Agreement with the participating school districts and public libraries.

801.23 Charges for Holds (Reserves)

a. Registered borrowers with no delinquency status may place up to twelve free holds.

b. Institutional cards may have up to fifteen free holds.

c. Beyond the twelve free hold limit, registered borrowers may place additional holds for a charge of \$.50 per item, payable in advance.

801.24 Charges for Interlibrary Loan

a. When it is necessary to borrow library materials through Interlibrary Loan from libraries which charge a fee for such services, these charges will be absorbed by the library, with the approval of the Adult Services Coordinator. Postage will be paid by Iowa City Public Library.

b. Out-of-state libraries will be charged \$15.00 for the loan of audiovisual material.

801.25 ~~Fines and~~ Replacement Fees for Special Cards:

~~a. No fines are charged for late returns of materials from outreach collections, At Home patrons, Interlibrary Loan libraries, or jail patrons.~~

~~b.~~ a. At Home patrons, Interlibrary Loan libraries, and the outreach sites are responsible for paying the replacement fee for the cost of lost or damaged materials.

801.26 Card Replacement: Patrons may receive one free replacement card per year. The replacement charge for additional lost cards is \$1.00.

801.27 Fresh Start 18: When a patron reaches their 18th birthday, the library may waive accumulated ~~fines fees~~ and replacement ~~fees costs~~ on a case-by-case basis.

801.3 Retrieval of Overdue Materials

801.31 Notification: Notices are sent at regular intervals to cardholders with overdue library materials. The last notice is a bill for the replacement cost of the item.

801.32 Long Overdue Materials: Library accounts for which a bill has been sent may be submitted to a local law enforcement agency for further action. (See also Code of Iowa, Chapter 714.5, Theft of Library materials and equipment.)

Adopted: 12/20/84

Revised: 2/28/85 Revised: 5/23/85 Revised: 7/25/85 Revised: 8/22/85 Revised: 11/21/85
Revised: 3/27 /86 Revised: 9/25/86 Revised: 2/27 /87 Revised: 4/28/88 Revised: 7/27/89
Revised: 7 /1/90 Revised: 2/21/91 Revised: 4/25/91 Revised: 7/11/91 Revised: 7/25/91
Revised: 4/28/92 Revised: 10/27 /94 Revised: 3/30/95 Revised: 4/27 /95 Revised: 2/22/96
Revised: 5/27 /99 Revised: 5/23/02 Revised: 6/26/03 Revised: 4/22/04 Revised: 6/23/05
Revised: 5/25/06 Revised: 12/20/07 Revised: 2/26/09 Revised: 2/25/10 Revised: 10/28/10
Revised: 8/23/12 Revised: 8/28/14 Revised: 12/15/16 Revised: 4/25/19 Revised: 6/27 /19
Revised: 6/25/20 Revised: 9/10/20 Revised: 9/23/21 Revised 2/24/2022

Director's Report: February 2022

“Anti-Obscenity” Bills Related to Public Libraries

There has been a lot of conversation in the library recently about a collection of bills related to obscenity and library collections and materials. Right now, the three most concerning to the operations of ICPL are the following.

[House File 2176](#) - An Act relating to obscene material disseminated to a minor by a public or private elementary or secondary school or library, or a public library, creating a civil cause of action, providing criminal penalties, and including effective date provisions. It was introduced on February 1 and could result in the shut down of access to much of the physical collection and most likely all digital materials access (as the library does not curate those collections through vendors).

[House File 2321](#) – An Act relating to the placement of books and other materials in city libraries. Rep. Jon Thorup (R-Knoxville) introduced HF 2321 on Thursday, February 10. Thorup's bill would allow a city council to overturn a library board's decision on where the library can place books if those books were the subject to a citizen complaint.

[Senate File 2198](#)-An Act relating to the prohibition of certain specified materials in schools and school libraries and providing penalties. It did pass the subcommittee; Senators Zaun and Schultz advanced it, Petersen voted no. It passed through the Senate Judiciary committee and will now be heard on the floor. It will affect our school outreach programming and partnerships as well as creating a chilling effect on information access in the community we serve.

We are watching these bills closely, and are fortunate to have a Leadership Team that stays abreast of political trends related to our work. Sam Helmick's involvement in state and national Intellectual Freedom work (including serving on the ALA Intellectual Freedom Committee, ALA Freedom to Read Committee, and the ILA Intellectual Freedom Committee) is of special merit in the moment, since it avails them to trends and emerging issues impacting libraries and Intellectual Freedom in a unique way.

Firearms in the Workplace Policy

The City of Iowa City has implemented a new policy titled “Employee Response to Firearms in the Workplace.” This policy (attached to this report) addresses “how City employees should respond to individuals carrying firearms onto City property and into workplaces.” It offers an overview of scenarios in which employees might encounter firearms in the workplace and gives directives as to how to respond. This is a timely update for ICPL, as we have had multiple instances of open carry in the building recently.

Executive Leadership Program

I'm pleased to share that I was accepted into the inaugural cohort of the Executive Leadership Program, a collaborative offering from the Iowa City Area Business Partnership and Tippie College of Business. The program includes four quarterly sessions focused on recruiting and retaining top talent, leading a diverse workforce, leading strategic change, and fostering engagement and well-being. 21 participants were selected from the Iowa City area, and I look forward to learning and growing with the group as we build knowledge together.

"Next Steps" from Inservice Day and Staff Training

The Leadership Team is implementing some changes based on our findings from working with trainer Terry Whitson and our large-group session on Inservice Day. In an effort to reduce barriers for staff to speak with the library director, "open office hours" have been scheduled specifically for drop-in communication with me. Mondays 9.00a-10.00a and Tuesdays 4.00p-5.00p, I am available for an any and all questions, comments, and conversations with staff members. While I have always had an open-door policy and am always happy to speak with staff, this new offering is intended to provide an even-clearer path to engagement than was there already. Additionally, a new regular communication is scheduled for weekly distribution to all staff. This "Thursday Message from Elsworth" is designed to expand on a topic of interest to the whole staff and invite feedback about addressing related issues. The first topic selected was the new Firearms in the Workplace policy and the second was "What's Happening with Going Fine Free?"

We are working on a plan to craft a community agreement to base library communication on, and discussing the role restorative justice circles could play in building a strong library culture with the number of employees and varied schedules we have.

This is exciting work and I look forward to digging deeper into the findings from our group training as we strengthen library communication and culture.

Carol Spaziani Remembered

Carol Spaziani had a 26-year career at ICPL and introduced several programs still offered today. Her passion for Intellectual Freedom and making collections available outside the library building impacted the work of the library significantly, and her legacy continues with the annual ICPL intellectual Freedom Fest, held each September. Anne Mangano crafted a blog post covering Spaziani's contributions to ICPL and the Iowa City community that can be seen at <https://www.icpl.org/articles/icpl-remembers-carol-spaziani>.

Respectfully submitted,

Elsworth Carman

Administrative Regulations
City of Iowa City
Title: Employee Response to Firearms in the Workplace
Effective Date: 2/8/22 Page 1 of 2



I. Purpose

This policy will address how Iowa City employees should respond to individuals carrying firearms onto City property and into workplaces.

II. Policy

The City of Iowa City takes workplace violence seriously. City policy is designed to provide a safe work environment for everyone. Acts or threats of violence will not be tolerated. However, there are situations that may fall short of threatening but nonetheless are concerning to employees and the public. Iowa Code Section 724.28 restricts a city's ability to prohibit firearms in public facilities and buses. Additionally, HF756, which went into effect on July 1, 2021, allows a person to carry a handgun without a permit as long as the individual is not otherwise prohibited by state or federal law from possession of a firearm and abides by all other provisions of the law. Because of these laws, Iowa City cannot require a person who is legally carrying a firearm, who is not otherwise acting in a threatening or hostile manner, to leave City property. If acting in a non-threatening manner, these persons may continue to conduct regular business and attend public meetings. However, it is best to be overly cautious when a firearm is involved. When a city employee observes an individual openly carrying a firearm or observes a concealed weapon that was unintentionally or intentionally exposed on any city property, they should calmly dial 911 to request police officer response to assess the level of threat.

Note that by policy, with the exception of police officers and the Fire Marshal, Iowa City employees are still prohibited from carrying weapons at work.

III. Procedures

There are three scenarios that could occur regarding the public carrying of firearms. Procedures for each are as follows:

- 1) **Carrying a concealed weapon-** in this instance the weapon is not visible and generally no one would know it is occurring. Persons who are not prohibited from legally carrying firearms are generally conscious of the importance of concealment and therefore carry as such.
- 2) **Active shooter-** defined as "an individual actively engaged in killing or attempting to kill people in a confined and populated area." These incidents unfold very quickly and employees should immediately dial 911 and rely on their survival skills and training from programs such as ALICE.
- 3) **Open carry of firearms-** While open carry is rare, a person who legally possesses a firearm may legally do so in order to demonstrate their right to carry under the law or to intimidate others. Simply put, a person who legally carries a firearm could walk on a city sidewalk or enter a city building with a handgun holstered on

Administrative Regulation: Employee Response to Firearms in the Workplace

their hip, or a rifle on a shoulder sling. If this occurs the following procedure will apply.

