

Iowa City Public Library Board of Trustees Meeting Agenda

August 22, 2024

2nd Floor – Boardroom

Regular Meeting - 5:00 PM

Tom Rocklin - President

Bonnie Boothroy

Robin Paetzold

DJ Johnk – Vice President

Joseph Massa

John Raeburn

Hannah Shultz-Secretary

Claire Matthews

Dan Stevenson

1. Call Meeting to Order.

2. Approval of August 22, 2024 Board Meeting Agenda.

3. Public Discussion.

4. Items to be Discussed.

A. 4th Quarter Annual Financials & Statistics.

Comment: This is a regularly scheduled agenda item. Board action not required.

B. Library Board of Trustees Annual Report.

Comment: This is a regularly scheduled agenda item. Board action required.

C. Policy Review: 809 Library Use.

Comment: This is a regularly scheduled agenda item. Board action required.

D. Policy Review: 817 Alcohol in the Library

Comment: This is a regularly scheduled agenda item. Board action required.

5. Staff Reports.

A. Director's Report.

B. Departmental Reports: Children's Services, Collection Services, IT.

C. Development Report.

6. President's Report.

7. Announcements from Members.

8. Committee Reports.

A. Advocacy Committee.

If you will need disability-related accommodations in order to participate in this meeting, please contact Jen Royer, Iowa City Public Library, at 319-887-6003 or jennifer-royer@icpl.org. Early requests are strongly encouraged to allow sufficient time to meet your access needs.

- B. Finance Committee.
- C. Foundation Members.

9. Communications.

- A. News Articles.

10. Consent Agenda.

- A. Approve Minutes of Library Board of Trustees July 25, 2024 Regular Meeting.
- B. Approve Disbursements for FY24, Period 13, End of Year.
- C. Approve Disbursements for July, 2024.

11. Set Agenda Order for September Meeting.

12. Adjournment.

Iowa City Public Library- Board of Trustee Meetings

Agenda Items and Order Schedule

August 22, 2024	September 26, 2024	October 24, 2024
4 th Quarter Annual Financials & Statistics Policy Review: 809 Library Use (AS) Policy Review: 817 Alcohol in the Library (Admin) Dept Reports: CH, CLS, IT	Budget Discussion Legislative Agenda Policy Review: 102 Policy Making and Policy Review (Admin) Dept Reports: AS, CAS	Budget Discussion Review 1st Quarter Financials & Statistics Policy Review: 502 General Library Personnel Policies (Admin/Col) Policy Review: 501 Authority for Administration of Personnel Policies for Library Employees (Admin) Dept Reports: CH, CLS, IT
November 21, 2024	December 19, 2024	January 23, 2025
Appoint Committee: Directors Evaluation Policy Review: 813 Unattended Children (CH/AS) Dept Reports: AS, CAS	Policy Review: 103 Membership in Professional Organizations (Admin/CAS) Dept Reports: CH, CLS, IT	6 Month Strategic Plan Update Review 2 nd Quarter Financials & Statistics Dept Reports: AS, CAS
February 27, 2025	March 27, 2025	April 24, 2025
Director Evaluation Appoint Nominating Committee State Library Accreditation Review Set Calendar for Next Fiscal Year Policy Review: 801 Circulation and Library Card Policy (CAS) Dept Reports: CH, CLS, IT	6 Month Strategic Plan Update Review 2nd Quarter Financials & Statistics Dept Reports: AS, CAS	President Appoints to Foundation Board Election of Officers Review 3rd Quarter Financials & Statistics Dept Reports: CH, CLS, IT

Library Expenditures Q4, FY24 Update

Prepared for the August 22, 2024
Meeting of the Library Board of Trustees
Elsworth Carman, Library Director

In fiscal year 2024, we utilized 98% of our allocated budget. The Q4 expenditure report reflects trends consistent with previous quarters. Some budget lines were strategically spent at over 100% based on needs, which were largely balanced by underspending in other lines.

For this report, I will briefly describe the spending associated with budget lines that either exceed 110% or fall below 85% of their allocation, provided these lines have a revised budget or expenditures of \$15,000 or more. Some lines may fall above or below these percentages but represent smaller fund allocations and are therefore excluded. Additionally, lines with spending over 200%, regardless of value, will be addressed.

The Library Materials budget lines are excluded from this analysis, as they are intentionally grouped into a single category but are spent across 16 distinct lines. Similarly, Personnel lines are excluded, as they are managed separately from general expense lines.

Type	Revised Budget	YTD Expenditures	Available Budget	% Used	Notes
Services					
432060: Consultant Services	\$18,000	\$21,020	(\$3,020)	117%	This line is used for cybersecurity consultation; exact costs are difficult to estimate. This line is balanced with other IT lines.
435055: Mail and Delivery	\$43,000	\$47,798	(\$4,798)	111%	This line is used to mail materials to At-Home patrons and return Inter-Library Loans, as well as library notices for patrons without an email address in their record. Mail costs have increased.

438030: Electricity	\$112,045	\$125,268	(\$13,223)	112%	Unexpected weather patterns make predicting electricity costs difficult; we continue to monitor trends in expenditures from this line and will adjust future budget requests as appropriate.
438070: Heating Fuel/Gas	\$38,000	\$20,085	\$17,915	53%	Mild weather in the fall and early winter along with cooler spring and summer temperatures contributed to low expenditures from this line; we continue to monitor trends in expenditures from this line and will adjust future budget requests as appropriate.
442010: Other Building Repair and Maintenance (R&M) Services	\$62,000	\$46,446	\$15,554	75%	No significant AC repairs were needed in FY24; we will expect this line to be fully spent in FY25.
442030: Heating & Cooling Repair and Maintenance (R&M) Services	\$25,000	\$30,844	(\$5,844)	123%	The HVAC system required several repairs this year, including the replacement and relocation of an expansion tank.
442050: Furnishing Repair and Maintenance (R&M) Services	\$2,050	\$11,060	(\$9,010)	540%	Several second-floor chairs required reupholstering this year. This line was balanced with other lines.

444100: Hardware Repair and Maintenance (R&M) Services	\$20,600	\$7,168	\$13,431	35%	More services are moving to the cloud, so reliance on hardware is decreasing while software costs are rising.
445140: Outside Printing	\$34,750	\$39,135	(\$4,385)	113%	This line covers the summer edition of the Window (and other Summer Reading publications) and all other materials we have printed outside the library. Printing costs have increased.
445270: Library Material Repair and Maintenance (R&M) Service	\$22,000	\$18,261	\$3,739	83%	Print material purchasing decreased in FY24, which resulted in reduced spending on vendor processing fees and supplies. Expenditures from this line may change in the future as our digital collection strategy changes.
446380: Vehicle Repair and Maintenance (R&M) Chargeback	\$3,941	\$13,417	(\$9,476)	340%	The Bookmobile has required heater, battery, and inverter repairs/replacements this fiscal year.
Supplies					
455120: Miscellaneous Computer Hardware	\$25,000	\$30,440	(\$4,440)	117%	This line covered strategic staff technology replacements, including monitors and RFID equipment.

467020: Equipment Repair and Maintenance (R&M) Supplies	\$-	\$2,690	(\$2,690)	269000%	Four vacuums were purchased. This line was balanced with other Facilities lines.
469110: Miscellaneous Processing Supplies	\$18,000	\$10,799	\$7,201	60%	A stagnant collection budget and an increase in digital material purchasing result in fewer supplies needed. New workflow shifts in processing have also changed costs (using vendor-ready services). We will monitor this for future budget requests.
469190: Minor Equipment	\$536	\$5,516	(\$4,980)	1029%	Changes to departmental workflow resulted in a need for new storage cabinets, staff seating, and workstation adjustments in several departments.
469370: Paper Products	\$-	\$148	(\$148)	14775%	This line was used to pay for paper for the Book Walk; we anticipate covering these costs with a different line in the future.

Library Expenditures: July 1, 2023 to June 30, 2024
Operating Budget: Accounts 10550110 to 10550220

Type	Revised Budget	YTD Expenditures	Available Budget	% Used
Library Materials	732,000.00	723,877.26	8,122.74	99%
477020 Books (Cat/Cir)	725,000.00	243,882.53	481,117.47	
477030 Books (Outreach)	-	1,905.61	(1,905.61)	
477070 eBooks	-	138,291.32	(138,291.32)	
477100 Audio (Compact Disc)	-	934.91	(934.91)	
477110 Audio (Digital)	-	119,924.66	(119,924.66)	
477120 Audio (Read-Along)	-	9,390.85	(9,390.85)	
477160 Video (DVD)	-	27,446.87	(27,446.87)	
477190 Circulating Equipment	-	761.73	(761.73)	
477200 Toys/Kits	-	1,154.28	(1,154.28)	
477220 Video Games	-	5,646.73	(5,646.73)	
477250 Streaming Media/PPU	-	57,341.92	(57,341.92)	
477290 Microfilm	-	5,260.50	(5,260.50)	
477320 Serials (Digital)	-	13,226.08	(13,226.08)	
477330 Serial (Print)	-	15,812.71	(15,812.71)	
477350 Online Reference	-	82,896.56	(82,896.56)	
477380 Library-RFI Tags	7,000.00	-	7,000.00	
Other Financing Uses	62,422.00	62,422.00	-	100%
490160 Misc Transfers Out	62,422.00	62,422.00	-	
Personnel	5,595,192.40	5,454,688.47	140,503.93	97%
411000 Perm Full Time	2,905,891.04	2,962,382.42	(56,491.38)	
412000 Perm Part Time	455,699.00	408,152.92	47,546.08	
413000 Temporary Employees	661,000.00	604,163.23	56,836.77	
414100 Overtime Wages	69,500.00	83,044.51	(13,544.51)	
414300 Term-Vacation Pay	-	2,411.67	(2,411.67)	
414500 Longevity Pay	18,200.00	19,008.61	(808.61)	
421100 Health Insurance	764,164.00	677,287.11	86,876.89	
421200 Dental Insurance	15,814.00	14,462.04	1,351.96	
421300 Life Insurance	6,595.00	6,537.18	57.82	
421400 Disability Insurance	10,588.00	10,669.52	(81.52)	
421500 Unemployment Compensation	3,000.00	-	3,000.00	
422100 FICA	305,466.36	303,123.53	2,342.83	
423100 IPERS	379,275.00	363,445.73	15,829.27	
Services	700,056.75	690,540.03	9,516.72	99%
432030 Financial Services & Charges	1,327.00	2,600.73	(1,273.73)	196%
432060 Consultant Services	18,000.00	21,020.00	(3,020.00)	117%
432080 Other Professional Services	16,300.00	12,841.42	3,458.58	79%
435010 Data Processing	20,933.75	21,949.95	(1,016.20)	105%
435055 Mail & Delivery	43,000.00	47,798.43	(4,798.43)	111%
435059 Advertising	5,700.00	7,198.21	(1,498.21)	126%
436030 Transportation	5,000.00	4,830.18	169.82	97%
436050 Registration	5,000.00	7,166.66	(2,166.66)	143%
436060 Lodging	5,000.00	7,905.19	(2,905.19)	158%
436080 Meals	1,000.00	1,579.12	(579.12)	158%
438030 Electricity	112,045.00	125,267.74	(13,222.74)	112%
438070 Heating Fuel/Gas	38,000.00	20,084.65	17,915.35	53%
438100 Refuse Collection Charges	168.00	-	168.00	0%
438130 Cell Phone/Data Services	4,500.00	3,656.80	843.20	81%
438140 Internet Fees	12,000.00	7,733.58	4,266.42	64%
442010 Other Building R&M Services	62,000.00	46,446.31	15,553.69	75%
442020 Structure R&M Services	7,000.00	6,877.31	122.69	98%
442030 Heating & Cooling R&M Servi	25,000.00	30,844.17	(5,844.17)	123%
442050 Furnishing R&M Services	2,050.00	11,060.00	(9,010.00)	540%
442060 Electrical & Plumbing R&M Sr	2,644.00	4,409.98	(1,765.98)	167%
443020 Office Equipment R&M Servic	2,100.00	2,029.89	70.11	97%
443050 Radio Equipment R&M Servic	225.00	225.00	-	100%
444080 Software R&M Services	132,500.00	133,165.16	(665.16)	101%
444100 Hardware R&M Services	20,600.00	7,169.49	13,430.51	35%
445030 Nursery Srvc-Lawn & Plant C	900.00	912.00	(12.00)	101%

Library Expenditures: July 1, 2023 to June 30, 2024
Operating Budget: Accounts 10550110 to 10550220