If, at a public city meeting (e.g., Council, board or commission) or on any city property, a city employee observes an individual openly carrying a firearm or observes a concealed firearm that is inadvertently or advertently exposed, the employee should stay calm and quickly evaluate the situation. In order to make those present feel comfortable and to prevent any chance of escalation the employee is to request that a police officer come to the meeting or workspace as a safety precaution. The best way to achieve that is by dialing 911. The employee should not call the seven-digit administrative phone number. The Johnson County Emergency Communications Center (JECC) 911 dispatcher will ask a series of questions.

- 1) **Expressed threat or hostility**- if the person is irate, upset or acting in a threatening or hostile manner, the employee should communicate that to the JECC dispatcher. Be specific and detailed. A police officer will immediately respond in emergency fashion.
- 2) **No expressed anger, threats or hostility**- It is prudent and recommended to go out of view of the person, dial 911 and tell dispatchers that an individual is carrying a firearm at the meeting, is not upset or threatening, but that the employee needs a police officer to respond and stand-by. The officer will assess the level of threat and continue to monitor the situation as needed or requested.

IV. Responsibility

Department Directors are responsible for reviewing this policy with their employees on an annual basis. The City has offered ALICE and other workplace safety trainings in the past. If desired, supervisors should contact the Police Department to arrange a training session on this or other workplace violence issues. The Police Chief is responsible for police response in accordance with the policy.

V. Regulation Update

The City Manager is responsible for updates to this policy.

Approved



City Manager

2/8/2022

Date



A partnership with the Tippie College of Business.

IOWA

Tippie College of Business

Program Overview

C-suite Leaders face a host of challenges in leading and growing their organizations, particularly with the social and economic turbulence caused by the pandemic. They often lack opportunities to receive formal executive-level training and forge connections with other executive leaders facing similar challenges.

The Business Partnership's Executive Leadership Program provides local executives and business leaders an immersive deep-dive into today's most pressing leadership challenges, giving them the tools to successfully lead and grow their organizations.

The program consists of a kick-off meeting and four full-day, in-person sessions throughout 2022. This structure enables participants to periodically remove themselves from day-to-day demands to collaborate with and learn from peers and experts in a cohort-style format.

Each quarterly session is held on a Friday, and is facilitated by an engaging, internationally recognized expert affiliated with the **Tippie Leadership Collaborative** at The University of

Iowa's Tippie College of Business.

This program will meet quarterly, starting in March 2022 and ending in December 2022.

The one-day sessions will cover the following topics:

- **Session #1:** Recruiting and Retaining Top Talent – [Learn more](#)
- **Session #2:** Leading a Diverse Workforce – [Learn more](#)
- **Session #3:** Leading Strategic Change – [Learn more](#)
- **Session #4:** Fostering Engagement and Well-being – [Learn more](#)

A Kick-off Meeting will be held on February 18, 2022 (Noon to 1pm)

Tuition for the year-long program (4 sessions) is \$2,000 per participant. All program fees are included in the tuition (class materials, meals, refreshments).



C-Suite leaders in eastern Iowa are faced with ever changing business challenges, but often lack executive-level educational opportunities to learn to how to address them most effectively. I'm delighted with this new partnership, in which the Tippie College of Business' world-class faculty will provide community and corporate leaders with evidence-based knowledge for facing today's most pressing challenges.



Dean Amy Kristof-Brown, Tippie College of Business

Children's Services February Board Report
 Angie Pilkington, Children's Services Coordinator

For the past year, Casey Maynard, Children's Librarian, was selected and participated on the American Library Association's Notable Children's Recordings 2022 Committee. This was an incredible honor for Casey and for ICPL. I am beyond proud of her work! The Notable Children's Recording list includes recordings for children 14 years of age and younger of especially commendable quality that demonstrate respect for young people's intelligence and imagination; exhibit venturesome creativity; and reflect and encourage the interests of children and young adolescents in exemplary ways. You can find the list of the top selections at <https://www.ala.org/alsc/awardsgrants/notalists/ncr>

Notable Programs

The number of programs and the number of attendees has been growing in demand over the last month. We are seeing more and more of the community back at our programs and utilizing our materials.

Winter Reading has come to an end. "Reading is a Hoot" was a great success. We had 407 kids sign up and 276 finishers. We gave out lots of hot chocolate packets and mugs to many happy readers.

MLK Day of Service brought in community members to honor and celebrate the life and legacy of Dr. Martin Luther King, Jr. at the library with an all-ages family storytime on Monday, January 17. Attendees listened to picture books about the life and work of Dr. King, including "Let the Children March" by Monica Clark-Robinson and "Be a King" by Carole Boston Weatherford. They also rang jingle bells along to Stevie Wonder's rendition of "Happy Birthday" (a song Wonder wrote specifically for Dr. King during the national campaign to make his birthday a federal holiday); viewed the short film based on the book "Martin's Big Words" by Doreen Rappaport; and counted down pecan pies (Dr. King's favorite dessert) in a flannel board rhyme. Storytime concluded with a mini service project - families assembled over 50 kits made up of small hygiene and food items tucked inside a pair of new socks, which were given to the Senior Center food pantry.

The Sparkles Cheerleading Squad from City High joined us for our first **Special Access** (we open an hour early on some Saturdays to invite members of our community with



neurodiversity's that make our busy building hard for them to visit during normal operating hours) event since the beginning of the pandemic. They stayed after Special Access to do an encore storytime once the building was open to the public. Sparkles is an inclusive squad made up of students with and without disabilities that performs for many of City High's athletic events and parades.





Afro Cuban Dancing a special dance workshop with Modei Akyea that the Children's Department hosted. While learning the dances, we also learned about the background and history of the movements. Mr. Akyea has traveled and danced extensively around the world and was a wonderful instructor. We are hoping to repeat this workshop this summer!

The Tween Bead Work class with Alicia Velasquez, an artist of Apache and Yaqui descent, who is the owner of The House of DOTŁ'IZHI, an Iowa City boutique and gallery featuring the work of Indigenous artists and creators joined us at the library for a beading circle and to learn about one of the traditional ways she was taught to do beadwork. The style she shared is known as one needle flat stitch. Alicia dad showed her how to use these techniques to create beautiful artwork, and the Tweens were delighted by the talent she shared with them and the art they created together.



We invited the community to **Share the Love** by making special Valentine's Day cards at several events including **Family Night, Saturday Storytime and Sunday Funday**. These cards were then dropped off at many senior living communities throughout Iowa City. Recipients were delighted by the kids adorable and thoughtful cards!



Collection Services Department Report

Prepared for the February 24, 2022 Meeting of the Iowa City Public Library Board of Trustees
 Anne Mangano, Collection Services Coordinator

World Films Reclassification

A major goal in Collection Services is to look at our cataloging practices and identify needed changes for our collection to better reflect the diversity of our Iowa City community and make the collection more inclusive. This month we are working to reclassify our collection of films on DVD in other languages. We previously used the film industry term “foreign film” in our cataloging, labeling, and shelving for this collection.

We are changing to the term “World Films.” This term will match our music classification, which uses “World Music.” It is also used by peer libraries, including Ames and Skokie (Ill.) public libraries. And the industry has changed their terminology as well. In 2020, the Academy Awards changed the film category from “Best Foreign Film” to “Best International Film.”

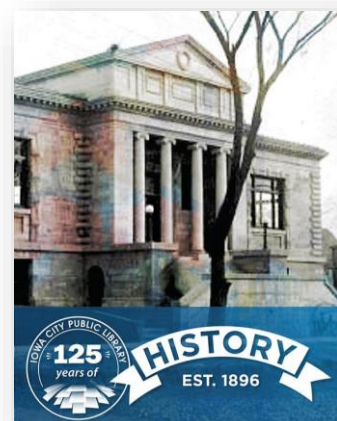
We currently have over 1,200 items in this DVD collection, covering 67 different languages. It contains larger collections of Chinese, French, Italian, Japanese, Korean, and Spanish, but also includes films in Bosnian, Indonesian, and Kurdish.

We hope to complete the project by the end of March. A big thank you to Paul Bethke, who is responsible for planning and executing this project, as well as Community and Access Services for supporting our department in this project.

Celebrating ICPL’s History

In honor of our 125th anniversary year, Olivia Waller has written a number of blog posts highlighting important events from ICPL’s history. This month, Olivia provides an overview of the 1980’s: a new building, a cutting-edge catalog, a television channel, and rapidly rising inflation. It was the beginning of ICPL’s strategic planning process as well as the Foundation. It is a fascinating read.

You can find them all in the news section of our website or directly at <https://bit.ly/3sDheX8>



INFORMATION TECHNOLOGY REPORT

(February, 2022) Brent Palmer, IT Coordinator

New Catalog**Old Catalog (CatPro) Will Retire on March 1st, 2022**

To complete our transition to the new catalog, we will retire our old catalog (Innovative's Encore) from public view on March 1st, 2022. All requests to the old catalog will be redirected to the new one.



As with any announcement about a change, we've received a few comments from our patrons dissatisfied with the new catalog and some of its features. We are happy that we can address those comments. This feedback helps us identify issues and prioritize development. The benefit of the new catalog is that we can address usability through our patrons without having to submit requests to a vendor that may or may not ever be implemented.

Although our transition will be completed at the end of the month, development on the catalog will continue. The catalog team maintains a list of features and fixes that are periodically updated. Features and fixes that we are currently working on for this quarter:

- Availability Filter – ability to filter search results based on items that are currently available for checkout.
- Restore reviews, excerpts, and table of contents
- Add images for local collections like toys, discovery kits and art-to-go
- Show item availability on search results pages
- Reading history improvements

Security Plan

For the last six months, the IT department has been in the early stages of developing a comprehensive cyber-security plan. In the past, our emphasis has been on building new applications, making things work and trying to figure out how to increase staff productivity with technology solutions. Our security efforts have been more reactive than proactive. But cyber security threats have substantially ramped up in the recent past. They are more sophisticated, more prevalent and more damaging than ever. Smaller organizations such as ours are now being targeted routinely. The potential disruption to our operations and the damage to our credibility with patrons, community partners, city coworkers, donors, volunteers and staff from a major cyber-security incident is extensive. This shift in priorities means making sure that cyber-security is a basic component not only of everything we have planned, but also current projects and re-examining all existing systems.

Developing a comprehensive security plan without a dedicated security staff is a substantial undertaking. There is a massive amount of resources to draw from but the real difficulty is sifting through all of it and figuring out how to implement them at this Library. There are a number of challenges that we face. This staff have little experience and no formal training in security and it is a landscape that is constantly changing. Trying to build a comprehensive plan, put it into place and continue to support everything we are already doing is somewhat overwhelming. Our approach is to draw from industry standard frameworks, of which there are many, and adapt them for our situation and use these recommendations for building security into our daily process.

We are attempting to conduct a risk assessment in which various groups in the organization discuss the potential for data loss and service disruption. When combined with the likelihood of occurrence, we can use this assessment as a way of establishing priorities when implementing the plan.

Another major component of the overall plan is an incident response plan, the goal of which is to prepare the Library to quickly and effectively contain a cyber threat while continuing normal business operations. Unfortunately, given the prevalence of attacks, we now have to assume that we will be dealing with incidents at some point. Effective incident response involves every part of our organization, including IT teams, leadership team, the board and coworkers at the city.

The central piece of the security plan is a policy, or more accurately, a set of policies that establish all of the security controls that we intend to put into place along with measurable levels of maturity. These controls cover various areas of operations including email, cloud, user management, web security and so on. The most difficult part of establishing the policy is figuring out which controls make sense for our organization and how they can be customized for our operation. If implemented well, we should be able to track overall progress on our security plan over time.

Monitoring and alerting is another key component in all industry security best practices guides. It's important in that it can be used to prevent issues before they happen, detect when they have happened and when trying to sanitize our network afterwards. These must be built in to each area of our operations. Best practice dictates that there is a common destination for log files and metrics so that they can be monitored and analyzed in real time.

Finally, we are working on a security awareness program for staff and Library leadership. The goals of this program are as follows:

- Help staff understand the importance and reasons why we must deal with security
- Help leadership understand the relative cyber risks and importance of security
- Elucidate and convey the roles in an IT-staff partnership and build cooperation from staff
- Build security awareness into any interaction with staff
- Let staff know about impending changes and understand why they are necessary

We believe that an effective security awareness program will enable us to use staff cooperation to reduce the likelihood of a major disruption to Library operation due to a significant cybersecurity incident.

Development Office Report
 Prepared for the Board of Trustees
 Iowa City Public Library
 by Patty McCarthy, Director of Development
 February 24, 2022

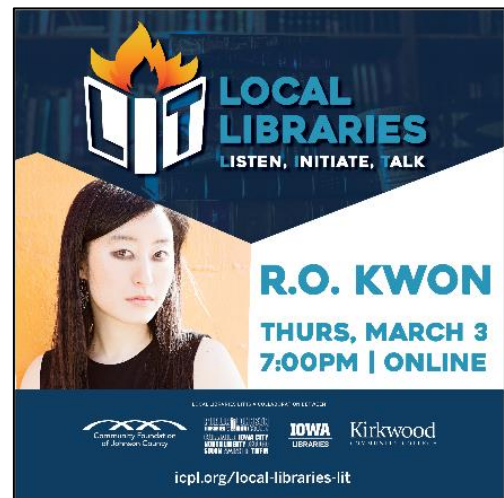
Caring Donations

Our caring community is generously remembering the service given by Pat Schnack, former Iowa City Public Library Trustee, Al Stang, ICPL Friends Foundation volunteer, and Carol Spaziani, ICPL manager and Book End volunteer after retirement, following their recent deaths. Each of their legacies pairs a love of reading with use of the ICPL as a community center open to all. We are grateful to be able to help honor their impact on everyone through the library.

Local Libraries LIT: R.O. Kwon on March 3

Everyone is encouraged to interact with another thought-provoking writer, R.O. Kwon, during the final presentation of this year’s Local Libraries LIT series. You’re invited to join us for the online presentation on Thursday, March 3 at 7pm. Registration is required and donations are welcome. [Register here](#) for an enlightening and entertaining evening.

Kwon recently collaborated with Garth Greenwell to coedit *Kink:Stories*, an award winner featuring many acclaimed contributors. Kwon’s bestselling first novel, *The Incendiaries*, was also a national bestseller and named a best book of the year by many publications. *The Incendiaries* was also a finalist for the National Book Critics Circle John Leonard Award and other prizes.



New Date: Hy-Vee Wine Tasting on March 4

The ICPL Friends Foundation’s annual fundraising wine and craft beer tasting returns on Friday, March 4.

Adults are invited to enjoy the tasting from 5-7pm at the HyVee Drugstore/Wine & Spirits, at the corner of First and Rochester Avenues in Iowa City. Distributors will be on hand to offer samples of their products for library friends and the public. It’s a drop in casual event to give you the opportunity to try, and buy, new adult beverages and bring your shopping list to stock your bar. Participants must be age 21 or older. There’s no admission charge.



A generous percentage of the evening’s sales of adult beverages will be donated to the Iowa City Public Library Friends Foundation.

Very Close to Board Giving Goal

Thank you to everyone who’s already donated a financial contribution to the ICPLFF this fiscal year. With participation by just a few more members, every one of the Trustees will have generously supported the ICPLFF goal of 100% member giving .



Click on the green graphic here to reach the online giving page on the library’s website. Or mail or deliver a check payable to ICPL Friends Foundation to me at the library. Thank you!

Featured photos: Sunday Fun Day at the Iowa City Public Library

Jack McGuire

(https://dailyiowan.com/staff_name/jack-mcguire/), Photojournalist

January 30, 2022

The Iowa City Public Library hosted its weekly “Sunday Fun Day” on Sunday, January 30th, 2022.

The library hopes to encourage kids to accomplish their reading goals by hosting public events Sunday afternoons.

This week was the grand finale of the Winter Reading Program, which was themed “Reading is a Hoot!” To celebrate the conclusion of this season’s program, visitors were able to decorate wood slice owls.



Jack McGuire (https://dailyiowan.com/staff_name/jack-mcguire/)

The Iowa City Public Library welcomed children to create and decorate wooden owls on Sunday, Jan. 30, 2022. This was a part of their weekly “Sunday Fun Day” for their Winter reading program. The theme for this season is “Reading is a Hoot!”

About the Contributor

Jack McGuire, Photojournalist/Videographer

(https://dailyiowan.com/staff_profile/jack-mcguire/)

(he/him/his)

Email: jpmcguire@uiowa.edu

Jack McGuire is Photographer and Videographer at The Daily Iowan. He is a sophomore at the University of Iowa...

New Bill Would let City Councils Overrule Local Library, Limit Access to Books

Posted February 11th, 2022 at 2:46pm by [Ty Rushing](#)



Under a new proposal, Iowa public libraries may have to create a secondary adult section to keep certain materials away from minors; however, the bill does not specify if red lights or beaded curtains will be required.

Rep. Jon Thorup (R-Knoxville) introduced [HF 2321](#) on Thursday. Thorup’s bill would allow a city council to overturn a library board’s decision on where the library can place books if those books were the subject to a citizen complaint.

According to the bill, “If the council votes to overturn the library board’s decision, the council shall provide direction to the library board for placement of the book or other material, which may include placing the book or other material in a secure location and limiting check-out privileges for the book or other material to adults if the book or other material considered sensitive in nature.”

Iowa library board members are appointed and approved by city officials. The board’s responsibilities include hiring library directors, approving and monitoring the budget, developing and adopting policies, and evaluating services.



A ←

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There has been a debate in [Thorup's neighboring legislative district](#) over "Gender Queer" by Maia Kobabe. The book, which has become one of the [most challenged](#) pieces of literature in the country, is located in the Pella Public Library's adult graphic novel section. However, some parents want it removed entirely.