Type	Revised Budget	YTD Expenditures	Available Budget	% Used
445140 Outside Printing	34,750.00	39,135.37	(4,385.37)	113%
445250 Inter-Library Loans	5,250.00	5,854.60	(604.60)	112%
445270 Library Material R&M Service:	22,000.00	18,260.51	3,739.49	83%
445330 Other Waste Disposal	1,500.00	2,107.64	(607.64)	141%
446190 ITS-Software SAAS Chgbk	4,311.00	-	4,311.00	0%
446300 Phone Equipment/Line Chgbk	24,705.00	24,444.70	260.30	99%
446320 Mail Chargeback	-	1.20	(1.20)	120%
446350 City Vehicle Replacement Ch	21,917.00	19,326.24	2,590.76	88%
446360 City Vehicle Rental Chargeba	3,815.00	4,721.44	(906.44)	124%
446370 Fuel Chargeback	3,500.00	2,834.13	665.87	81%
446380 Vehicle R&M Chargeback	3,941.00	13,416.83	(9,475.83)	340%
448030 Community Events Funding	500.00	150.00	350.00	30%
449055 Permitting Fees	525.00	-	525.00	0%
449060 Dues & Memberships	12,500.00	13,307.80	(807.80)	106%
449090 Land & Building Rental	350.00	-	350.00	0%
449120 Equipment Rental	5,800.00	2,679.24	3,120.76	46%
449160 Other Rentals	5,200.00	5,655.92	(455.92)	109%
449260 Parking	2,500.00	583.60	1,916.40	23%
449280 Misc Services & Charges	4,000.00	3,288.84	711.16	82%
Supplies	126,921.00	145,682.00	(18,761.00)	115%
452010 Office Supplies	9,676.00	6,978.78	2,697.22	72%
452040 Sanitation & Indust Supplies	26,000.00	30,440.30	(4,440.30)	117%
454020 Subscriptions	616.00	720.00	(104.00)	117%
455110 Software	2,000.00	1,268.55	731.45	63%
455120 Misc Computer Hardware	25,000.00	36,959.61	(11,959.61)	148%
463040 Water/Sewer Chemicals	2,000.00	2,179.74	(179.74)	109%
463100 Ice Control Chemicals	310.00	-	310.00	0%
466070 Other Maintenance Supplies	4,500.00	6,602.41	(2,102.41)	147%
467020 Equipment R&M Supplies	-	2,690.00	(2,690.00)	269000%
469110 Misc Processing Supplies	18,000.00	10,798.78	7,201.22	60%
469190 Minor Equipment	536.00	5,515.69	(4,979.69)	1029%
469210 First Aid/Safety Supplies	250.00	416.84	(166.84)	167%
469320 Miscellaneous Supplies	34,088.00	35,356.67	(1,268.67)	104%
469360 Food and Beverages	3,945.00	5,606.88	(1,661.88)	142%
469370 Paper Products	-	147.75	(147.75)	14775%
Grand Total	7,216,592.15	7,077,209.76	139,382.39	98%

Library Receipts: July 1, 2023 to June 30, 2024
Operating Budget: Accounts 10550110 to 10550220

Type	Revised Budget	YTD Expenditures	Available Budget	% Used
Intergovernmental	(667,826.00)	(708,650.71)	40,824.71	106%
334160 C&I Prop Tax Rollback Reimb	(27,328.00)	(20,159.64)	(7,168.36)	
336110 Johnson County	(544,828.00)	(591,423.29)	46,595.29	
336140 University Heights	(60,200.00)	(60,200.24)	0.24	
336190 Other Local Governments	(35,470.00)	(36,867.54)	1,397.54	
Miscellaneous Revenues	(20,437.00)	(29,813.55)	9,376.55	146%
361310 Library Fines	(1,000.00)	(780.35)	(219.65)	
369100 Reimb of Expenses	(19,429.00)	(16,295.33)	(3,133.67)	
369200 Reimbursement of Damages	(8.00)	(12,703.03)	12,695.03	
369300 Cashier Overages	-	(3.34)	3.34	
369900 Miscellaneous Other Income	-	(31.50)	31.50	
Other Financing Sources	-	(97.47)	97.47	-9747%
392300 Sale of Equipment	-	(97.47)	97.47	
Taxes	(1,141,622.00)	(1,132,747.82)	(8,874.18)	99%
311160 Library Levy	(1,128,899.00)	(1,119,016.39)	(9,882.61)	
311270 Delq Library Levy	-	(1.53)	1.53	
313100 Gas/Electric Excise Tax	(11,745.00)	(12,920.84)	1,175.84	
313200 Mobile Home Tax	(978.00)	(809.06)	(168.94)	
Use of Money & Property	(24,792.00)	(27,696.17)	2,904.17	112%
382200 Building/Room Rental	(24,000.00)	(26,000.00)	2,000.00	
384200 Vending Machine Commission	(780.00)	(1,691.42)	911.42	
384900 Other Commissions	(12.00)	(4.75)	(7.25)	
Grand Total	(1,854,677.00)	(1,899,005.72)	44,328.72	102%



FY24 Circulation by Type & Format

Category	12 Months				
	YTD	% Total	Last YTD	% of Total	% Change
Adult Materials					
General Fiction/Fiction Express	99,615	12.1%	99,491	11.6%	0.1%
Mystery	27,439	3.3%	29,212	3.4%	-6.1%
Science Fiction	18,843	2.3%	17,950	2.1%	5.0%
Book Club Kits (10 items per kit)	41	0.0%	51	0.0%	-19.6%
Young Adult Fiction	16,214	2.0%	18,137	2.1%	-10.6%
Comics	32,606	3.9%	34,334	4.0%	-5.0%
Large Print	10,998	1.3%	11,111	1.3%	-1.0%
Books in Other Languages	1,017	0.1%	877	0.1%	16.0%
Total Fiction	206,773	25.0%	211,163	24.6%	-2.1%
Express/Nonfiction					
Express/Nonfiction	1,917	0.2%	1,561	0.2%	22.8%
Large Print Nonfiction	2,059	0.2%	1,734	0.2%	18.7%
000 - General/Computers	2,562	0.3%	2,701	0.3%	-5.1%
100 - Psychology/Philosophy	11,519	1.4%	11,019	1.3%	4.5%
200 - Religion	5,844	0.7%	6,110	0.7%	-4.4%
300 - Social Sciences	17,786	2.2%	18,499	2.2%	-3.9%
400 - Language	2,179	0.3%	2,085	0.2%	4.5%
500 - Science	7,008	0.8%	7,310	0.9%	-4.1%
600 - Applied Technology	34,169	4.1%	36,096	4.2%	-5.3%
700 - Art & Recreation	20,036	2.4%	21,021	2.4%	-4.7%
800 - Literature	10,042	1.2%	11,005	1.3%	-8.8%
900 - History & Travel	17,749	2.1%	18,245	2.1%	-2.7%
Biography	6,740	0.8%	6,814	0.8%	-1.1%
Total Nonfiction: Adult & Young Adult	139,610	16.9%	144,200	16.8%	-3.2%
Magazines	6,519	0.8%	5,151	0.6%	26.6%
Total Miscellaneous	6,519	0.8%	5,151	0.6%	26.6%
Total Adult Print	352,902	42.7%	360,514	42.0%	-2.1%
Art to Go					
Art to Go	1,656	0.2%	1,677	0.2%	-1.3%
DVD (Movies/TV)					
DVD (Movies/TV)	108,768	13.2%	115,255	13.4%	-5.6%
Express/DVD					
Express/DVD	3,868	0.5%	1,955	0.2%	97.9%
Nonfiction DVD					
Nonfiction DVD	6,818	0.8%	9,831	1.1%	-30.6%
Fiction on Disc					
Fiction on Disc	2,500	0.3%	3,981	0.5%	-37.2%
Nonfiction on CD					
Nonfiction on CD	1,048	0.1%	1,875	0.2%	-44.1%
Compact Disc (Music)					
Compact Disc (Music)	17,791	2.2%	19,471	2.3%	-8.6%
Young Adult Video Games					
Young Adult Video Games	7,850	0.9%	7,351	0.9%	6.8%
Circulating Equipment					
Circulating Equipment	127	0.0%	296	0.0%	-57.1%

Category	YTD	% Total	Last YTD	12 Months	
				% of Total	% Change
Discovery Kits	31	0.0%	28	0.0%	10.7%
Total Nonprint	150,457	18.2%	161,720	18.8%	-7.0%
Adult E-Audio # Downloads	113,296	13.7%	106,021	12.3%	6.9%
Adult E-Book # Downloads	104,104	12.6%	105,672	12.3%	-1.5%
Adult E-Magazines	34,747	4.2%	10,412	1.2%	233.7%
Adult E-Music # Downloads/Local Music Project	63	0.0%	21	0.0%	200.0%
Adult E-Newspapers	18,825	2.3%	48,858	5.7%	-61.5%
Adventure Passes	262	0.0%	260	0.0%	0.8%
Adult E-Video Streaming: Library Channel	51,726	6.3%	65,295	7.6%	-20.8%
Total Adult E-Downloads	323,023	39.1%	336,539	39.2%	-4.0%
Total Adult Circulation	826,382	100.0%	858,773	100.0%	-3.8%
Children's Materials					
Fiction	59,939	15.4%	56,745	14.3%	5.6%
Comics	57,574	14.8%	56,858	14.3%	1.3%
jLarge Print Fiction	1,102	0.3%	914	0.2%	20.6%
Picture: Big, Board, Easy	115,135	29.7%	117,252	29.5%	-1.8%
Readers	40,394	10.4%	46,792	11.8%	-13.7%
Nonfiction & Biography	49,282	12.7%	52,376	13.2%	-5.9%
jLarge Print Nonfiction	35	0.0%	25	0.0%	40.0%
Total Children's Print	323,461	83.3%	330,962	83.3%	-2.3%
Video/DVD/Blu-Ray	22,525	5.8%	25,646	6.5%	-12.2%
Books on Disc	183	0.0%	1,359	0.3%	-86.5%
Read-Along set	10,411	2.7%	10,284	2.6%	1.2%
Children's Music	547	0.1%	1,162	0.3%	-52.9%
Children's Video Games	900	0.2%	1,100	0.3%	-18.2%
Read with Me Kits	303	0.1%	377	0.1%	-19.6%
Games & Toys	1,963	0.5%	1,635	0.4%	20.1%
jDiscovery Kits	114	0.0%	118	0.0%	-3.4%
Total Children's Nonprint	36,946	9.5%	41,681	10.5%	-11.4%
j E-Audio # Downloads	9,934	2.6%	9,242	2.3%	7.5%
j E-Book # Downloads	17,814	4.6%	15,653	3.9%	13.8%
Total Children's E-Downloads	27,748	8.5%	24,895	7.6%	11.5%
Total Children's	388,155	100.0%	397,538	100.0%	-2.4%
All Circulation by Type/Format					
All Fiction	325,388	26.7%	325,680	25.9%	-0.1%
All Nonfiction and Biography	188,927	15.5%	196,601	15.6%	-3.9%
Picture books & Readers	155,529	12.8%	164,044	13.0%	-5.2%
Magazines	6,519	0.5%	5,151	0.4%	26.6%
Total Print	676,363	55.5%	691,476	54.9%	-2.2%

FY24 Circulation by Type & Format

12 Months

Category	YTD	% Total	Last YTD	% of Total	% Change
Toys	1,963	0.2%	1,635	0.1%	20.1%
Art	1,656	0.1%	1,677	0.1%	-1.3%
DVD (Fiction, Nonfiction, & Express)	141,979	11.7%	152,687	12.1%	-7.0%
CD (Music)	18,338	1.5%	20,633	1.6%	-11.1%
Books on CD (Fiction & Nonfiction)	3,731	0.3%	7,215	0.6%	-48.3%
Read-Along Set	10,411	0.9%	10,284	0.8%	1.2%
Video Games	8,750	0.7%	8,451	0.7%	3.5%
Read with Me Kits	303	0.0%	377	0.0%	-19.6%
Discovery Kits	145	0.0%	146	0.0%	-0.7%
Circulating Equipment	127	0.0%	296	0.0%	-57.1%
Total Nonprint	187,403	15.4%	203,401	16.1%	-7.9%
Total E-Downloads	350,771	28.8%	361,434	28.7%	-3.0%
Total In House/Undefined	3,088	0.3%	3,459	0.3%	-10.7%
Total Adult Materials (including e items)	826,382	67.9%	858,773	68.2%	-3.8%
Total Children's (including e items)	388,155	31.9%	397,538	31.6%	-2.4%
Grand Total (Adult + Children's + Undefined)	1,217,625	100.0%	1,259,770	100.0%	-3.35%

Collection Size Report FY24

ADULT MATERIALS	Current Year	Previous Year	% Change
TOTAL FICTION	42,022	42,042	-0.05
Fiction	33,550	33,682	-0.39
Fiction Express	215	221	-2.71
Large Print Fiction	3,515	3,497	0.51
Young Adult Fiction	4,742	4,642	2.15
TOTAL COMICS	8,130	8,067	0.78
TOTAL NONFICTION	54,279	57,760	-6.03
Nonfiction	49,952	53,290	-6.26
Nonfiction Express	218	241	-9.54
Large Print Nonfiction	684	655	4.43
Reference	3,425	3,574	-4.17
BOOKS IN OTHER LANGUAGES	544	481	13.10
MAGAZINES	128	124	3.23
TOTAL PRINT	105,103	108,474	-3.11
TOTAL AUDIO	9,565	11,318	-15.49
Music Compact disc	8,078	8,297	-2.64
Fiction on disc	843	1,587	-46.88
Nonfiction On Disc	644	1,434	-55.09
TOTAL VIDEO	15,753	16,001	-1.55
DVD Movie	7,059	7,039	0.28
DVD TV	4,358	4,413	-1.25
DVD Nonfiction	4,192	4,407	-4.88
DVD Express	144	142	1.41
ART	419	418	0.24
BOOK CLUB KITS	31	40	-22.50
YA VIDEO GAMES	407	420	-3.10
CIRCULATING EQUIPMENT	12	22	-45.45
DISCOVERY KITS	13	12	8.33
TOTAL NONPRINT	26,200	28,231	-7.19

eAUDIO	24,240	22,051	9.93
eBOOKS	32,246	30,481	5.79
eMUSIC	48	48	0.00
eMAGAZINES	8	8	0.00
ONLINE REFERENCE	107	107	0.00
DIGITAL VIDEOS	910	846	7.57
TOTAL DIGITAL	57,559	53,541	7.50

TOTAL ADULT	188,862	190,246	-0.73
--------------------	----------------	----------------	--------------

CHILDREN'S MATERIALS	Current Year	Previous Year	% Change
-----------------------------	---------------------	----------------------	-----------------

jEASY	25,968	26,342	-1.42
jBoard Books	1,594	1,612	-1.12
jE	18,507	18,827	-1.70
jReader	5,791	5,821	-0.52
jBig Book	76	82	-7.32
jFICTION	12,409	12,633	-1.77
jCOMICS	6,271	5,651	10.97
jNONFICTION	13,323	13,391	-0.51
jLARGE PRINT	204	187	9.09
jPROGRAM COLLECTION	607	577	5.20

TOTAL jPRINT	58,782	58,781	0.00
---------------------	---------------	---------------	-------------

jAUDIO	1,092	1,695	-35.58
jCompact disc	282	530	-46.79
jRead Along Set	808	721	12.07
jBooks on Disc	2	444	-99.55
jDVD	2,703	3,051	-11.41
jTOYS	119	147	-19.05
STORYTIME KITS	46	51	-9.80
jDISCOVERY KITS	13	14	-7.14
jVIDEO GAMES	41	43	-4.65

TOTAL jNONPRINT	4,014	5,001	-19.74
------------------------	--------------	--------------	---------------

jeAUDIO	2,249	1,918	16.67
jeBOOKS	6,204	5,937	4.65
jeMAGAZINES	1	1	0.0
<hr/>			
TOTAL jDIGITAL	8,454	7,856	7.61
<hr/>			
TOTAL JUVENILE	71,250	71,638	-0.54
<hr/>			
TOTAL COLLECTION	260,112	261,884	-0.68

Materials Added Report

FY24 4th Quarter

ADULT MATERIALS	New Titles	Added Copies	Total Added	Gifts	WD	%Gifts	%New
TOTAL FICTION	865	487	1352	0	2634	0.0	64.0
Fiction	703	407	1110	0	2107	0.0	63.3
Fiction Express	0	61	61	0	43	0.0	0.0
Large Print Fiction	54	6	60	0	18	0.0	90.0
Young Adult Fiction	108	13	121	0	466	0.0	89.3
TOTAL COMICS	67	128	195	1	88	0.5	34.4
TOTAL NONFICTION	1067	388	1455	2	1524	0.1	73.3
Nonfiction	1044	307	1351	2	1474	0.1	77.3
Nonfiction Express	0	74	74	0	37	0.0	0.0
Large Print NF	21	2	23	0	5	0.0	91.3
Reference	2	5	7	0	8	0.0	28.6
BOOKS IN OTHER LANGUAGES	26	0	26	0	11	0.0	100.0
MAGAZINES	0	0	0	0	0	0.0	0.0
TOTAL PRINT	2025	1003	3028	3	4257	0.1	66.9
TOTAL AUDIO	12	0	12	0	531	0.0	100.0
Music Compact disc	12	0	12	0	441	0.0	100.0
Fiction on disc	0	0	0	0	49	0.0	0.0
Nonfiction On Disc	0	0	0	0	41	0.0	0.0
TOTAL VIDEO	115	204	319	0	719	0.0	36.1
DVD Movie	85	111	196	0	256	0.0	43.4
DVD TV	12	63	75	0	407	0.0	16.0
DVD Nonfiction	18	10	28	0	17	0.0	64.3
DVD Express	0	20	20	0	39	0.0	0.0
ART	0	0	0	0	1	0.0	0.0
BOOK CLUB KITS	0	0	0	0	1	0.0	0.0
YA VIDEO GAMES	11	6	17	0	14	0.0	64.7
CIRCULATING EQUIPMENT	0	0	0	0	1	0.0	0.0
DISCOVERY KITS	0	0	0	0	0	0.0	0.0
TOTAL NONPRINT	138	210	348	0	1267	0.0	39.7

eAUDIO	501	1132	1633	0	80	0.0	30.7
eBOOKS	792	318	1110	0	409	0.0	71.4
eMUSIC	0	0	0	0	0	0.0	0.0
eMAGAZINES	0	0	0	0	0	0.0	0.0
ONLINE REFERENCE	0	0	0	0	0	0.0	0.0
DIGITAL VIDEOS	13	0	13	0	0	0.0	100.0

TOTAL DIGITAL	1306	1450	2756	0	489	0.0	47.4
----------------------	-------------	-------------	-------------	----------	------------	------------	-------------

TOTAL ADULT	3469	2663	6132	3	6013	0.0	56.6
--------------------	-------------	-------------	-------------	----------	-------------	------------	-------------

CHILDREN'S MATERIALS	New Titles	Added Copies	Total Added	Gifts	WD	%Gifts	%New
-----------------------------	-------------------	---------------------	--------------------	--------------	-----------	---------------	-------------

jEASY	377	501	878	0	981	0.0	42.9
jBoard Books	33	99	132	0	106	0.0	25.0
jE	292	320	612	0	812	0.0	47.7
jReader	52	82	134	0	62	0.0	38.8
jBig Book	0	0	0	0	1	0.0	0.0
jFICTION	159	172	331	0	847	0.0	48.0
jCOMICS	63	226	289	0	240	0.0	21.8
jNONFICTION	187	67	254	0	162	0.0	73.6
jLARGE PRINT	8	1	9	0	3	0.0	88.9
jPROGRAM COLLECTION	0	11	11	0	0	0.0	0.0

TOTAL jPRINT	794	978	1772	0	2233	0.0	44.8
---------------------	------------	------------	-------------	----------	-------------	------------	-------------

jAUDIO	84	1	85	0	325	0.0	98.8
jCompact disc	0	0	0	0	282	0.0	0.0
jRead Along Set	84	1	85	0	42	0.0	98.8
jBooks on Disc	0	0	0	0	1	0.0	0.0
jDVD	11	62	73	0	167	0.0	15.1
jTOYS	0	4	4	0	2	0.0	0.0
STORYTIME KITS	0	0	0	0	0	0.0	0.0
jDISCOVERY KITS	0	0	0	0	0	0.0	0.0
jVIDEO GAMES	0	0	0	0	4	0.0	0.0

TOTAL jNONPRINT	95	67	162	0	498	0.0	58.6
------------------------	-----------	-----------	------------	----------	------------	------------	-------------

jeAUDIO	78	1	79	0	14	0.0	98.7
jeBOOKS	104	1	105	0	119	0.0	99.0
jeMAGAZINES	0	0	0	0	0	0.0	0.0
TOTAL jDIGITAL	182	2	184	0	133	0.0	98.9
TOTAL JUVENILE	1071	1047	2118	0	2864	0.0	50.6
TOTAL ADDED	4540	3710	8250	3	8877	0.0	55.0

Materials Added Report

FY24 End of Year

ADULT MATERIALS	New Titles	Added Copies	Total Added	Gifts	WD	%Gifts	%New
TOTAL FICTION	3623	2044	5667	4	6999	0.1	63.9
Fiction	2837	1669	4506	4	5602	0.1	63.0
Fiction Express	1	245	246	0	209	0.0	0.4
Large Print Fiction	205	26	231	0	192	0.0	88.7
Young Adult Fiction	580	104	684	0	996	0.0	84.8
TOTAL COMICS	259	459	718	1	715	0.1	36.1
TOTAL NONFICTION	3515	1495	5010	10	7629	0.2	70.2
Nonfiction	3411	1222	4633	6	7146	0.1	73.6
Nonfiction Express	0	243	243	0	220	0.0	0.0
Large Print NF	96	5	101	0	44	0.0	95.0
Reference	8	25	33	4	219	12.1	24.2
BOOKS IN OTHER LANGUAGES	115	2	117	13	61	11.1	98.3
MAGAZINES	7	0	7	0	3	0.0	100.0
TOTAL PRINT	7519	4000	11519	28	15407	0.2	65.3
TOTAL AUDIO	60	8	68	1	1091	1.5	88.2
Music Compact disc	60	8	68	1	674	1.5	88.2
Fiction on disc	0	0	0	0	257	0.0	0.0
Nonfiction On Disc	0	0	0	0	160	0.0	0.0
TOTAL VIDEO	598	884	1482	1	1769	0.1	40.4
DVD Movie	400	452	852	1	775	0.1	46.9
DVD TV	75	202	277	0	697	0.0	27.1
DVD Nonfiction	122	39	161	0	87	0.0	75.8
DVD Express	1	191	192	0	210	0.0	0.5
ART	22	0	22	0	15	0.0	100.0
BOOK CLUB KITS	0	0	0	0	5	0.0	0.0
YA VIDEO GAMES	74	17	91	1	70	1.1	81.3
CIRCULATING EQUIPMENT	0	5	5	0	8	0.0	0.0
DISCOVERY KITS	0	1	1	0	0	0.0	0.0
TOTAL NONPRINT	754	915	1669	3	2958	0.2	45.2

eAUDIO	1822	692	2514	0	325	0.0	72.5
eBOOKS	2800	310	3110	0	1345	0.0	90.0
eMUSIC	0	0	0	0	0	0.0	0.0
eMAGAZINES	0	0	0	0	0	0.0	0.0
ONLINE REFERENCE	0	0	0	0	0	0.0	0.0
DIGITAL VIDEOS	64	0	64	0	0	0.0	100.0
TOTAL DIGITAL	4686	1002	5688	0	1670	0.0	82.4

TOTAL ADULT	12959	5917	18876	31	20035	0.2	68.6
--------------------	--------------	-------------	--------------	-----------	--------------	------------	-------------

CHILDREN'S MATERIALS	New Titles	Added Copies	Total Added	Gifts	WD	%Gifts	%New
jEASY	1349	1685	3034	4	3716	0.1	44.5
jBoard Books	97	290	387	0	459	0.0	25.1
jE	1061	1150	2211	4	2767	0.2	48.0
jReader	190	245	435	0	487	0.0	43.7
jBig Book	1	0	1	0	3	0.0	100.0
jFICTION	590	658	1248	0	2198	0.0	47.3
jCOMICS	203	1058	1261	0	791	0.0	16.1
jNONFICTION	689	321	1010	8	1050	0.8	68.2
jLARGE PRINT	24	2	26	0	11	0.0	92.3
jPROGRAM COLLECTION	1	30	31	1	0	3.2	3.2
TOTAL jPRINT	2856	3754	6610	13	7766	0.2	43.2

jAUDIO	202	3	205	0	1109	0.0	98.5
jCompact disc	0	0	0	0	529	0.0	0.0
jRead Along Set	202	3	205	0	138	0.0	98.5
jBooks on Disc	0	0	0	0	442	0.0	0.0
jDVD	34	182	216	0	581	0.0	15.7
jTOYS	26	13	39	1	22	2.6	66.7
STORYTIME KITS	6	0	6	0	0	0.0	100.0
jDISCOVERY KITS	0	0	0	0	1	0.0	0.0
jVIDEO GAMES	1	1	2	0	7	0.0	50.0
TOTAL jNONPRINT	269	199	468	1	1720	0.2	57.5

jeAUDIO	375	99	474	0	143	0.0	79.1
jeBOOKS	403	101	504	0	237	0.0	80.0
jeMAGAZINES	0	0	0	0	0	0.0	0.0
TOTAL jDIGITAL	778	200	978	0	380	0.0	79.6
TOTAL JUVENILE	3903	4153	8056	14	9866	0.2	48.4
TOTAL ADDED	16862	10070	26932	45	29901	0.2	62.6



FY24 Circulation by Area & Agency

	YTD	LYTD	% CHG
Iowa City			
General Iowa City	647,979	665,859	-2.7%
Downloads + Streaming	309,699	322,983	-4.1%
Temporary	461	450	2.4%
Public schools	0	0	0.0%
Private schools	833	1,429	-41.7%
Preschool/Daycare	2,692	2,135	26.1%
Non-profit organizations	840	813	3.3%
Business	0	0	0.0%
City departments	50	24	108.3%
State/Federal agencies	0	0	0.0%
University of Iowa departments	0	0	0.0%
At Home	4,922	5,779	-14.8%
Interlibrary loan	1,793	2,067	-13.3%
Deposit collections/Nursing Homes	3,297	2,963	11.3%
Jail patrons	3,592	4,509	-20.3%
Total Iowa City	976,158	1,009,011	-3.26%
Local Contracts			
Johnson County			
General	60,196	59,989	0.3%
Downloads	33,274	31,198	6.7%
Preschool/Daycare	0	0	0.0%
At Home	228	252	-9.5%
Total Johnson County	93,698	91,439	2.5%
Hills			
General	1,990	2,206	-9.8%
Downloads	611	613	-0.3%
At Home	131	32	309.4%
Total Hills	2,732	2,851	-4.2%

FY24 Circulation by Area & Agency	YTD	LYTD	% CHG
Lone Tree			
General	2,987	4,167	-28.3%
Downloads	749	558	34.2%
At Home	0	0	0.0%
Total Lone Tree	3,736	4,725	-20.9%
University Heights			
General	11,969	13,764	-13.0%
Downloads	6,620	5,591	18.4%
At Home	0	1	-100.0%
Total University Heights	18,589	19,356	-4.0%
Total Local Contracts	118,755	118,371	0.3%
State Contract			
Reciprocal/Open Access			
Johnson County Libraries			
Coralville	40,726	46,820	-13.0%
North Liberty	26,574	28,241	-5.9%
Oxford	3,321	1,291	157.2%
Solon	3,034	4,826	-37.1%
Swisher	248	137	81.0%
Tiffin	6,502	6,710	-3.1%
AIM Downloads (None from North Liberty or Coralville)	55	760	-92.8%
All Other Libraries			
Adel	0	0	0.0%
Ainsworth	59	35	68.6%
Albia	19	0	0.0%
Altoona	0	113	-100.0%
Ames	8	16	-50.0%
Anamosa	12	180	-93.3%
Ankeny	0	8	-100.0%
Arlington	13	16	-18.8%
Atkins	213	35	508.6%
Belle Plaine	0	8	-100.0%