Phyllis Peter, the youth services librarian at the Newton Public Library, is not a fan of the bill. She said it places an unnecessary hurdle on information.

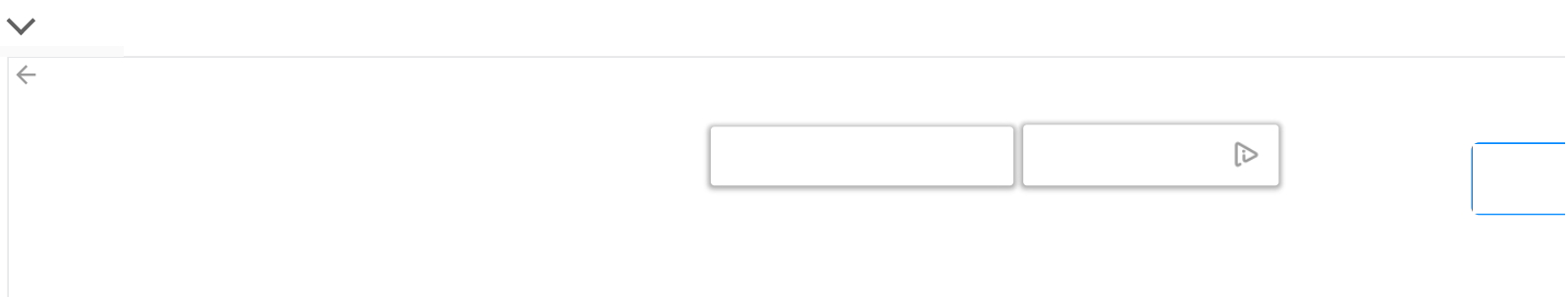
"Restricting access is placing a barrier, and can often just be another means of suppressing a viewpoint," Peter said. "Intellectual Freedom is a slippery slope and we always have to think through the long-term ramifications of these actions very carefully. How many books would end up behind the desk, only available by special request?"

Newton Public Library Director Nicole Terry, Peter's boss, also disagrees with the bill. Terry stands behind the American Library Association's [Freedom to Read Statement](#), which affirms that libraries carry materials for all viewpoints and sectors of the community.

"If a parent wants to limit what a child or adolescent is reading, then they should exercise that right by accompanying their child to the library and reviewing their check-outs," she said. "If a person is trying to limit what someone else's child is able to check out, what gives them the right to do so?"

"Labeling a book 'sensitive by nature' and placing it behind a desk and/or limiting its ability to be checked out is a slippery slope towards censorship, and a democratic society should not be censoring the views and opinions that may be present in its community."

by Ty Rushing
2/11/22





LIBRARY BOARD OF TRUSTEES

January 27 2022

Iowa City Public Library

2nd Floor - Boardroom

Regular Meeting - 5:00 pm

DRAFT

Carol Kirsch - President

Tom Rocklin - Vice President

Derek Johnk - Secretary

Daniel Keranen

Noa Kim

Claire Matthews

Robin Paetzold

Hannah Shultz

Dan Stevenson

Members Present: Derek Johnk, Daniel Keranen, Noa Kim, Carol Kirsch, Claire Matthews, Robin Paetzold, Tom Rocklin, Hannah Shultz, Daniel Stevenson

Staff Present: Elsworth Carman, Sam Helmick, Anne Mangano, Patty McCarthy, Jen Miller, Brent Palmer, Jason Paulios, Angie Pilkington, Amanda Ray

1. Call Meeting to Order

Kirsch called the meeting to order at 5:02 pm. A quorum was present.

2. Approval of January 27 2022 Board Meeting Agenda

Paetzold made the motion to approve the agenda. Shultz seconded. Motion carried.

3. Public Discussion

No public comment.

4. Items to be discussed

A. 6-month Strategic Planning Update

Carman submitted a report. Paetzold asked about working with community partners, and Coordinators clarified that the library is tracking meeting with other city departments and partners to best allocate resources and not overlap programs or efforts. Helmick added that this led to a change in PR and marketing to strategically use resources. Kim asked for a definition of project codes, and Carman said they are part of the city finance purchasing infrastructure. Kirsch asked about the

objective of addressing HR and employment-related barriers and Paulios answered the library is updating job descriptions to broaden the reach/appeal of those positions. Carman said the table format presentation of this report has been used for a while but is open to changing the format. Paetzold suggested that a more user-friendly format is needed for city council and other community members. Carman suggested evaluating format options with the next strategic plan.

B. 2nd Quarter Goals/Statistics and Financials Review

Comment: This is a regularly scheduled agenda item. Board action not required.

Carman submitted the reports and added there are more comments “on the numbers” in the Director’s Report, with numbers normalizing faster than expected. Kirsch asked why in personnel line was spent less, and Carman explained it was due to unfilled positions, and Paetzold added that long-term employees have retired as well. Keranen commented that seeing the library’s budget spent so close to 50% at halfway through the fiscal year is unheard of in the private sector. Mangano said that digital collections are much more expensive and the materials budget is shifting a lot and staff find ways to balance it out. She also said some collections like adult and children’s fiction print are doing better than FY19 numbers. Carman said the collections are able to pivot to meet the needs of users and old patterns of book publishing aren’t as apparent. Kirsch asked for clarification on the Bookmobile funding, and Carman explained that it does not operate as its own department and is part of other related budget lines. Rocklin asked about the Materials Added report and why books in other languages is smaller than expected. Mangano responded that invoices are added in when standing orders arrive. Kirsch asked where hoopla appears, and Mangano said it’s technically a database so the circulation shows up in that report. Paetzold asked how much of the collection is checked out at any given time. Mangano said it’s normally between 25-30%. Paetzold asked for the difference between a comic and a graphic novel. Mangano and Pilkington explained that a comic is serialized and a graphic novel is a contained narrative, and the size of the item and type of artwork also determines which collection it goes into.

C. 2nd Quarter Fine Free Report

Comment: This is a regularly scheduled agenda item. Board action not required.

Staff submitted a report. Carman noted that the City Council is discussing this on March 15th, and Johnk noted that the Library Board was scheduled to review data on going fine free in April, and should the issue be voted on then or in May? Helmick said that due to COVID closure there is no good way to get data currently on how going fine free could affect materials being returned. Mangano noted that the City Council has been overwhelmingly positive about the library’s potential move to going fine free. Matthews asked if notifications to patrons had changed in the last few months, and Helmick responded that the Library does make notifications of automatic renewals and promoted it as a service change in October. Paetzold said a heat map of blocked cards in low-income areas with a SNAP overlay would be helpful in determining how that could affect community services, and Pilkington pointed out that the data would be skewed since that heat map had been used to determine Bookmobile stops. Carman said a heat map with similar data would be provided at the next meeting. Rocklin said the Board would look at any available data and make a decision at the next Board meeting.

D. Intellectual Freedom: Reconsideration Process Overview

Comment: This is a Board requested agenda item. Board action not required.

Staff submitted a report. Mangano wants the Board to be informed of the process, as book challenges are happening across the country, adding that the Library does not remove materials solely due to patron complaint. The Board discussed if it was appropriate to make a public statement. Matthews said that as the City of Literature we should, stating that it's not just the individual books being challenged, but also the credentials of those who do collection development. Johnk said this would give the ability to control the narrative. Kirsch said she would put together a subcommittee, with Johnk and Matthews volunteering. This will be brought to the February meeting.

E. COVID-19 Opening Guidelines Update

Comment: This is a draft document for discussion. Board action not required.

Carman submitted a report. He said this is part of the library's evolving guidelines. Stevenson asked what the absentee rates among staff had been, staff responded that it hasn't been more than 3 or 4 out a day.

F. State Library ADA Accreditation Review

Comment: This is a regularly scheduled agenda item. Board action not required.

Staff submitted a report. Paetzold asked about a past possible violation from a past review, Carman said Library Maintenance would know the details and he will check with them.

5. Staff Reports:

A. Director's Report

Carman submitted a report. He added that Jen Miller has accepted the position of Administrative Coordinator, starting on Monday.

B. Departmental Reports:

Adult Services: Paulios submitted a report.

Community & Access Services: Helmick submitted a report.

C. Development Office Report

McCarthy submitted a report. She added that 55 participants were at the Local Libraries LIT program the previous night.

D. Miscellaneous

None.

6. President's Report

Kirsch will appoint a nominating committee of three people next month to nominate officers for next year. Kirsch asked if a committee would be needed for the format of the next strategic report, and Carman said a different format will be used next time and then the Board can determine if a committee is needed.

7. Announcements from Members

None.

8. Committee Reports

Johnk announced the Foundation meeting on February 17th. Shultz is ready to present the Director's Evaluation next month.

9. Communications

None.

10. Consent Agenda:

- A. Approve Minutes of Library Board of Trustees December 16 2021 regular meeting
- B. Approve Disbursements for December 2021

Rocklin made the motion to approve the consent agenda. Johnk seconded. Motion carried.