FY24 Circulation by Area & Agency

	YTD	LYTD	% CHG
Bennett	3	0	0.0%
Bettendorf	16	51	-68.6%
Birmingham	59	29	103.4%
Blairstown	0	0	0.0%
Bloomfield	2	0	0.0%
Boone	6	21	-71.4%
Brooklyn	0	0	0.0%
Burlington	280	78	259.0%
Camanche	0	2	-100.0%
Carroll	2	7	-71.4%
Cascade	0	0	0.0%
Cedar Falls	73	35	108.6%
Cedar Rapids	4,790	4,570	4.8%
Center Point	0	0	0.0%
Centerville	0	43	-100.0%
Central City	0	0	0.0%
Chariton	0	0	0.0%
Charles City	0	0	0.0%
Chelsea	0	0	0.0%
Clarence	21	113	-81.4%
Clear Lake	0	4	-100.0%
Clinton	193	3	6333.3%
Clive	14	32	-56.3%
Clutier	31	29	6.9%
Coggon	0	0	0.0%
Columbus Jct	138	36	283.3%
Conesville	0	133	-100.0%
Cornell College	1,487	1,316	13.0%
Council Bluffs	0	4	-100.0%
Crawfordsville	0	0	0.0%
Dallas Center	0	0	0.0%
Davenport	119	213	-44.1%
Decorah	0	12	-100.0%
Denison	0	0	0.0%
Des Moines	28	86	-67.4%
Dewitt	20	5	300.0%
Donnelson	0	0	0.0%
Drake Community Library	0	0	0.0%
Dubuque	5	13	-61.5%
Dunkerton	0	0	0.0%

FY24 Circulation by Area & Agency

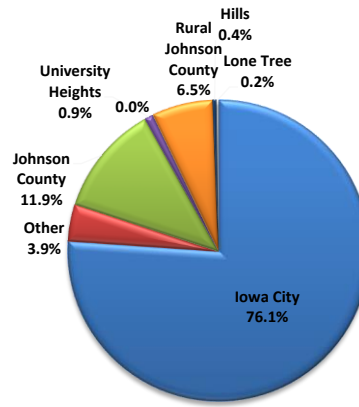
	YTD	LYTD	% CHG
Dyersville	20	0	0.0%
Earlham	0	0	0.0%
Eldon	52	0	0.0%
Elkader	0	0	0.0%
Ely	551	79	597.5%
Estherville	0	0	0.0%
Fairfax	106	211	-49.8%
Fairfield	774	847	-8.6%
Fayette	1	0	0.0%
Fort Dodge	9	0	0.0%
Fort Madison	4	16	-75.0%
Gilman	0	0	0.0%
Glenwood	2	6	-66.7%
Grandview	0	0	0.0%
Grimes	0	0	0.0%
Grinnell	331	199	66.3%
Guthrie Center	0	0	0.0%
Hedrick	0	0	0.0%
Hiawatha	258	233	10.7%
Independence	24	0	0.0%
Indianola	0	0	0.0%
Iowa Falls	20	0	0.0%
Johnston	0	0	0.0%
Kalona	2,316	3,455	-33.0%
Keokuk	1	1	0.0%
Keosauqua	0	21	-100.0%
Keota	5	20	-75.0%
LeClaire	0	0	0.0%
Letts	2	0	0.0%
Lisbon	555	444	25.0%
Lowden	171	195	-12.3%
Manchester	9	68	-86.8%
Manly	48	21	128.6%
Maquoketa	0	4	-100.0%
Marengo	1,479	1,590	-7.0%
Marion	433	1,041	-58.4%
Marshalltown	9	43	-79.1%
Martelle	78	0	0.0%
Mason City	0	16	-100.0%
Mechanicsville	132	206	-35.9%

FY24 Circulation by Area & Agency	YTD	LYTD	% CHG
Mediapolis	0	0	0.0%
Milford	0	0	0.0%
Montezuma	2	8	-75.0%
Monticello	8	28	-71.4%
Montrose	0	0	0.0%
Mount Ayr	7	0	0.0%
Morning Sun	0	0	0.0%
Mount Pleasant	172	148	16.2%
Muscatine	294	235	25.1%
Nevada	6	12	-50.0%
New London	0	1	-100.0%
Newton	0	0	0.0%
North English	243	420	-42.1%
Norway	0	0	0.0%
Odebolt	0	0	0.0%
Oelwein	0	0	0.0%
Ogden	2	0	0.0%
Olin	51	0	0.0%
Osceola	0	0	0.0%
Oskaloosa	3	1	200.0%
Ottumwa	21	47	-55.3%
Oxford Junction	0	19	-100.0%
Parnell	0	0	0.0%
Pella	0	0	0.0%
Pleasant Hill	0	0	0.0%
Polk City	0	17	-100.0%
Reinbeck	0	0	0.0%
Richland	0	0	0.0%
Riverside	4,518	3,703	22.0%
Robins	16	31	-48.4%
Rockwell	0	0	0.0%
Scott Co (Eldridge)	2	0	0.0%
Scranton	4	12	-66.7%
Shellsburg	2	0	0.0%
Sigourney	0	25	-100.0%
Sioux City	0	20	-100.0%
Sioux Rapids	0	0	0.0%
South English	112	39	187.2%
Spirit Lake	0	0	0.0%
Springville	0	19	-100.0%

FY24 Circulation by Area & Agency	YTD	LYTD	% CHG
Stanwood	4	0	0.0%
Stockport	0	2	-100.0%
Tama	0	6	-100.0%
Tipton	785	1,243	-36.8%
Toledo	0	0	0.0%
Traer	10	0	0.0%
Urbandale	28	151	-81.5%
Van Horne	2	0	0.0%
Van Meter	0	0	0.0%
Victor	0	28	-100.0%
Vinton	26	20	30.0%
Wapello	10	0	0.0%
Washington	1,852	1,863	-0.6%
Waterloo	3	54	-94.4%
Waukee	0	0	0.0%
Waukon	0	0	0.0%
Waverly	0	33	-100.0%
Webster City	0	0	0.0%
Wellman	1,172	1,905	-38.5%
Wellsburg	0	0	0.0%
West Branch	4,580	4,096	11.8%
West Des Moines	14	88	-84.1%
West Liberty	4,620	3,340	38.3%
West Point	0	3	-100.0%
What Cheer	1	0	0.0%
Williamsburg	941	962	-2.2%
Wilton	994	1,167	-14.8%
Winfield	85	31	174.2%
Winterset	0	0	0.0%
Winthrop	0	0	0.0%
Wyoming	0	1	-100.0%
Zearing	0	0	0.0%
Undefined Open Access	78	39	100.0%
Total Recip/Open Access	116,129	124,564	-6.8%
Total Circulation (including E-Downloads, not in-house)	1,211,251	1,253,020	-3.3%



**Cardholders by Place of Residence
As of July 1, 2024**



Location	Number of Cards	Total	% of Total
Iowa City		41,795	76.1%
Residents	29,737		
AIM	11,561		
Homebound	200		
Institutions	35		
Temporary	262		
LOCAL CONTRACTS			
Rural Johnson County		3,599	6.5%
Residents	2,842		
AIM	752		
Homebound	5		
Institutions	0		
Hills		205	0.4%
Residents	169		
AIM	35		
Homebound	1		
Institutions	0		
University Heights		516	0.9%
Residents	484		
AIM	29		
Homebound	2		
Institutions	1		
Lone Tree		110	0.2%
Residents	105		
AIM	3		
Homebound	2		
Institutions	0		
Johnson County Open Access		6,561	11.9%
Coralville Resident	2,423		
Coralville AIM	1,237		
North Liberty	1,233		
North Liberty AIM	1,004		
Oxford	48		
Solon	160		
Swisher	19		
Tiffin	436		
Institutions	1		
		2,164	3.9%
Open Access	2,093		
Open Access AIM	71		
Total Cards		54,950	100.0%



OPEN ACCESS REPORT - FY24

Annual

	NUMBER LIBRARIES	CIRC THIS PERIOD	% OF TOTAL
Number of Libraries Represented by People Borrowing from ICPL under Open Access Since Program Began	302		
Number Represented July 2023 to June 2024			
LIBRARIES WITH OVER 1,000 CIRCS	14	106,971	92.2%
JOHNSON COUNTY			
Coralville		40,726	
North Liberty		26,574	
Oxford		3,321	
Solon		3,034	
Tiffin		6,502	
ALL OTHERS			
Cedar Rapids		4,790	
Cornell College		1,487	
Kalona		2,316	
Marengo		1,479	
Riverside		4,518	
Washington		1,852	
Wellman		1,172	
West Branch		4,580	
West Liberty		4,620	
LIBRARIES WITH 100 TO 999 CIRCS	22	8,093	7.0%
JOHNSON COUNTY			
Swisher		248	
ALL OTHERS			
Atkins		213	
Burlington		280	
Clinton		193	
Columbus Junction		138	
Davenport		119	
Fairfax		106	
Ely		551	
Fairfield		774	
Grinnell		331	
Hiawatha		258	
Lisbon		555	
Lowden		171	
Marion		433	
Mechanicsville		132	
Mount Pleasant		172	
Muscatine		294	
North English		243	
South English		112	
Tipton		785	
Williamsburg		991	
Wilton		994	
LIBRARIES WITH 99 OR FEWER CIRCS	55	982	0.8%
JOHNSON COUNTY	0	0	
ALL OTHERS	55	982	
TOTAL	91	116,046	100.0%



FY24 Output Statistics- Quarterly Report

	Q1	Q2	Q3	Q4	YTD	Last YTD	% Change
Library Services: Provide library facilities, materials, and equipment.							
A. Downtown Building Use							
Total Hours Open	857	835	847	857	3,396	3,382	0.4%
People into the Building	142,151	120,606	119,992	143,910	526,659	475,444	10.8%
Average Number Per Hour	165.9	144.4	141.7	167.9	155.1	141	10.3%
Bookmobile Use							
Bookmobile Total Hours Open	276	208	208	250	942	986	-4.4%
People on Bookmobile	5,918	2,896	2,845	5,150	16,809	17,089	-1.6%
Average Number per Hour	21	14	14	21	18	17	2.9%
Total Downtown & Bookmobile Hours Open	1,133	1,043	1,055	1,107	4,338	4,368	-0.7%
Total People Downtown & on Bookmobile	148,069	123,502	122,837	149,060	543,468	492,533	10.3%
Total Average Number per Hour	131	118	116	135	125	113	11.1%
B. Meeting Rooms							
Number of Non-Library Meetings	268	269	275	469	1,281	1,073	19.4%
Estimated Attendance	5,122	6,303	5,718	17,884	35,027	25,387	38.0%
Equipment Set-ups	54	37	43	47	181	149	21.5%
Group Study Room Use	1,842	2,144	1,982	1,924	7,892	6,790	16.2%
Lobby Use	1	2	0	2	5	1	400.0%
C. Equipment Usage							
Photocopies by Public	3,678	2,634	3,695	4,152	14,159	19,570	-27.6%
Pay for Print Copies	19,983	15,805	19,126	17,684	72,598	62,254	16.6%
% Checkouts by Self-Check	70.5%	71.3%	71.4%	70.6%	71.0%	70.6%	0.4%
D. Downtown Use of Electronic Materials							
Listening/Viewing/Tablets/Laptops Sessions	652	710	680	1,139	3,181	1,183	168.9%
Lending Services: Lend materials for home, school, and office use.							
A. Circulation Downtown							
(Materials plus equipment; includes eAudio; does not include items circulated in-house.)	304,135	287,724	300,801	295,193	1,187,853	1,230,852	-3.5%
Percent AIM Circulation Downtown	1.99%	1.49%	2.22%	1.75%	1.75%	1.88%	-7.3%
Circulation on Bookmobile							
Percent AIM Circulation on Bookmobile	0.16%	0.25%	0.21%	0.16%	0.16%	0.21%	-25.5%
Total Circulation Downtown & Bookmobile	310,450	292,279	306,467	301,373	1,210,569	1,252,860	-3.4%
Percent AIM Total Circulation Downtown & Bookmobile	2.11%	1.71%	2.39%	1.87%	1.71%	2.06%	-17.1%
Average Total Circulation Downtown & Bookmobile Per Hour							
	355	345	355	344	350	364	-3.9%
B. Circulation by Type of Material (Includes downloads, does not include mending, lost, etc.)							
Adult Materials	214,639	218,862	209,440	183,441	826,382	858,845	-3.8%
Children's Materials	102,481	90,319	97,623	97,732	388,155	397,538	-2.4%
Percent Children's	33.7%	31.4%	32.5%	33.1%	32.7%	32.3%	1.2%
Non-Print	45,391	50,306	47,601	44,105	187,403	203,401	-7.9%
Percent Non-print	14.9%	17.5%	15.8%	14.9%	15.8%	16.5%	-4.5%
Equipment loans	33	19	38	37	127	296	-57.1%
Downloads	91,672	101,346	90,354	67,399	350,771	361,506	-3.0%
C. Circulation by Residence of User (Downtown & Bookmobile)							
(Materials plus equipment; includes downloads; does not include items circulated in-house.)	310,450	292,279	306,467	301,373	1,210,569	1,252,860	-3.4%