11. Set Agenda Order for February Meeting

Next meeting will have a closed session for Director's Evaluation, approve hours for next fiscal year, appoint a nominating committee, and vote on a decision about the fine free policy.

12. Adjournment

Kirsch adjourned the meeting at 6:45 pm.

Respectfully submitted,

Amanda Ray



02/11/2022 09:41
JMiller

CITY OF IOWA CITY
Library Disbursements: January 1,2022 to January 31,2022

P 1
apinvgl

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
10550110			Library Administration			
10550110 432080			Other Professional Services			
014353 ONE SOURCE THE BACKG PLUS4649-20211231		0	2022 7 INV P	50.00 010722	29292	BACKGROUND CHECKS F
			ACCOUNT TOTAL	50.00		
10550110 435055			Mail & Delivery			
010468 U S POST OFFICE ACCT 12272021		0	2022 7 INV P	10,000.00 010722	267114	Admin/ Replenish Po
010473 UNITED PARCEL SERVIC 0000687774R511		0	2022 7 INV P	12.55 010722	267116	Admin/ UPS Internet
012264 MAILBOXES OF IOWA CI 12202021		0	2022 7 INV P	6.62 011422	267202	Admin/Certified Mai
			ACCOUNT TOTAL	10,019.17		
10550110 436050			Registration			
010475 GREENSTATE CREDIT U 208220250		0	2022 7 INV P	1,149.38 020422	267844	BPalmer/Mastercard
010475 GREENSTATE CREDIT U 208227131		0	2022 7 INV P	58.00 020422	267843	ECarman/ Mastercard
				1,207.38		
			ACCOUNT TOTAL	1,207.38		
10550110 438130			Cell Phone/Data Services			
010482 VERIZON WIRELESS 9897012524		0	2022 7 INV P	372.52 020422	267952	Admin/Cell Phone Se
			ACCOUNT TOTAL	372.52		
10550110 445140			Outside Printing			
010373 PIP PRINTING 108512		0	2022 7 INV P	44.32 020422	29918	Admin/ 650 Voucher
			ACCOUNT TOTAL	44.32		
10550110 449120			Equipment Rental			
011736 KONICA MINOLTA BUSIN 75046819		0	2022 7 INV P	114.30 020422	267867	Admin/ Lease Paymen
			ACCOUNT TOTAL	114.30		
10550110 449260			Parking			
000111 SCHULTZ, DEB 122821DS		0	2022 7 INV P	23.00 010722	267086	Admin/Volunteer Tra
			ACCOUNT TOTAL	23.00		
10550110 452010			Office Supplies			
010475 GREENSTATE CREDIT U 208227131		0	2022 7 INV P	461.89 020422	267843	ECarman/ Mastercard
			ACCOUNT TOTAL	461.89		
10550110 469320			Miscellaneous Supplies			
010475 GREENSTATE CREDIT U 208227131		0	2022 7 INV P	65.24 020422	267843	ECarman/ Mastercard
010522 COPY SYSTEMS INC IN433029		0	2022 7 INV P	211.32 011422	29333	Admin/1 Ink Cartrid



02/11/2022 09:41
JMiller

CITY OF IOWA CITY
INVOICE LIST BY GL ACCOUNT

P 2
apinvgl

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
			ACCOUNT TOTAL			276.56
10550110 469360			Food and Beverages			
016140 THE KETO KITCHEN	35339ID	0	2022 7 INV P	867.00 012122	267380	Admin/ Inservice Da
			ACCOUNT TOTAL			867.00
			ORG 10550110 TOTAL			13,436.14
10550121			Library Bldg Maint - Public			
10550121 438030			Electricity			
010319 MIDAMERICAN ENERGY	20220126101021	0	2022 7 INV P	5,811.55 012822	29835	MidAmBilling 012620
			ACCOUNT TOTAL			5,811.55
10550121 438070			Heating Fuel/Gas			
010319 MIDAMERICAN ENERGY	20220126101021	0	2022 7 INV P	5,118.56 012822	29835	MidAmBilling 012620
			ACCOUNT TOTAL			5,118.56
10550121 442010			Other Building R&M Services			
010171 GERARD ELECTRIC INC	9908	0	2022 7 INV P	570.00 010722	267062	FAC/2 Data Drops In
010181 GREENERY DESIGNS	3647	0	2022 7 INV P	99.00 010722	267064	FAC/December Interi
010181 GREENERY DESIGNS	3669	0	2022 7 INV P	74.00 020422	267839	FAC/January Interio
						173.00
010392 RMB CO INC	9137	0	2022 7 INV P	352.55 012122	29392	FAC/4 Belimo Valve
010392 RMB CO INC	9180	0	2022 7 INV P	2,134.28 012122	29392	FAC/Filters
						2,486.83
010981 JOE'S QUALITY WINDOW	20793	0	2022 7 INV P	150.00 011422	267187	FAC/Lower Outside W
015215 MCCLELLEN PIANO TUNI	0119	0	2022 7 INV P	115.00 020422	267872	FAC/Piano Tuning Me
			ACCOUNT TOTAL			3,494.83
10550121 442020			Structure R&M Services			
010823 SCHUMACHER ELEVATOR	90535608	0	2022 7 INV P	625.21 012822	29846	Elevator Maintenanc
010823 SCHUMACHER ELEVATOR	90540693	0	2022 7 INV P	625.21 010722	29297	Elevator Maintenanc
						1,250.42
			ACCOUNT TOTAL			1,250.42
10550121 442030			Heating & Cooling R&M Services			
010392 RMB CO INC	9133	0	2022 7 INV P	2,471.10 012822	29845	FAC/Preventative Ma
010392 RMB CO INC	9146	0	2022 7 INV P	463.40 012122	29392	FAC/Leaky Bilemo Va



02/11/2022 09:41
JMiller

CITY OF IOWA CITY
INVOICE LIST BY GL ACCOUNT

P 3
apinvgl

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
						2,934.50
			ACCOUNT TOTAL			2,934.50
10550121 442050			Furnishing R&M Services			
015974 IOWA ILLINOIS OFFICE	OE-QT-1015782-1	0	2022 7 INV P	850.00 020422	267860	FAC/Break Room Furn
			ACCOUNT TOTAL			850.00
10550121 442060			Electrical & Plumbing R&M Srvc			
010171 GERARD ELECTRIC INC	10444	0	2022 7 INV P	407.61 010722	267062	FAC/Outlet Install,
			ACCOUNT TOTAL			407.61
10550121 445330			Other Waste Disposal			
010944 STERICYCLE INC	8000597217	0	2022 7 INV P	5.95 020422	267913	FAC/Regular Service
013663 REPUBLIC SERVICES OF	0897-000946408	0	2022 7 INV P	134.44 010722	267103	Refuse & Recycling
			ACCOUNT TOTAL			140.39
10550121 449160			Other Rentals			
010627 CINTAS CORPORATION	4105597246	0	2022 7 INV P	223.25 011422	267159	FAC/Mat Rentals & S
010627 CINTAS CORPORATION	4106974381	0	2022 7 INV P	223.25 012122	267312	FAC/Sanitation Supp
010627 CINTAS CORPORATION	4108345629	0	2022 7 INV P	223.25 020422	267816	FAC/Sanitary Suppli
						669.75
			ACCOUNT TOTAL			669.75
10550121 452040			Sanitation & Indust Supplies			
010290 LENOCH AND CILEK ACE	371461/3	0	2022 7 INV P	5.99 012122	267350	FAC/Sanitation Supp
010290 LENOCH AND CILEK ACE	371494/3	0	2022 7 INV P	73.81 012122	267350	FAC/Sanitation Supp
010290 LENOCH AND CILEK ACE	371515/3	0	2022 7 INV P	182.00 012122	267350	FAC/7 Nexa Bottles
010290 LENOCH AND CILEK ACE	371574/3	0	2022 7 INV P	70.32 012122	267350	FAC/ Sanitation Sup
						332.12
010570 CENTRAL IOWA DISTRIB	220122	0	2022 7 INV P	420.00 010722	267044	FAC/ Vacuum Supplie
010627 CINTAS CORPORATION	4105597246	0	2022 7 INV P	259.66 011422	267159	FAC/Mat Rentals & S
010627 CINTAS CORPORATION	4106974381	0	2022 7 INV P	190.17 012122	267312	FAC/Sanitation Supp
010627 CINTAS CORPORATION	4108345629	0	2022 7 INV P	259.66 020422	267816	FAC/Sanitary Suppli
						709.49
			ACCOUNT TOTAL			1,461.61
10550121 466070			Other Maintenance Supplies			
011399 ELECTRIC EQUIPMENT S	9048	0	2022 7 INV P	438.92 020422	29903	FAC/Lightbulbs