FY24 Output Statistics- Quarterly Report

	Q1	Q2	Q3	Q4	YTD	Last YTD	% Change
Iowa City	242,441	232,522	242,749	238,272	955,984	990,231	-3.5%
Local Contracts							
Hills	723	657	712	640	2,732	2,851	-4.2%
Hills as % of All	0.23%	0.2%	0.2%	0.2%	0.23%	0.23%	-0.8%
Johnson County (Rural)	24,256	21,969	24,340	23,133	93,698	91,439	2.5%
Johnson County as % of All	7.81%	7.5%	7.9%	7.7%	7.74%	7.30%	6.1%
Lone Tree	1,234	723	935	844	3,736	4,725	-20.9%
Lone Tree as % of All	0.40%	0.25%	0.31%	0.28%	0.31%	0.38%	-18.2%
University Heights	5,462	4,630	4,368	4,129	18,589	19,356	-4.0%
University Heights as % of All	1.76%	1.58%	1.43%	1.37%	1.54%	1.54%	-0.6%
Total Local Contracts	31,675	27,979	30,355	28,746	118,755	118,371	0.3%
State Contracts - Open Access							
Coralville	11,185	9,853	9,890	9,798	40,726	46,820	-13.0%
Cedar Rapids	1,178	1,180	1,081	1,351	4,790	4,570	4.8%
Other Open Access	18,629	16,784	17,260	17,940	70,613	73,174	-3.5%
Total Open Access	30,992	27,817	28,231	29,089	116,129	124,564	-6.8%
Open Access as % of All	10.0%	9.5%	9.2%	9.7%	9.6%	9.9%	-3.5%
D. InterLibrary Loans							
Loaned to Other Libraries	315	315	411	355	1,396	1,510	-7.5%
Percent of Requests Filled	22.0%	22.3%	26.3%	29.4%	24.9%	28.0%	-11.4%
Total Borrowed From Other Libraries	905	673	715	765	3,058	3,356	-8.9%
Percent of Requests Filled	88.6%	86.2%	86.9%	87.8%	87.4%	87.6%	-0.2%
Books/Periodicals/AV Borrowed	902	668	710	756	3,036	3,326	-8.7%
Photocopy Borrow Requests Filled	3	5	5	9	22	30	-26.7%
E. Reserves Placed with Innovative - Materials							
	31,807	30,188	31,974	29,901	123,870	129,929	-4.7%
<i>*Overdrive has not reported fulfilled reserve information since July 2020.</i>							
F. Downloadable Media							
Resident Cards By Area							
Iowa City	69,135	76,129	75,410	74,805	295,479	313,972	-5.9%
Hills	178	160	141	132	611	590	3.6%
Johnson County	7,883	8,342	8,875	7,751	32,851	30,495	7.7%
Lone Tree	185	175	204	185	749	557	34.5%
University Heights	1,631	1,621	1,646	1,496	6,394	5,376	18.9%
Total	79,012	86,427	86,276	84,369	336,084	350,990	-4.2%
Student AIM Cards by Area							
Iowa City	2,909	3,666	4,098	3,547	14,220	9,011	57.8%
Hills	0	0	0	0	0	23	-100.0%
Johnson County	84	74	163	102	423	703	-39.8%
Lone Tree	0	0	0	0	0	1	-100.0%
University Heights	54	112	33	27	226	215	5.1%
Open Access	7	20	21	7	55	760	-92.8%
Total	3,054	3,872	4,315	3,683	14,924	10,713	39.3%
All Cards by Area							
Iowa City	72,044	79,795	79,508	78,352	309,699	322,983	-4.1%
Hills	178	160	141	132	611	613	-0.3%
Johnson County	7,967	8,416	9,038	7,853	33,274	31,198	6.7%
Lone Tree	185	175	204	185	749	558	34.2%
University Heights	1,685	1,733	1,679	1,523	6,620	5,591	18.4%
Open Access	7	20	21	7	55	760	-92.8%
Total	82,066	90,299	90,591	88,052	351,008	361,703	-3.0%
By Demographic							
Adult	75,169	83,353	83,067	81,671	323,260	336,539	-3.9%
Children's	6,897	6,946	7,524	6,381	27,748	25,164	10.3%
Total	82,066	90,299	90,591	88,052	351,008	361,703	-3.0%
Number of Items Owned (Cumulative)							
E-Audio Items Available	15,282	15,587	15,781	16,172	16,172	15,049	7.5%
E-Book Items Available	26,909	27,070	26,860	22,782	22,782	26,828	-15.1%
E-Music	49	49	49	49	49	48	2.1%
E-Magazines	5,142	5,395	5,183	5,427	5,427	4,817	12.7%
E-Newspapers	3	3	3	3	3	3	0.0%
Total Items	47,385	48,104	47,876	44,433	44,433	46,745	-4.9%



FY24 Output Statistics- Quarterly Report

	Q1	Q2	Q3	Q4	YTD	Last YTD	% Change
Information Services: Furnish information, reader advisory, and reference assistance.							
A. Reference Questions Answered	5,765	4,893	5,539	6,157	22,354	25,051	-10.8%
Reference Questions							
Reference Desk	2,310	1,929	2,200	2,278	8,717	12,677	-31.2%
Help Desk	394	344	282	347	1,367	2,234	-38.8%
Switchboard	719	716	917	711	3,063	3,534	-13.3%
Bookmobile	422	192	211	236	1,061	1,107	-4.2%
Children's Desk							
Reference Questions	1,915	1,705	1,925	2,574	8,119	5,474	48.3%
Request to Pull Books (Community)	5	7	4	11	27	25	8.0%
Total Children's Questions	1,920	1,712	1,929	2,585	8,146	5,499	48.1%
B. Electronic Access Services							
Computer Services							
Pharos Internet (Downtown In House computer use)	14,013	11,673	12,072	14,170	51,928	45,205	14.9%
Wifi Internet Use Downtown <i>*Data issue starting March FY24.</i>	7,298	6,638	4,048	0	17,984	22,196	-19.0%
Total Internet Use	21,311	18,311	16,120	14,170	69,912	67,401	3.7%
Website Access							
ICPL Website							
# Pageviews of Homepage	85,278	81,632	88,036	82,462	337,408	328,144	2.8%
# Pageviews of Entire Site (Doesn't include catalog)	235,309	222,444	238,038	224,869	920,660	885,958	3.9%
# Visits (Does include catalog)	170,514	160,732	168,193	163,404	662,843	645,307	2.7%
Catalog Access							
# Pageviews for ICPL Catalog	467,622	392,340	421,982	377,077	1,659,021	1,850,910	-10.4%
# Pageviews for Overdrive* <i>Overdrive no longer provides this stat FY24 Q2.</i>	146,578	46,460	0	0	193,038	992,310	-80.5%
Total Catalog Access	614,200	438,800	421,982	377,077	1,852,059	2,843,220	-34.9%
<i>*Overdrive does not count pageviews through the Libby or Overdrive Apps.</i>							
ICPL Mobile App Use	53,342	51,501	56,870	53,946	215,659	212,050	1.7%
External Sites							
# Pageviews for Beanstack	7,877	4,641	5,362	11,033	28,913	25,051	15.4%
Total Website Access	910,728	717,386	722,252	666,925	3,017,291	3,966,279	-23.9%
Subscription Databases Accessed	212,118	200,078	181,045	205,229	798,470	341,091	134.1%
C. Total Switchboard Calls Received							
Total Library Calls	3,001	2,702	2,974	2,641	11,318	11,801	-4.1%
Other Questions (Directional and account questions, meeting room booking, email added FY16.)	3,500	2,169	593	526	6,788	11,291	-39.9%
Transferred Calls	700	725	735	603	2,763	2,674	3.3%
Pamphlets Distributed Downtown	8,445	7,258	6,020	8,233	29,956	25,120	19.3%
Alerting Services: Promote awareness of the library and use of its resources.							
A. Publications							
Number of Publications Printed (Jobs)	95	112	124	109	440	374	17.6%
Copies Printed for Public Distribution	21,126	70,034	11,552	83,891	186,603	165,883	12.5%
Number of Online Newsletters Subscribers	3,934	4,061	4,355	5,057	5,057	3,922	28.9%
Number of Online Newsletter Distribution	3,738	3,750	4,027	4,661	4,661	3,647	27.8%
C. Displays	34	32	38	41	145	133	9.0%
In-House	23	20	29	27	99	91	8.8%
Other Groups	8	9	6	11	34	23	47.8%
Off-site locations	3	3	3	3	12	19	-36.8%



FY24 Output Statistics- Quarterly Report

	Q1	Q2	Q3	Q4	YTD	Last YTD	% Change
F. Homepage/ Social Media							
Homepage Banner Posts	40	43	50	45	178	143	24.5%
Homepage Banner Unique Clicks	236	319	223	393	1,171	1,080	8.4%
Unique Media Releases Opened	8,073	18,339	10,933	9,318	46,663	35,138	32.8%
Media Releases Sent	7	17	10	8	42	34	23.5%
Total Newsletters Opened-Unique Users	1,281	1,312	1,312	1,555	1,555	1,225	26.9%
Facebook, Twitter, Pinterest Followers (Cumulative)	17,644	17,709	17,804	12,599	12,599	17,564	-28.3%
New Facebook, Twitter, and Pinterest Followers	76	56	41	4	177	571	-69.0%
<i>*Began tracking 'Media Releases Sent' & 'Total Newsletters Opened-Unique Users' in February, 2022.</i>							
Outreach Services: Provide library service to people who cannot get to the library building.							
A. At Home Services							
Packages Sent	522	455	417	368	1,760	2,174	-19.0%
Items Loaned (No renewals)	1,413	1,347	1,369	1,130	5,259	6,064	-13.3%
Registered At Home Users (Cumulative)	265	267	218	223	223	261	-14.6%
New Users Enrolled	0	6	2	4	12	24	-50.0%
Number of People Served (Average of monthly count)	53	45	46	41	46	56	-16.9%
B. Jail Service							
People Served	193	191	204	149	737	787	-6.4%
Items Loaned (No renewals)	961	985	954	692	3,592	4,509	-20.3%
C. Deposit Collections							
Locations (Cumulative)	6	3	8	8	8	6	33.3%
Items Loaned	450	210	360	180	1,200	1,320	-9.1%
Items Donated to Permanent Collections	375	290	676	622	1,963	3,006	-34.7%
D. Remote Bookdrop Use							
Remote as Percent of All Items Checked In	1510%	14.7%	13.7%	12.6%	12.6%	15.1%	-16.6%
<i>*Does not include renewals or in-house.</i>							
<i>* The remote bookdrop was used in FY21 but not counted.</i>							
Group and Community Services: Provide library service to groups, agencies, and organizations.							
<i>*Programming stat changes in FY24 reflect the State Report. LYTD data was tracked by department and not specific age range: virtual programs were not tracked.</i>							
A. Adult Programs 18+							
Onsite Programs	40	53	35	14	142	283	-49.8%
Onsite Attendance	1,133	1,357	794	583	3,867	5,215	-25.8%
Offsite Programs	50	66	50	386	552	106	420.8%
Offsite In Person Attendance	50	66	50	386	552	768	-28.1%
Virtual Programs	16	41	7	6	70	0	0.0%
B. Young Adult Programs 12-18							
Onsite Programs	50	60	59	67	236	441	-46.5%
Onsite Attendance	190	259	215	345	1,009	2,199	-54.1%
Offsite Programs	11	15	9	18	53	78	-32.1%
Offsite In Person Attendance	30	239	97	455	821	852	-3.6%
Virtual Programs	0	0	0	0	0	0	0.0%
C. Children's Programs 0-11							
Onsite Programs	86	111	113	116	426	1,420	-70.0%
Onsite Attendance	3,036	3,961	3,849	5,057	15,903	60,675	-73.8%
Offsite Programs	77	118	117	114	426	718	-40.7%
Offsite In Person Attendance	2,189	2,228	2,314	3,615	10,346	12,634	-18.1%
Virtual Programs	0	0	0	0	0	0	0.0%
D. All Ages Programs							
Onsite Programs	51	47	42	71	211	0	0.0%
Onsite Attendance	4,241	3,950	2,787	7,196	18,174	0	0.0%
Offsite Programs	15	2	0	7	24	0	0.0%
Offsite In Person Attendance	2,617	125	0	1,347	4,089	0	0.0%
Virtual Programs	0	0	0	0	0	0	0.0%
Virtual Program Attendance	0	0	0	0	0	0	0.0%
G. Total Number of Views of Program Content Recording							
Instagram	6,123	0	0	0	6,123	0	0.0%
Facebook	55	47	37	142	281	4,574	-93.9%
Youtube	12,044	14,139	11,134	14,460	51,777	65,160	-20.5%
Total Virtual Program Views	18,222	14,186	11,171	14,602	58,181	69,734	-16.6%



FY24 Output Statistics- Quarterly Report

	Q1	Q2	Q3	Q4	YTD	Last YTD	% Change
Control Services: Maintain library resources through borrower registration, overdue notices, equipment training, and controlling valuable materials.							
A. Library Cards Issued	1,851	965	1,233	1,403	5,452	5,550	-1.8%
Iowa City	1,456	738	958	1,015	4,167	4,447	-6.3%
Percent Iowa City	78.7%	76.5%	77.7%	72.3%	76.4%	80.1%	-4.6%
Local Contracts							
Hills	5	6	11	6	28	28	0.0%
Johnson County (Rural)	79	39	40	43	201	132	52.3%
Lone Tree	2	5	4	0	11	15	-26.7%
University Heights	25	6	5	1	37	19	94.7%
State Contract - Open Access							
Coralville	123	53	138	126	440	427	3.0%
Cedar Rapids	23	18	20	28	89	80	11.3%
Other Open Access	138	100	57	184	479	402	19.2%
Total Open Access	284	171	215	338	1,008	909	10.9%
Open Access as % of All	15.3%	17.7%	17.4%	24.1%	18.5%	16.4%	12.9%
B. Total Registered Borrowers (Cumulative)	39,711	39,763	40,209	40,948	40,948	42,343	-3.3%
# At Home Users Registered (Cumulative)	265	267	218	223	223	261	-14.6%
# AIM Users (Cumulative)	14,547	14,630	14,717	14,717	14,547	14,591	-0.3%
<i>*AIM library cards are not counted as registered borrowers, and are not included in total registered borrowers.</i>							
C. Overdue Notices							
C. Overdue Notices							
Total First Notices (Items)	12,905	12,944	12,330	12,229	50,408	48,216	4.5%
Total Second Notices (Items)	6,625	7,123	6,316	5,780	25,844	25,417	1.7%
Bills-Public (Items)	3,542	3,743	3,124	3,782	14,191	13,960	1.7%