02/11/2022 09:41
JMiller

CITY OF IOWA CITY
INVOICE LIST BY GL ACCOUNT

P 4
apinvgl

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
			ACCOUNT TOTAL			438.92
			ORG 10550121 TOTAL			22,578.14
10550140			Library Computer Systems			
10550140 438140			Internet Fees			
011937 AUREON COMMUNICATION	0789007015.22.01	0	2022 7 INV P	300.00 012122	267308	Internet Services
014293 IMON COMMUNICATIONS	2643595	0	2022 7 INV P	477.18 020422	267852	IT/Internet & Phone
			ACCOUNT TOTAL			777.18
10550140 444080			Software R&M Services			
010475 GREENSTATE CREDIT U	208220250	0	2022 7 INV P	42.60 020422	267844	BPalmer/Mastercard
010525 ENCOMPASS IOWA LLC	12070	0	2022 7 INV P	982.00 012122	29375	IT/IT Essentials &
010623 CENTURION TECHNOLOGI	8832316539	0	2022 7 INV P	686.40 020422	267815	IT/Public Internet
014114 ZOOBEAN INC	19275	0	2022 7 INV P	4,421.00 011422	267300	IT/12 Month License
			ACCOUNT TOTAL			6,132.00
10550140 444100			Hardware R&M Services			
012163 CONFERENCE TECHNOLOG	ST211100213	0	2022 7 INV P	690.50 012122	267314	IT/Meeting Room A C
			ACCOUNT TOTAL			690.50
10550140 455120			Misc Computer Hardware			
010475 GREENSTATE CREDIT U	208220250	0	2022 7 INV P	462.37 020422	267844	BPalmer/Mastercard
			ACCOUNT TOTAL			462.37
			ORG 10550140 TOTAL			8,062.05
10550151			Lib Public Services - Adults			
10550151 432080			Other Professional Services			
016138 WILLIAMS, GABRIELLE	2322	0	2022 7 INV P	100.00 020422	267956	AD/Totally Tweens a
			ACCOUNT TOTAL			100.00
10550151 445140			Outside Printing			
010050 TRU ART	116872011WRP	0	2022 7 INV P	93.00 010722	267111	CHI&AD/700 WRP Game
			ACCOUNT TOTAL			93.00
10550151 445250			Inter-Library Loans			
000119 SOLON PUBLIC LIBRARY	11152021	0	2022 7 INV P	28.95 020422	267880	AD/ILL Replacement
			ACCOUNT TOTAL			28.95
10550151 469320			Miscellaneous Supplies			



02/11/2022 09:41
JMiller

CITY OF IOWA CITY
INVOICE LIST BY GL ACCOUNT

P 5
apinvgl

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
010475 GREENSTATE CREDIT U	208217792	0	2022 7 INV P	18.53 020422	267840	JPaulios/Mastercard
			ACCOUNT TOTAL	18.53		
10550151 469360			Food and Beverages			
010475 GREENSTATE CREDIT U	208217792	0	2022 7 INV P	51.19 020422	267840	JPaulios/Mastercard
			ACCOUNT TOTAL	51.19		
			ORG 10550151 TOTAL	291.67		
10550152			Lib Public Services - Children			
10550152 432080 043			Other Professional Services			
016147 DOTLIZHI LLC	10622	0	2022 7 INV P	100.00 012122	267318	CHI/Tween Beadwork
016155 AKYEA, MODEI	2222	0	2022 7 INV P	150.00 020422	267800	CHI/Afro-Cuban Danc
			ACCOUNT TOTAL	250.00		
10550152 445140			Outside Printing			
010050 TRU ART	116872011WRP	0	2022 7 INV P	124.00 010722	267111	CHI&AD/700 WRP Game
010373 PIP PRINTING	108359	0	2022 7 INV P	29.23 020422	29918	CHI/200 Bridge to R
			ACCOUNT TOTAL	153.23		
10550152 469320			Miscellaneous Supplies			
010125 BLICK ART MATERIALS	252681	0	2022 7 INV P	72.01 020422	267806	CHI/Craft Supplies
010475 GREENSTATE CREDIT U	208227446	0	2022 7 INV P	147.49 020422	267842	APilkington/Masterc
			ACCOUNT TOTAL	219.50		
10550152 469320 043			Miscellaneous Supplies			
010475 GREENSTATE CREDIT U	208227446	0	2022 7 INV P	141.20 020422	267842	APilkington/Masterc
			ACCOUNT TOTAL	141.20		
10550152 469360			Food and Beverages			
010475 GREENSTATE CREDIT U	208227446	0	2022 7 INV P	25.16 020422	267842	APilkington/Masterc
012839 NEEL HOUSE BAKERY	122121	0	2022 7 INV P	60.00 010722	267098	CHI/6 Dzn Gingerbre
			ACCOUNT TOTAL	85.16		
			ORG 10550152 TOTAL	849.09		
10550159			Lib Public Srvs-Comm Access			
10550159 435055			Mail & Delivery			
010468 U S POST OFFICE ACCT	01032022 Bulk Reim.	0	2022 7 INV P	5,124.99 011422	267240	DEC FY22 Bulk Mail
			ACCOUNT TOTAL	5,124.99		



02/11/2022 09:41
JMiller

CITY OF IOWA CITY
INVOICE LIST BY GL ACCOUNT

P 6
apinvgl

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
10550159 445140			Outside Printing			
010050 TRU ART	116927011BKM	0	2022 7 INV P	279.00 012122	267381	CAS/1,000 Spring BK
010373 PIP PRINTING	108413	0	2022 7 INV P	61.21 012122	29390	CAS/MLK Day Bookdro
010373 PIP PRINTING	108503	0	2022 7 INV P	194.41 020422	29918	CAS/ 1,000 Digital
010373 PIP PRINTING	108530BKM	0	2022 7 INV P	75.38 020422	29918	CAS/2 Bookmobile Si
010373 PIP PRINTING	108551	0	2022 7 INV P	194.41 020422	29918	CAS/ 1,000 Digital
				525.41		
			ACCOUNT TOTAL	804.41		
			ORG 10550159 TOTAL	5,929.40		
10550160			Library Collection Services			
10550160 435010			Data Processing			
011068 OVERDRIVE INC	MR0137021512309	0	2022 7 INV P	181.00 011422	267218	LIBRARY MATERIALS
			ACCOUNT TOTAL	181.00		
10550160 445270			Library Material R&M Services			
010509 BAKER & TAYLOR INC C	200055122021V	0	2022 7 INV P	1,191.14 012822	267650	LIBRARY MATERIALS
			ACCOUNT TOTAL	1,191.14		
10550160 469110			Misc Processing Supplies			
010509 BAKER & TAYLOR INC C	H656848DM	0	2022 7 INV P	4.78 012822	267651	LIBRARY MATERIALS
			ACCOUNT TOTAL	4.78		
			ORG 10550160 TOTAL	1,376.92		
10550210			Library Children's Materials			
10550210 477020			Books (Cat/Cir)			
010509 BAKER & TAYLOR INC C	2036365934	0	2022 7 INV P	14.54 011422	267150	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036366259	0	2022 7 INV P	200.32 011422	267150	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036367324	0	2022 7 INV P	378.79 011422	267150	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036378022	0	2022 7 INV P	118.02 011422	267150	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036386101	0	2022 7 INV P	205.41 011422	267150	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036396616	0	2022 7 INV P	32.75 011422	267150	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036397102	0	2022 7 INV P	231.07 011422	267150	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036398179	0	2022 7 INV P	108.02 011422	267150	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036399189	0	2022 7 INV P	130.47 011422	267150	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036401926	0	2022 7 INV P	311.46 011422	267150	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036407837	0	2022 7 INV P	136.20 012822	267650	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036409392	0	2022 7 INV P	582.94 012822	267650	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036411448	0	2022 7 INV P	259.28 012822	267650	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036413075	0	2022 7 INV P	25.54 012822	267650	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036413123	0	2022 7 INV P	41.63 012822	267650	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036413131	0	2022 7 INV P	196.98 012822	267650	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036419133	0	2022 7 INV P	259.57 012822	267650	LIBRARY MATERIALS