Library Meeting Room Use FY2024

Iowa City Community Theatre	Chekhov's Lunchbox
100Grannies & Tamarack Preschool	Children's Cancer Connection
19th Century Club	Children's Librarians Book Club
5224Good Book Discussion Group	Chinese adult choir
Abbe Center	Chinese Association Yough Orchestra
Abolitionist University Studies	Chinese kids choir
Ad Hoc Book club	Chinese Youth Orchestra
Adam Hammes	Choice Charter School
Adam Zabner	Christian Jackson
Adoption Advocates	Christina Bohannan for Congress
African American Museum of Iowa	Church Board Meeting
African American Studies	City High Chess Club
After Cancer	City High Mock Trial
Agudas Achim Adult Education	City High Speech Club
Alex's study group	City Manager's Office
AMCAS	City of IC Attorney's Office
American Federation of Musicians Local 450	City of IC Climate Action and Outreach Division
American Red Cross	City of Iowa City : Tracy Hightshoe
Annabelle Soderberg: Tutoring	City of Iowa City Water Division
APAPA Eastern Iowa Chapter	City of Iowa City, Neighborhood and
Astronomy Club	Development Services
Attachment advocates	City of Literature
AtURService	City Students for Palestine
Baha'is of Iowa City	Coding study group
Balanced Beginnings Preschool	Coe College
Benton Manor I & II Homeowners	COGS UE Local 896
Bible Study	Common Good Iowa
Bicyclists of Iowa City	Community and Family Resources
Biden 2024	Community Police Review Board - Community
Big Brothers Big Sisters of Johnson County	Forum
Big Ideas in Jewish Books	Compassion
Big Little Futures - BBBS Collaborative	Compeer of Johnson County
Bike Library Steering Committee	Concerned Iowa For Middle East Peace
Bonebuilders	conflict resolution working group
Book Club	COP Campus Meeting
CARTHA	Corridor Community Action Network
CC Collective	Creative Corridor Center for Equity
Cecelia Sung interview	Creative Motion Alliance
Cedar Rapids City Attorney	Crooked Path Theater
Cedar Rapids Iowa City Wild Ones	CSVs
Center for Democracy and Enlightenment	Cycling Without Age
Chad George	D&D

D&D Dorks	Global Ties Iowa - Global Economic Cooperation
D&D meetup	Go pokes
Darrmouth Street Scholars	Good Neighbor Iowa & 100Grannies
David and Grace	Greater IC - Community Council Meeting
Democratic Caucus Committee	Green Iowa AmeriCorps Climate Action Iowa City
Democratic Credentials Committee	Grinnell-In-The-Corridor
Department of Microbiology and Immunology, Carver College of Medicine	Group meeting
Disaster Prep Wise	Hahn Home School Group
Dnd dorks	Halle Kissell
Dorks 2	Hawkeye Minyan
Dreamwell Theatre Company	Healing in the Heartland
Drollette Piano Studio	Hearing
Dubuque Street Reconstruction - Construction Update Meeting	Heidi Powers
DVIP Support Group	HHS
Eaglebots	High School and Beyond
Economics Platform Committee	Howland and Dirks
EES - UI Earth and Environmental Science Club	Human Rights Commission
EIBCC	I.C.
Ellen Marie Lauricella	IA Dept Health & Human Services/ IHH
ELP Retirees	IAHHS: Community Partnerships for Protecting Children (CPPC)
ELPA21 Summative Testing	IC City Managers Office
Emma Goldman Clinic	IC Community Engagement
Escucha Mi Voz Iowa	IC community theatre
Ethan	IC Speaks
Every Voter Coalition of Iowa	IC Speaks D&D
Exchanges Literary Journal - UI Translation Workshop	IC Speakser
Families First/HHS	ICM Loss Moms
FNCL (Friends Committee on National Legislation)	ICPL
Food & Water Watch	ICPL Development Office
Foundation for Fiduciary Education Inc	ICPL Friends Foundation
Four Oaks	ICSpeaks
Friend Gathering	IHH
Friendly Film Club	Independent Project
Friends of Coralville Lake	Individual
Friends of Historic Preservation	Internship Interview
Friends of International Students Board	InterVarsity Graduate Christian Fellowship Interview
Friends of Oscar Krapfl	Iowa Amateur Boxing
Gender, Women's, and Sexuality Studies	Iowa Artists
Girl Scouts of Eastern Iowa and Western Illinois	Iowa Attorney General
Give It a Shot (RPG Group)	Iowa CCI and 100 Grannies Book club
GlenBrook Condo Association	Iowa Citizens for Community Improvement
Global Ties Iowa	Iowa City Aces
Global Ties Iowa - Chinese Delegation	Iowa City Action for Palestine
Global Ties Iowa - Egypt	Iowa City Area Business Partnership
	Iowa City Astronomy Club

Iowa City Athletic Officials Association
 Iowa City Autism Community
 Iowa City AVP
 Iowa City Bike Library
 Iowa City Camera Club
 Iowa City Church
 Iowa City Church Leadership Team
 Iowa City Community Theatre
 Iowa City Compassion
 Iowa City Democratic Socialists of America
 Iowa City Downtown District
 Iowa City DSA
 Iowa City Eastside Dems
 Iowa City for Sudan
 Iowa City Foreign Relations Council
 Iowa City High Mock Trial
 Iowa City ICC 22
 Iowa City ICC Men's Night Out
 Iowa City International Christian Church
 Iowa City Italian Conversation Group
 Iowa City Ivy
 Iowa City Kid's Chess Club
 Iowa City Math Circle
 Iowa City Mixed Ultimate Frisbee Club
 Iowa City Parks and Recreation
 Iowa City Poetry
 Iowa City Poetry & IC Speaks
 Iowa City Pride
 Iowa City Road Races, Inc. (Run for the Schools)
 Iowa City Scrabble Club
 Iowa City Silent Book Club
 Iowa City Summer League
 Iowa City UNESCO City of Literature
 Iowa City Yiddish Group
 Iowa Civil Liberties Council
 Iowa Coalition Against Sexual Assault
 Iowa Flood Risk Management (Silver Jackets)
 Team
 Iowa For Palestine
 Iowa Healthiest State Initiative
 Iowa HEAT
 Iowa IWW
 Iowa Latino Festival
 Iowa Master Naturalists
 Iowa MEP
 Iowa Sciences Academy
 Iowa State University
 Iowa Utilities Board
 Iowa Valley RC&D
 Iowa Women's Archives
 Iowa Youth Congress
 Iowa Youth Writing Project
 Iowans Against the Death Penalty
 Iowans for Palestine
 Italian Conversation
 Italian Conversation Group
 Italian group
 Jabeena
 James Rehearsal
 Jamie
 Janice Weiner IA State Senator listening post
 Jason/Bond meeting with Ty/Lillie
 JC Dems County Convention Rules Committee
 JCPH Community Health Worker Coalition
 JCSART
 Jennie Embree
 Job Interview
 Johnson Clean Energy District
 Johnson County
 Johnson County Democratic Central
 Committee
 Johnson County Democratic Convention
 Committee
 Johnson County Green Party
 Johnson County Interfaith Coalition
 Johnson County Local Foods Grant Assistance
 Johnson County Public Health
 Johnson County Public Health Certified
 Application Counselor
 Johnson County Right to Life
 Johnson County United Nations Association
 Johnson/Becker Cornell College
 Jos Pounds
 Jos Pounds The Piano
 Josh Moe for City Council
 Juneteenth Gaming
 Jyll Newell Meeting
 Kids choir
 Kirkwood Presentation
 Knitting and Conversation
 Kristin exercise class
 Kristin Johnson
 KRUI Music Staff
 League of Women Voters of Johnson County
 Learning Spanish
 Libertarian meeting
 Library Leadership Team
 Lisbon TAG Program

Living Memoirs Project
 Lutheran Services in Iowa
 Maggie Wang
 Mail Art Group of Iowa City
 Mandi for Supervisor
 Mandi Remington for City Council
 Mandi Remington for County Supervisor
 Mayfield Homeowners Association
 McCall, Mary E
 Mediation Services of Eastern Iowa
 Meeting
 Melissa's Music Studio
 MelroseOn The Lake HOA Board
 Mennonite Action
 Mindful Leadership
 Mock Trial
 MOMS DEMAND ACTION
 Moms Demand Action for Gun Sense
 Moms Demand Action for Gun Sense in
 America - Johnson County
 MRSEA
 National Children's Alliance
 National Endowment for the Humanities
 Neighborhood Youth United
 Nerdy Dorks
 NEXUS Artineers
 None
 Not Long At All
 NSA Iowa City
 Oak Hill Condo Association
 Obermann Center for Advanced Studies
 Office of Community Engagement
 Office of the State Public Defender
 Old Capital Chapter National Federation of the
 Blind
 Old Capitol Toastmasters Club
 Parkview Church
 Peace Iowa
 People for Justice In Palestine
 Personal Genome Learning Center
 Phi Sigma Pi
 Piano
 Piano Practice
 Piano Use
 Pilot Club of Iowa City
 Playwriting Group
 Poetry for Palestine
 Pomerantz Career Center
 Pomerantz Career Center, DEI Committee
 Pounding the Piano
 Pounds the Piano
 Practical Farmers of Iowa
 Prairielands Freedom Fund
 Preschool at ICCSD
 Quinn
 Raptology
 Riverside Theatre
 Riverside Theatre Board of Directors
 Rochester Ridge Owners Association
 ROM - Play Rehearsal
 Rosazza lesson studios
 Run of the Mill Theater
 Sand Woods Members
 Satomi's Zumba
 Savage Worlds
 Sazon's Piano Practice
 SEIU Healthcare Minnesota and Iowa
 Sense Education Group
 Session Zero LGBTQ Youth D&D
 Session Zero LGBTQ+ D&D
 SGI USA
 Shelter House
 Shire of Shadowdale
 Shire of Shadowdale - SCA
 Sierra Club and 100 Grannies
 SJP
 Socially Anxious Hangout Group
 Sofranko
 SSA (Sudanese Student Association)
 State of Iowa- Medicaid Fraud Control Unit
 State Senator Janice Weiner
 Stories Project
 Student Dance Group
 Students for Human Rights at Iowa
 Students virtual regional competition
 Students virtual regional competition video
 submission taping
 Study Group
 Study room/Zoom Meetings
 Summer of the Arts
 Suzey Miller Party
 Talented and Gifted Program -- Lisbon
 Community Schools
 Tanarack Discovery School
 Taproot
 Tau Psi Omega
 Tekle Yabsira

<p>The Arc or Southeast Iowa Day Habilitation The Bike Library The Coders The Englert Theatre The Fighting Mongooses Strategy Session The Footpath The Jacobson Institute UI The LENA Project The Machine Stops The Quire Advisory Board The Quire Director Demos The Violet Realm The Writers' Rooms 1 TICC Comedy Troupe (part of Mindbridge Foundation 501(c)7) Tippie College of Business TRAIL of Johnson County Trail Of Johnson County (Tools and Resources for Active independent Living) Trail Transition Team Transportation Services TTRPG Group Turkish Association Tutoring Group UAY Festival of Flowers Committee UI - International Programs UI CPH Research UI Foundation UI Obermann Center for Advanced Studies UI Planning and Public Affairs Board Meeting UI Planning and Public Affairs MPA/ URP Board Meeting UI/JC Doula Program UIHC Behavioral Health Nursing Division UNESCO City of Lit Unitarian Universalist Society United Action For Youth United Action for Youth Festival of Flowers Committee United Action for Youth FOF Planning Committee United Way of Johnson and Washington County University Democrats University of Iowa Admissions Marketing & Communications University of Iowa African American Studies University of Iowa Biochemistry and Molecular Biology Club</p>	<p>University of Iowa Dept. of German University of Iowa Graduate College University of Iowa Japanese Program University of Iowa Labor Center University of Iowa Leadership, Service, and Civic Engagement Team Meeting University of Iowa--Center for Inclusive Academic Excellence Upper Iowa University UUS committee UUS LDC committee mtg Valley Village 5 HOA Veterans For Peace Veterans For Peace chapter 161 VF Victoria Video project Volunteer Team Voluteer Orientation Walnut Ridge Homeowners Association Waves Crashing Welcome Corps WesleyLife West Wind Education Policy Foundation White Coats for Black Lives Willowcreek Theater WillowWind 3-6th Author's Cocoa Practice Wilson' Orchard Winding Path Sangha Women in Business Writers for Palestine Youth Orchestra Youth Orchestra Auditions Zion Lutheran Church Council Zoom call 合唱</p>
---	---

FY2024 Fact Sheet

POPULATION SERVED:	Iowa City: 75,678; By contract: Rural Johnson County: 21,632; University Heights: 1,187, Hills: 910; Lone Tree: 1,336	
GOVERNING BOARD:	A nine-member Board of Trustees appointed by the City Council with powers to set policy, employ a Director and staff, expend tax funds allocated by the City Council, contract with other jurisdictions, and receive and spend gift funds and other revenues.	
BOARD MEMBERS:	Tom Rocklin, President DJ Johnk, Vice President Hannah Shultz, Secretary Claire Matthews Dan Stevenson	Bonnie Boothroy (Beginning 4/16/24) Joseph Massa Lucy Santos Green (7/27/23-1/25/24) John Raeburn Robin Paetzold, County Representative
STAFF	Librarians: Other Permanent Staff: Hourly Staff: Volunteers:	15.00 FTE 30.92 FTE 17.74 FTE 2.16 FTE
COLLECTIONS:	Circulating Books/eBooks: Circulating Non-print Materials/eAudio/eVideo: Print Reference, Electronic Reference, jProgram Collection: Periodicals/Newspapers: current print & e-subscriptions: Total Collection size: Expenditures on Materials:	202,335 56,751 4,139 156 260,112 \$841,536.65
ANNUAL USERSHIP:	Cardholders: Circulation: Visits to the Library: Information Requests: Program Attendance in Meeting Rooms: Meeting Room Use: non-library meetings:	40,209 1,210,569 526,659 45,961 35,027 1,281
BUDGET: Income Sources:	City of Iowa City: Contracts (County, Cities): State: Fines / Fees / Sales: Gifts / Grants: Other: Total: <i>*Final data is not yet available.</i>	* * * * * *
PHYSICAL FACILITIES:	81,276 sq. ft. building includes 5 meeting rooms	
WEB PAGE:	www.icpl.org Home of the Iowa City UNESCO City of Literature	

FY24 Library Board of Trustees Annual Report

DRAFT

General Responsibilities

The Iowa City Public Library Board of Trustees is a semi-autonomous body of nine people empowered by state law and city ordinance to ~~beact as~~ the governing body of the library.

The Board's specific list of legal responsibilities includes:

- Determine the goals and objectives of the library to plan and carry out library services.
- Determine and adopt written policies to govern all aspects of the operation of the library.
- Prepare an annual budget and have exclusive control of monies appropriated by City Council, earned income; monies secured through service contracts with Johnson County, University Heights, Hills, and Lone Tree; monies given to the library through gifts, bequests, grants, or awards.
- Employing a competent staff to administer its policies and carry out its programs.

The Board is an arm of City Government with members appointed by, and its principal operating funds approved by, Iowa City Council. The Board seeks, at all times, to work in harmony with City policies that are not in conflict with its statutory powers.

Accomplishments for Fiscal Year 2024

1. Endorsed the UNESCO City of Literature statement condemning Senate File 496 which proposed prohibiting books with written and visual depictions of sex acts from school libraries.
2. Crafted and distributed a statement on HSB678 which proposed eliminating public vote on referenda and transferred all library decisions and properties to city councils.
3. Formed an Advocacy Committee to keep abreast of quickly changing laws regarding libraries.
4. Formed a committee to evaluate the Library Director and held a closed session evaluation.
5. Formed a Finance Committee to help monitor and provide insight on the library's budget.
6. Welcomed and oriented two new Board members.
7. Set the FY25 Building Calendar.
8. Met with the Johnson County Board of Supervisors for annual reporting.
9. Supported the Iowa City UNESCO City of Literature; The Iowa City Book Festival and One Book Two Book.
10. Adopted an FY24 ARPA (American Rescue Plan Act) Worker Retention Incentive for permanent library employees.
11. Approved library expenditures from the operating budget.
12. Approved NOBU budget requests which supported initiatives such as purchasing library materials, two library staff, and library programming.
13. Supported the library's Strategic Plan which represents the Iowa City Community and its needs.

14. Supported and attended numerous trainings and programs, including the ICPL Inservice Day, children's events, and intellectual freedom programming.
15. Appointed two trustees to serve on the Friends Foundation board.
16. Reviewed and updated the following policies:
 - 601 Collection Development
 - 700 Community Relations
 - 701 Public Relations
 - 702 Library Programs
 - 704 Use of Library's Cardholder Database
 - 706 Outreach and Bookmobile
 - 803 Event Board
 - 804 Free Materials Distribution
 - 805 Displays
 - 808 Art Advisory Committee
 - 810 Discussion Rooms
 - 811 Theft, Defacement, Alteration
 - 812 Hours of Service
 - 816 Library Access for Sex Offenders Convicted of Sex Offenses Against Minors

GOALS FOR FISCAL YEAR 2025

- Examine and revise Library Board policies on a three-year review cycle.
- Welcome new Trustees and support them in learning about ICPL and the work of the Board.
- Continue advocating for library access and intellectual freedom.
- Implement and support the ICPL strategic plan.
- Present at the Iowa Library Association conference.
- Review and approve a plan for improving building space.

Board Members:

Tom Rocklin, President

Derek Johnk, Vice President

Hannah Shultz, Secretary

Bonnie Boothroy ([Beginning 4/16/24](#))

Joseph Massa

Claire Matthews

Robin Paetzold

John Raeburn

Lucy Santos Green ([7/27/23-1/25/24](#))

Dan Stevenson

809 Library Use Policy

Proposal: A routine, three-year review of the Library Use Policy for the Iowa City Public Library Board of Trustees.

Issues: The Library Use Policy helps define and clarify patron interaction with the library space and resources as well as Library staff’s response when issues arise.

The Inservice Day Committee is preparing a day of training around trauma-informed and socially responsive library service. With this future work in mind, we felt it would be best to postpone any substantive changes to the Library Use Policy until after the training in December. We altered only a few items and will look to bring this policy back to the Board in 2025.

Committee Recommendations:

(Related Policies)	Reorder based on policy number, add Library Programming (702)
809.204, 809.602	Modify terminology from “banned” to “suspended” to reflect staff usage in Library Use Guidelines.
809.206, 809.207	Correct misnumbered sections

Action: Review policy and adopt as amended.

Prepared by: Sam Helmick, Community & Access Services Coordinator and Jason Paulios, Adult Services Coordinator.

809 Library Use Policy

See also related policies: [Library Programming \(702\)](#), Event Board (803), Meeting Room and Lobby Use (806), Discussion Rooms (810), Theft/Mutilation of Library Materials (811), Unattended Children (813), Copyright (814), and Internet Use (815). See also Iowa Code and Code of Iowa City, at the end of the policy.

809.1

The purpose of the Library Use Policy is to affirm the rights of all people to free and equal access to information and use of the Library and bookmobile without discrimination, intimidation, threat of harm or invasion of privacy. The Iowa City Public Library is dedicated to providing a friendly, courteous and respectful experience. The Iowa City Public Library strives to provide an enjoyable, clean and comfortable environment for all Library users.

809.2

The Iowa City Public Library is committed to providing a safe and secure environment for all. Committing or attempting to commit any activity that would constitute a violation of any federal, state or local criminal law or ordinance is prohibited on Iowa City Public Library property. Examples of prohibited activities include but are not limited to:

809.201 Sexual, physical or other harassment including bullying youth or others on the basis of their sexual orientation or gender identity.

809.202 Possessing, consuming, selling or being under the influence of alcohol, illegal drugs or other substances.

809.203 Soliciting, panhandling or gambling.

809.204 Trespassing or entering Library property when [banned/suspended](#).

809.205 Impeding passageways through physical presence or with personal property.

809.206~~7~~ Leaving personal property unattended. Items left unattended will be removed.

809.207~~8~~ Fraudulent use of another person's Library Card or account number.

809.3

The Iowa City Public Library patrons and staff expect a comfortable and welcoming environment. Mutual respect makes it possible for everyone to enjoy library materials.

and services. We ask Library users to be respectful of each other and behave in a manner that does not disrupt others or interfere with normal operation of the Library. Examples of prohibited disruptive behaviors include but are not limited to:
809.301 Sleeping, except for attended individuals.

809.302 Using threatening or abusive language.

809.303 Fighting or challenging to fight, running, shoving or throwing things.

809.304 Creating unreasonable noise. Using audible devices without headphones or using headphones set at a volume that disturbs others.

809.305 Failing to comply with a staff request, unauthorized entry in a staff area or failure to leave the library during emergencies and at closing time.

809.306 Campaigning, petitioning, interviewing, survey taking, posting notices, fundraising or selling, unless authorized by the Director or designee.

809.307 Taking pictures or videotaping people, except at events, unless authorized by the Director or designee and by the patrons involved or parents if minors are present.

809.4

The Iowa City Public Library will maintain a healthy and clean environment for all Library users. Considerate consumption of snack food or a covered beverage is allowed in public areas of the Library unless otherwise noted. Examples of prohibitive behaviors that are not conducive to providing a clean and hygienic environment include but are not limited to:

809.401 Using cigarettes, e-cigarettes, chewing tobacco or other tobacco.

809.402 Personal hygiene, odor or scent that constitutes a nuisance to others or poses a health risk.

809.403 Bringing animals inside Library buildings, with the exception of service animals and those allowed during special Library programs.

809.405 Introducing bed bugs or other pests via returned materials or personal belongings.

809.5

The Iowa City Public Library is responsible for protecting collections, equipment and

property for present and future users. Intentionally damaging, destroying or stealing any materials, equipment or property belonging to the Library, another patron or staff member is prohibited.

809.6

Enforcement of the Library Use Policy will be conducted in a fair and reasonable manner. Individuals may not be aware that their conduct is disruptive.

809.601 Library staff, Iowa City Police Department and/or other trained professionals will intervene to inform and stop prohibited activities and behaviors.

809.602 Individuals who fail to observe the Library Use Policy may be asked to leave the Library building and property, be ~~banned-suspended~~ from the Library for a period of time, be subject to arrest or be subject to other lawful action.

809.603 Security cameras are located in public and staff areas of the Library to protect the safety and security of people, the building, and its contents.

Iowa Code:

Disorderly Conduct, §723.4

Assault, §708.1

Intoxication, §123.46 3

Trespass, §716.7

Criminal Mischief, §716.1

Indecent Exposure, §709.9

Theft, §714.1

Unlawful Assembly, §723.2

Harassment of Public Officers, Employees, §718.4

Willful Disturbance, §718.3

Public Health: Smoke Free Air §641.153

Use of Computers, §622.51A, §702.1A, §702.14, §714.1, and §716.6B

Code of Iowa City:

Disorderly Conduct (8-5-1)

Aggressive Solicitation (8-5-2)

Damaging, Defacing Property (8-5-4)

Indecent Exposure (8-5-6)

False Alarms (8-5-7)

Animal Control (8-4-6)

Adopted: 4/25/1991	Revised: 05/25/1995	Revised: 01/28/1999	Revised:12/10/2001
Revised: 1/27/2005	Revised: 01/08/2008	Revised: 01/27/2011	Revised: 01/24/2013
Revised: 11/21/2013	Revised: 03/24/2016	Revised: 11/16/2017	Revised: 07/23/2020
Revised: 06/14/2021	<u>Revised: 08/22/2024</u>		

817 Alcohol in the Library Policy Memo

Proposal: A routine, three-year review of the Alcohol in the Library Policy.

Issues: The purpose of the Library's Alcohol in the Library Policy is to adhere with Iowa laws and local ordinance regarding the serving, possession, and consumption of alcohol in the Library and provide a policy regulating the Use of Alcohol in the Iowa City Public Library. In addition, the policy also makes provisions to pursue consent to serve alcohol in the Library. With the prior consent of the Library Director or the Library Director's designee, wine and beer may be served at special events hosted by the Library or the Iowa City Public Library Friends Foundation. With the prior written consent of the Library Director or the Library Director's designee of at least thirty (30) days, wine and beer may be served at special events in Library spaces hosted by other entities of Iowa City government or the Iowa City UNESCO City of Literature.

Committee Recommendations:

The review committee has no recommendations to propose at this time.

Action: To approve the policy as is.

Prepared By: Katie Roche, Development Coordinator; Sam Helmick, Community & Access Services Coordinator

817 Alcohol in the Library Policy

See also: See also: Meeting Room Policy #806; Use Policy #809; applicable Iowa laws and local ordinances regarding the serving, possession and consumption of alcohol; and Administrative Policy: Regulations for the Use of Alcohol in the Iowa City Public Library.

817.1

Alcoholic beverages are strictly prohibited in the Library building and on the Bookmobile except in accordance with the provisions of this policy.

817.2

With the prior consent of the Library Director or the Library Director's designee, wine and beer may be served at special events hosted by the Library or the Iowa City Public Library Friends Foundation.

817.3

With the prior written consent of the Library Director or the Library Director's designee of at least thirty (30) days, wine and beer may be served at special events in Library spaces hosted by other entities of Iowa City government or the Iowa City UNESCO City of Literature.

817.4

The use of alcoholic beverages in leased commercial space is governed by the terms of the lease.

817.5

All groups are responsible for securing any and all required licenses and general liability insurance of at least \$1,000,000 or providing proof of license and insurance held by the entity serving the alcohol. The City must be listed as an additional insured, proof of which must be provided at least two business days prior to the event.

Adopted: 10/25/2012 Revised: 11/19/2015 Revised: 04/25/2019 Revised: 11/18/2021
Reviewed: 08/22/2024

Director's Report

Prepared for the August 22, 2024
Meeting of the Library Board of Trustees
Elsworth Carman, Library Director

SF496 Update

Last week, the preliminary injunction that blocked parts of Senate File 496 was removed, and the provisions in the bill are active. This bill includes several mandates for public school districts, some of which impact school library collections in a significant—and not yet comprehensively defined—way. Notably, the bill requires public schools to remove materials that include “descriptions or visual depictions of a sex act.”

This bill does not directly impact public library collections, but it does impact our community's access to materials. We will monitor the ways our local schools interpret the bill and provide support for teacher librarians, educators, adult caregivers, and students in navigating access gaps that may result from this legislation. The full bill can be accessed in the Bill Book at <https://www.legis.iowa.gov/legislation/BillBook?ga=90&ba=SF496>.

ICPL Presentations at the 2024 Iowa Library Association Conference

The 2024 Iowa Library Association annual conference will be held in Des Moines from October 9-11. ICPL will be represented in two presentations.

Sam Helmick will be presenting “Public Libraries: Catalysts for Civic Renewal” with Bill Carroll (Marion Public Library) and Jennie Garner (North Liberty Community Library). The session will focus on the role public libraries play in cross-departmental collaboration and “foster[ing] belonging.”