02/11/2022 09:41
JMiller

CITY OF IOWA CITY
INVOICE LIST BY GL ACCOUNT

P 7
apinvgl

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
010509 BAKER & TAYLOR INC C	2036420758	0	2022 7	INV	P	30.08 012822	267650	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036420920	0	2022 7	INV	P	236.93 012822	267650	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036420993	0	2022 7	INV	P	404.83 012822	267650	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036425120	0	2022 7	INV	P	188.21 012822	267650	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036426510	0	2022 7	INV	P	343.33 012822	267650	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036430130	0	2022 7	INV	P	109.43 012822	267650	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036430310	0	2022 7	INV	P	155.13 012822	267650	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036438555	0	2022 7	INV	P	235.24 012822	267650	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036439578	0	2022 7	INV	P	61.42 012822	267650	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036439590	0	2022 7	INV	P	189.69 012822	267650	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036449010	0	2022 7	INV	P	177.67 012822	267650	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036449017	0	2022 7	INV	P	131.88 012822	267650	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036449616	0	2022 7	INV	P	137.64 020422	267804	LIBRARY MATERIALS
						5,634.47		
010536 INGRAM LIBRARY SERVI	56529030	0	2022 7	INV	P	21.26 012822	267683	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	56548296	0	2022 7	INV	P	154.99 012822	267683	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	56671705	0	2022 7	INV	P	52.26 012822	267683	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	56698666	0	2022 7	INV	P	49.38 012822	267683	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	56857815	0	2022 7	INV	P	68.37 012822	267683	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	56936415	0	2022 7	INV	P	76.15 012822	267683	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	57056872	0	2022 7	INV	P	10.92 020422	267853	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	57140414	0	2022 7	INV	P	45.21 020422	267853	LIBRARY MATERIALS
						478.54		
ACCOUNT TOTAL						6,113.01		
10550210 477030	Books (Uncataloged)							
010509 BAKER & TAYLOR INC C	2036366259	0	2022 7	INV	P	27.98 011422	267150	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036411448	0	2022 7	INV	P	29.98 012822	267650	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036419133	0	2022 7	INV	P	50.60 012822	267650	LIBRARY MATERIALS
						108.56		
010536 INGRAM LIBRARY SERVI	56857815	0	2022 7	INV	P	21.84 012822	267683	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	57056872	0	2022 7	INV	P	21.84 020422	267853	LIBRARY MATERIALS
						43.68		
ACCOUNT TOTAL						152.24		
10550210 477040	Books (Cat/Reference)							
010536 INGRAM LIBRARY SERVI	56548296	0	2022 7	INV	P	8.50 012822	267683	LIBRARY MATERIALS
ACCOUNT TOTAL						8.50		
10550210 477070	Downloadable-eBooks							
011068 OVERDRIVE INC	01370CO22002955	0	2022 7	INV	P	35.00 012822	267713	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO22005997	0	2022 7	INV	P	17.50 012822	267713	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO22014938	0	2022 7	INV	P	428.07 012822	267713	LIBRARY MATERIALS



02/11/2022 09:41
JMiller

CITY OF IOWA CITY
INVOICE LIST BY GL ACCOUNT

P 8
apinvgl

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION	
011068 OVERDRIVE INC	01370CO22022528	0	2022 7	INV	P	706.86 020422	267888	LIBRARY MATERIALS	
011068 OVERDRIVE INC	01370CO22024316	0	2022 7	INV	P	451.35 020422	267888	LIBRARY MATERIALS	
011068 OVERDRIVE INC	01370DA22002001	0	2022 7	INV	P	18.99 012822	267713	LIBRARY MATERIALS	
						1,657.77			
ACCOUNT TOTAL						1,657.77			
10550210 477120			Other Audio-CD						
015457 LIBRARY IDEAS LLC	86853	0	2022 7	INV	P	1,386.35 020422	267869	LIBRARY MATERIALS	
015458 FINDAWAY WORLD LLC	374390	0	2022 7	INV	P	99.98 020422	267831	LIBRARY MATERIALS	
015458 FINDAWAY WORLD LLC	374481	0	2022 7	INV	P	1,107.80 020422	267831	LIBRARY MATERIALS	
015458 FINDAWAY WORLD LLC	375889	0	2022 7	INV	P	221.96 020422	267831	LIBRARY MATERIALS	
						1,429.74			
ACCOUNT TOTAL						2,816.09			
10550210 477160			Video Recordings						
010546 MIDWEST TAPE	501265419	0	2022 7	INV	P	18.73 012822	267700	LIBRARY MATERIALS	
010546 MIDWEST TAPE	501497032	0	2022 7	INV	P	11.24 012822	267700	LIBRARY MATERIALS	
010546 MIDWEST TAPE	501545734	0	2022 7	INV	P	108.70 020422	267875	LIBRARY MATERIALS	
010546 MIDWEST TAPE	501571028	0	2022 7	INV	P	5.24 020422	267875	LIBRARY MATERIALS	
010546 MIDWEST TAPE	501571029	0	2022 7	INV	P	103.42 020422	267875	LIBRARY MATERIALS	
						247.33			
ACCOUNT TOTAL						247.33			
10550210 477250			Downloadable Media						
011068 OVERDRIVE INC	01370CO22014938	0	2022 7	INV	P	11.00 012822	267713	LIBRARY MATERIALS	
011068 OVERDRIVE INC	01370CO22022528	0	2022 7	INV	P	324.97 020422	267888	LIBRARY MATERIALS	
011068 OVERDRIVE INC	01370CO22024314	0	2022 7	INV	P	365.81 020422	267888	LIBRARY MATERIALS	
						701.78			
015034 KANOPY INC	278163-PPU	0	2022 7	INV	P	190.00 011422	267194	LIBRARY MATERIALS	
ACCOUNT TOTAL						891.78			
ORG 10550210 TOTAL						11,886.72			
10550220			Library Adult Materials						
10550220 477020			Books (Cat/Cir)						
010475 GREENSTATE CREDIT U	208220292	0	2022 7	INV	P	60.00 020422	267841	AMangano/Mastercard	
010509 BAKER & TAYLOR INC C	2036366259	0	2022 7	INV	P	576.60 011422	267150	LIBRARY MATERIALS	
010509 BAKER & TAYLOR INC C	2036367324	0	2022 7	INV	P	2,159.64 011422	267150	LIBRARY MATERIALS	
010509 BAKER & TAYLOR INC C	2036371651	0	2022 7	INV	P	77.15 011422	267150	LIBRARY MATERIALS	
010509 BAKER & TAYLOR INC C	2036371903	0	2022 7	INV	P	86.33 011422	267150	LIBRARY MATERIALS	
010509 BAKER & TAYLOR INC C	2036377479	0	2022 7	INV	P	90.86 011422	267150	LIBRARY MATERIALS	



02/11/2022 09:41
JMiller

CITY OF IOWA CITY
INVOICE LIST BY GL ACCOUNT

P 9
apinvgla

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
010509 BAKER & TAYLOR INC C	2036378022	0	2022 7	INV	P	394.32	011422	267150 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036389290	0	2022 7	INV	P	193.17	011422	267150 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036393251	0	2022 7	INV	P	94.55	011422	267150 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036393272	0	2022 7	INV	P	189.59	011422	267150 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036397102	0	2022 7	INV	P	1,131.29	011422	267150 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036398179	0	2022 7	INV	P	140.18	011422	267150 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036401853	0	2022 7	INV	P	64.03	011422	267150 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036407837	0	2022 7	INV	P	2,724.86	012822	267650 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036409585	0	2022 7	INV	P	387.85	011422	267150 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036411448	0	2022 7	INV	P	438.52	012822	267650 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036413043	0	2022 7	INV	P	106.87	011422	267150 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036413314	0	2022 7	INV	P	25.75	012822	267650 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036419133	0	2022 7	INV	P	1,296.47	012822	267650 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036421046	0	2022 7	INV	P	171.43	011422	267150 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036421064	0	2022 7	INV	P	50.16	012822	267650 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036425095	0	2022 7	INV	P	289.30	012822	267650 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036426510	0	2022 7	INV	P	690.79	012822	267650 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036430308	0	2022 7	INV	P	314.42	012822	267650 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036434189	0	2022 7	INV	P	96.32	012822	267650 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036438555	0	2022 7	INV	P	997.24	012822	267650 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036439568	0	2022 7	INV	P	124.82	012822	267650 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036439651	0	2022 7	INV	P	514.89	012822	267650 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036446152	0	2022 7	INV	P	61.02	012822	267650 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036449310	0	2022 7	INV	P	223.33	012822	267650 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036449616	0	2022 7	INV	P	663.69	020422	267804 LIBRARY MATERIALS
						14,375.44		
010520 CENTER POINT PUBLISH	1902428	0	2022 7	INV	P	138.42	020422	267814 LIBRARY MATERIALS
010531 GALE GROUP	76318278	0	2022 7	INV	P	31.19	012822	267673 LIBRARY MATERIALS
010531 GALE GROUP	76329375	0	2022 7	INV	P	83.97	012822	267673 LIBRARY MATERIALS
010531 GALE GROUP	76385371	0	2022 7	INV	P	27.19	020422	267834 LIBRARY MATERIALS
010531 GALE GROUP	76481480	0	2022 7	INV	P	29.59	020422	267834 LIBRARY MATERIALS
						171.94		
010536 INGRAM LIBRARY SERVI	56548296	0	2022 7	INV	P	37.78	012822	267683 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	56562581	0	2022 7	INV	P	8.99	012822	267683 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	56671705	0	2022 7	INV	P	123.06	012822	267683 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	56698666	0	2022 7	INV	P	88.56	012822	267683 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	56857815	0	2022 7	INV	P	17.24	012822	267683 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	56857816	0	2022 7	INV	P	28.79	012822	267683 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	57056872	0	2022 7	INV	P	13.19	020422	267853 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	57140414	0	2022 7	INV	P	5.99	020422	267853 LIBRARY MATERIALS
						323.60		
ACCOUNT TOTAL						15,069.40		
10550220 477040				Books (Cat/Reference)				
010548 OMNIGRAPHICS	105465-1495	0	2022 7	INV	P	202.23	011422	267216 LIBRARY MATERIALS



02/11/2022 09:41
JMiller

CITY OF IOWA CITY
INVOICE LIST BY GL ACCOUNT

P 10
apinvgla

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
ACCOUNT TOTAL						202.23		
10550220 477070	Downloadable-eBooks							
011068 OVERDRIVE INC	01370CO21381559	0	2022 7	INV	P	55.00	012822	267713 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO21501352	0	2022 7	INV	P	356.43	011422	267218 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO21504096	0	2022 7	INV	P	1,238.29	011422	267218 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO21504102	0	2022 7	INV	P	51.03	011422	267218 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO22001621	0	2022 7	INV	P	401.97	012822	267713 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO22002956	0	2022 7	INV	P	139.98	012822	267713 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO22004987	0	2022 7	INV	P	446.05	012822	267713 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO22006917	0	2022 7	INV	P	55.00	012822	267713 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO22013972	0	2022 7	INV	P	194.00	012822	267713 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO22013973	0	2022 7	INV	P	547.20	012822	267713 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO22014949	0	2022 7	INV	P	3,099.46	012822	267713 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO22015074	0	2022 7	INV	P	107.18	012822	267713 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO22017548	0	2022 7	INV	P	467.51	020422	267888 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO22022529	0	2022 7	INV	P	1,912.92	020422	267888 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO22023880	0	2022 7	INV	P	32.98	020422	267888 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CP21510332	0	2022 7	INV	P	17.90	011422	267218 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA21506091	0	2022 7	INV	P	269.98	011422	267218 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA22002001	0	2022 7	INV	P	561.01	012822	267713 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA22007535	0	2022 7	INV	P	65.00	012822	267713 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA22009401	0	2022 7	INV	P	544.42	012822	267713 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA22009402	0	2022 7	INV	P	74.54	012822	267713 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA22016942	0	2022 7	INV	P	44.97	020422	267888 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA22024660	0	2022 7	INV	P	734.13	020422	267888 LIBRARY MATERIALS
ACCOUNT TOTAL						11,416.95		
ACCOUNT TOTAL						11,416.95		
10550220 477100	Fiction Audio-CD							
010518 BLACKSTONE AUDIOBOOK	2015943	0	2022 7	INV	P	40.00	012822	29818 LIBRARY MATERIALS
010518 BLACKSTONE AUDIOBOOK	2016090	0	2022 7	INV	P	80.00	012822	29818 LIBRARY MATERIALS
010518 BLACKSTONE AUDIOBOOK	2017317	0	2022 7	INV	P	116.97	020422	29893 LIBRARY MATERIALS
010518 BLACKSTONE AUDIOBOOK	2018464	0	2022 7	INV	P	40.00	020422	29893 LIBRARY MATERIALS
ACCOUNT TOTAL						276.97		
ACCOUNT TOTAL						276.97		
10550220 477110	Music-CD							
010546 MIDWEST TAPE	501426968	0	2022 7	INV	P	26.08	012822	267700 LIBRARY MATERIALS
010546 MIDWEST TAPE	501467372	0	2022 7	INV	P	22.33	012822	267700 LIBRARY MATERIALS
010546 MIDWEST TAPE	501503031	0	2022 7	INV	P	82.28	012822	267700 LIBRARY MATERIALS
010546 MIDWEST TAPE	501529629	0	2022 7	INV	P	20.98	020422	267875 LIBRARY MATERIALS
ACCOUNT TOTAL						151.67		
ACCOUNT TOTAL						151.67		



02/11/2022 09:41
JMiller

CITY OF IOWA CITY
INVOICE LIST BY GL ACCOUNT

P 11
apinvgl

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
10550220 477160								Video Recordings
010546 MIDWEST TAPE	501265419	0	2022 7	INV	P	316.36 012822	267700	LIBRARY MATERIALS
010546 MIDWEST TAPE	501444375	0	2022 7	CRM	P	-15.74 012822	267700	LIBRARY MATERIALS
010546 MIDWEST TAPE	501454676	0	2022 7	INV	P	347.07 012822	267700	LIBRARY MATERIALS
010546 MIDWEST TAPE	501454677	0	2022 7	INV	P	27.99 012822	267700	LIBRARY MATERIALS
010546 MIDWEST TAPE	501497032	0	2022 7	INV	P	185.91 012822	267700	LIBRARY MATERIALS
010546 MIDWEST TAPE	501497033	0	2022 7	INV	P	115.96 012822	267700	LIBRARY MATERIALS
010546 MIDWEST TAPE	501518429	0	2022 7	INV	P	239.13 012822	267700	LIBRARY MATERIALS
010546 MIDWEST TAPE	501518460	0	2022 7	INV	P	22.49 012822	267700	LIBRARY MATERIALS
010546 MIDWEST TAPE	501545734	0	2022 7	INV	P	279.62 020422	267875	LIBRARY MATERIALS
010546 MIDWEST TAPE	501545735	0	2022 7	INV	P	42.73 020422	267875	LIBRARY MATERIALS
010546 MIDWEST TAPE	501571028	0	2022 7	INV	P	23.99 020422	267875	LIBRARY MATERIALS
010546 MIDWEST TAPE	501571029	0	2022 7	INV	P	20.99 020422	267875	LIBRARY MATERIALS
010546 MIDWEST TAPE	501580450	0	2022 7	INV	P	18.74 020422	267875	LIBRARY MATERIALS
						1,625.24		
						ACCOUNT TOTAL	1,625.24	
10550220 477210								Non-Fiction Video-DVD
010509 BAKER & TAYLOR INC C	H59617980	0	2022 7	INV	P	17.46 020422	267805	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	H59678090	0	2022 7	INV	P	20.96 020422	267805	LIBRARY MATERIALS
						38.42		
010546 MIDWEST TAPE	501265419	0	2022 7	INV	P	235.40 012822	267700	LIBRARY MATERIALS
010546 MIDWEST TAPE	501454676	0	2022 7	INV	P	14.99 012822	267700	LIBRARY MATERIALS
010546 MIDWEST TAPE	501497032	0	2022 7	INV	P	42.72 012822	267700	LIBRARY MATERIALS
010546 MIDWEST TAPE	501518429	0	2022 7	INV	P	55.47 012822	267700	LIBRARY MATERIALS
010546 MIDWEST TAPE	501545734	0	2022 7	INV	P	210.65 020422	267875	LIBRARY MATERIALS
010546 MIDWEST TAPE	501571029	0	2022 7	INV	P	29.98 020422	267875	LIBRARY MATERIALS
						589.21		
						ACCOUNT TOTAL	627.63	
10550220 477220								Multi-Media/Gaming
010536 INGRAM LIBRARY SERVI	56548296	0	2022 7	INV	P	56.99 012822	267683	LIBRARY MATERIALS
						ACCOUNT TOTAL	56.99	
10550220 477230								Non-Fiction Audio-CD
010518 BLACKSTONE AUDIOBOOK	2018257	0	2022 7	INV	P	40.00 020422	29893	LIBRARY MATERIALS
						ACCOUNT TOTAL	40.00	
10550220 477250								Downloadable Media
011068 OVERDRIVE INC	01370CO21501360	0	2022 7	INV	P	653.92 011422	267218	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO21504096	0	2022 7	INV	P	399.98 011422	267218	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO22001626	0	2022 7	INV	P	497.57 012822	267713	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO22002946	0	2022 7	INV	P	407.48 012822	267713	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO22004988	0	2022 7	INV	P	747.19 012822	267713	LIBRARY MATERIALS



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CITY OF IOWA CITY
INVOICE LIST BY GL ACCOUNT

P 12
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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
011068 OVERDRIVE INC	01370CO22006520	0	2022 7	INV	P	83.99 012822	267713	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO22006921	0	2022 7	INV	P	51.00 012822	267713	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO22013969	0	2022 7	INV	P	140.99 012822	267713	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO22013971	0	2022 7	INV	P	548.27 012822	267713	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO22014949	0	2022 7	INV	P	733.73 012822	267713	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO22015037	0	2022 7	INV	P	271.94 012822	267713	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO22017564	0	2022 7	INV	P	484.21 020422	267888	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO22022529	0	2022 7	INV	P	433.73 020422	267888	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO22023887	0	2022 7	INV	P	274.48 020422	267888	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA21506091	0	2022 7	INV	P	199.55 011422	267218	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA22002001	0	2022 7	INV	P	368.49 012822	267713	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA22004041	0	2022 7	INV	P	29.99 012822	267713	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA22007535	0	2022 7	INV	P	65.00 012822	267713	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA22009401	0	2022 7	INV	P	655.73 012822	267713	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA22024660	0	2022 7	INV	P	744.46 020422	267888	LIBRARY MATERIALS
						7,791.70		
015034 KANOPY INC	278163-PPU	0	2022 7	INV	P	3,184.00 011422	267194	LIBRARY MATERIALS
ACCOUNT TOTAL						10,975.70		
10550220 477340					Print/Circulating Serials			
010475 GREENSTATE CREDIT U	208220292	0	2022 7	INV	P	50.98 020422	267841	AMangano/Mastercard
ACCOUNT TOTAL						50.98		
ORG 10550220 TOTAL						40,493.76		
=====								
FUND 1000 General			TOTAL:			104,903.89		
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