Robin Paetzold and Elsworth Carman will be presenting “Effective Governance and Leadership in Public Libraries: Roles and Responsibilities of Library Boards and Directors,” which will “explore perspectives on building and maintaining a unified, productive approach to library governance, policies, human resources management, and leadership—even in times of great challenge.” Robin and I will include perspectives and voices from libraries of different sizes and from diverse locations across the state.

As noted in last month's packet, ICPL will be supporting eight staff members in attending the ILA conference.

Public Libraries of Johnson County Strategic Planning

The directors of public libraries in Johnson County will be working with State Library of Iowa district consultant Becky Heil to develop a Johnson County Public Library strategic plan early next month. I'm looking forward to the process; while the directors of Johnson County public libraries meet regularly, this is a new kind of project for the group. One of the outcomes I plan to advocate for is a timeline for collaborative presentations for regional and county-wide stakeholder groups; this feels like an effective way to demonstrate that we work together to serve our larger community and to share the

positive work being done in libraries. I will provide updates as this project progresses.

ICPL Goals, Objectives, and Performance Measures Update for the City Budget Book

As we begin the work of crafting a FY26 budget, each City department updates the goals, objectives, and performance measures (GOMs) that are included in the annual budget book. The library documents and records a significant number of statistics, but we are limited in the number that can be shared in the budget book. Additionally, the budget book has a wide audience that includes City Council, City staff, and the broader community, so we selected metrics that have a direct connection to both the City’s strategic plan and ICPL’s strategic plan and can be understood quickly without requiring library-specific knowledge.

The ICPL GOMs update can be seen here:

Goals, Objectives, and Performance Measures					
Strategic Plan Value:		<i>Partnerships and Engagement; Racial Equity, Social Justice, and Human Rights</i>			
Department Goal:		<i>Access (We provide equitable opportunities for all people to connect with the resources and services they need and want.)</i>			
Department Objective:		<i>Maintain a collection that represents diverse experiences, opinions, and beliefs.</i>			
Performance Measures:	FY 2022	FY 2023	FY2024	FY 2025 Projected	FY 2026 Estimate
Number of circulating print holdings in the world language collection	*	2,103	2,195	2,260	2,330
*Data is not available for years prior to FY23.					
Strategic Plan Value:		<i>Partnerships and Engagement</i>			
Department Goal:		<i>Education (We champion lifelong learning.)</i>			
Department Objective:		<i>Provide services that meet current and emerging community needs.</i>			
Performance Measures:	FY 2022	FY 2023	FY2024	FY 2025 Projected	FY 2026 Estimate
Door count of main library building per month	31,328	39,620	43,888	44,350	44,800
Program attendance per month	147	228	506	530	550
Strategic Plan Value:		<i>Partnerships and Engagement</i>			
Department Goal:		<i>Access (We provide equitable opportunities for all people to connect with the resources and services they need and want.)</i>			
Department Objective:		<i>Collaborate with local organizations to invite more people to the library and bring library services to their locations.</i>			
Performance Measures:	FY 2022	FY 2023	FY2024	FY 2025 Projected	FY 2026 Estimate
Number of unique community groups utilizing meeting rooms per month	320	285	462	475	490
Door count of the Bookmobile per week	115	165	300	310	320

Children’s Services Department Report

Prepared for the August, 22 2024,
Meeting of the Library Board of Trustees
Angie Pilkington, Children’s Coordinator

Summer Reading

Our 2024 Adventure Begins Summer Reading Program has come to an end. Collectively, our community logged about 35,800 books read this summer! 1,708 kids ages 0-12 signed up with 1,119 finishing the program. I think this is one of our best completion rates ever! Teens and Adults had 1,054 signups and 656 completions, again some of our highest completion rates with this age group as well!

Sign-ups	2023	2022	2021
Kids	1459	1639	1890*
Adults & Teens	1065	956	*This was a combined all ages program

Completions	2023	2022	2021
Kids	870	1010	983*
Adults & Teens	625	489	*983

Programming numbers were also up in the children’s department. The dedicated Children’s staff worked hard to get these numbers to increase. We made changes by bringing back Thursday afternoon paid performers and brought back daily storytimes in the building and moved our Stories in the Park Program with the Bookmobile up by an hour from 10:30am to 9:30am. We had 10,188 participants June-August at 154 programs. For comparison:

KIDS	2023	2022
# of programs	144	252
Attendance totals	7128	9976

We handed out 2,848 snacks thanks to our partnerships with the Iowa City Community School District and the Bread Garden. We had 4,605 participants in our passive programs: scavenger hunts, Bookwalk at Willow Creek Park, and our guessing games for prizes such as Legos, Squishmallows, or a S’mores set.

None of this success would be possible without the generous funding of our Friends Foundation, partnerships with our community partners, support of other library staff, and of course the community who comes to the library, specifically to the Children’s Room.

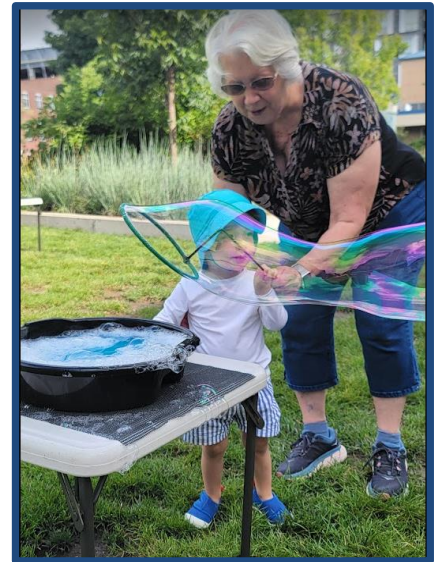
Looking Ahead to Fall

With kids heading back to school, and changes to ICCSD's 6th grade scheduling which moved them to the middle schools, we have had to move our afternoon program start times. Most afternoon programs will begin at 4:30. This means children's staff have had to change their daily schedules to accommodate this change. I am always appreciative of their flexibility and accommodating attitudes to help out with these changes.

Preschool and daycare outreach visits continued over the summer months, but at a slower, manageable pace. Those will be starting up again too as more preschools open with the start of the school year. Over the summer our Outreach Librarians, Casey and Fang, made 45 visits reading to 1,019 kids.

Last Splash of Summer

For the 3rd year we ended summer with a splash! Absolute Science brings bubble stations with 600 gallons of bubble solution to be exact and their giant foam blaster. IC Fire brings their water cannon game and the fun ensues! It has been a fun way to bring everyone together to celebrate the end of summer reading.



“This Library is heaven-sent”

– mother of 4, when I told her she didn't have to pack up all of her kids to leave because she forgot the diaper bag in the car and needed a diaper. We have diapers at the Kids Desk for this purpose!

Collection Services Department Report

Prepared for the August 22, 2024
 Meeting of the Library Board of Trustees
 Anne Mangano, Collection Services Coordinator

Digital collection changes to hoopla

On July 1, 2024, we changed our hoopla collection to relieve pressure on our collection budget, but it significantly reduced what is available to our community on that digital platform.

Background: hoopla is a digital collection service that provides access to eBooks, audiobooks, music, movies, television series, and comics. They use a digital pricing model called cost per use. This model allows a vendor to offer a full catalog of titles and charge for only what is used by our patrons. This use fee is charged per title and can range from \$0.99 to \$3.99, depending on the publisher, the format, and the popularity of the title. The wonderful thing about cost per use is that everything offered is available at any time. There are no wait lists for our users. The downside is that the price points for popular items are very high—and they add up quickly. To ensure we stayed within our budget, we placed a couple of restrictions on cost per use, including limiting the number of titles you can use per month. We now block access to some of the most expensive price points.

Higher priced eBooks and audiobooks were removed from the collection. Before July 1st, we offered everything available in the hoopla catalog to our patrons. What is available is what hoopla was able to get rights to from publishers, music labels, and film studios. In July, we added a cap to what we will pay, no longer offering eBooks and audiobooks that cost more than \$1.99 per use.

Many of the titles over the price threshold are recent, popular titles also available on our other digital library collection, Libby (also known as OverDrive). While purchasing digital content in Libby poses its own challenges, it is more cost effective for us to direct patrons to use Libby for these titles. For a cost comparison, the top five audiobooks borrowed from hoopla during the month of March were all available in Libby.

Title	Author	Cost Per Use in hoopla	Cost Per Use in Libby ¹
A Court of Thorns and Roses	Sarah J. Maas	\$2.89	\$0.57
Remarkably Bright Creatures	Shelby Van Pelt	\$2.99	\$1.71
A Court of Mist and Fury	Sarah J. Maas	\$3.04	\$0.84
Fourth Wing	Rebecca Yarros	\$2.71	\$0.88
Tom Lake	Ann Patchett	\$2.99	\$2.89 (newer title)

The digital items we have in Libby are not charged to us per use. Most audiobooks in Libby, including the ones listed above, are a “one copy/one user” perpetual use license, which is the most cost-

¹ In the table, the number for the cost per use for Libby reflects how many copies we purchased, how much they cost per license, and how many times they were used by the public.

effective digital model. These do not need to be repurchased so the longer we have the audiobook, the more it's used and it costs us less per use. This type of license is considered a long-term investment in our collection, where the "cost per use" that hoopla offers is not.

hoopla's impact on the overall budget: In FY24, hoopla costs were almost double of what we anticipated. We were able to cover it by not purchasing other things, but we cannot continue to do so if we want to keep the rest of our collection current and well maintained. hoopla costs accounted for 12% of our materials expenditures in FY24, but its use only made up 3.6% of our overall circulation.² We are pleased that patrons are using the service, but we made the adjustment to keep costs affordable. Most public libraries in the Urban Libraries Council have this particular price cap to keep their budgets in check.

Impact of Changes: Only one month (July 2024) of invoicing and use statistics exists since we made the change. In comparing this first month of FY25 with the last quarter of FY24 (April-June), we saw the following effects:

1. Our July invoice (\$4,667) was 52% lower than the monthly average of the previous quarter (\$9,818)
2. The average cost per use in hoopla dropped from \$2.23 per use to \$1.47, a 34% decrease
3. Use of the service dropped 28% in July (3,161 uses) when compared to the monthly average of the previous quarter (4,401 uses)

While I would like to consider cutting our monthly bill by half while only reducing use by a quarter a success, our patrons felt this change. We decreased their access to materials. Over the last month, I received numerous questions and concerns from patrons who could no longer find audiobooks and eBooks they wanted on hoopla. I used the opportunity to explain digital collection pricing and the stress on library budgets, which ended our conversations positively. Almost all of the titles patrons asked about were available, but with wait lists, in our Libby collection.

We are making some headway in discussing digital collection management with the broader community. In July, I had the opportunity to discuss the changes to hoopla, as well as overall digital collection purchasing, with "[The Gazette](#)" and with Elsworth on "[Talk of Iowa](#)." I have updated our website post about managing and budgeting for digital collections to include information about cost per use as well as what patrons can expect when using these collections, such as:

- Long wait lists for new, popular titles
- Limited availability of older titles
- Titles we currently have in the collection may not be available in the future

² Digital collections, such as hoopla and Kanopy do not count as "circulation" and any patron use of the titles on these platforms are not included in our circulation statistics. This is a standard set by the Institute of Museum and Library Services and the State Library of Iowa. They consider hoopla and Kanopy a "database use" because we do not select what titles are included on the platforms. I added hoopla and Kanopy use to our circulation statistics to pull this number for a better understanding of collection and budget use.

- You can find the full explanation here: <https://www.icpl.org/articles/library-digital-collection-access-and-publisher-pricing>.

IT Department Report

Prepared for the August 2024
Meeting of the Library Board of Trustees
Brent Palmer, IT Coordinator

IT Outage

On Friday, July 19, there was a widespread IT outage due to an update to popular software called CrowdStrike that the Library uses on all staff computers and servers. Our websites were down the previous evening which, in hindsight, was probably the first manifestation of the issue in our cloud environment. On the morning of the 19th, virtually all staff computers were affected by the update. Staff described a "sea of blue screens" when walking around the staff areas. There were only two IT staff members on hand that morning, but one of them was the systems admin and, luckily, his Windows workstation came back up after a couple of tries. The public computers and catalogs were never affected by the outage.

The IT staff did a wonderful job of working together to restore services in a very short time, especially considering that the IT Coordinator was on vacation. A lot of quick thinking and resourcefulness allowed for a fix to be found and distributed to workstations quickly. Staff naturally prioritized restoring service desks and other important workstations. Key help came from city IT staff who provided information about the fix early on. IT Staff who volunteered to come in during off times helped speed up the recovery. Everything was back to normal by the time we opened at 10 AM. The only minor issue with the response was that a press release went out erroneously saying our services were down. The IT team has reviewed our response to the incident in light of our response planning and have come up with a few internal recommendations to work on that might improve future incidents.

Room A Sound Issues

On July 4th, a lengthy power outage occurred but because the Library was closed, there was no immediate disruption to staff or patron services. When the systems finally came back up, one piece of equipment in our control room would not come back online. The control room has many functions including incorporating audio from the mics in Room A and video from the cameras or podium and then incorporating that into output that gets recorded or live streamed. The system that powers all that functionality is quite complex. The component that stopped working is called a digital signal processor (DSP) which takes audio input from analog systems (like the wall mics) and converts it to digital signals, equalizes the inputs and mixes them with other digital input. Audio output from the system also passes back through a pair of DSPs before going to the speakers and recording or streaming devices. Because the two DSPs work together, when one doesn't work, neither of them will function. This effectively killed all audio in the Room A. This equipment was part of our FY15-FY16 meeting room upgrades and was declared end-of-life by our vendor. The replacement is scheduled to be performed around Aug 23. During the outage the A/V Specialist monitored room reservations and coordinated with staff and patrons for work-arounds using backup portable sound systems.

Development Department Report

Prepared for August 22, 2024
Meeting of the Iowa City Public Library Board of Trustees
Katie Roche, Development Director



Call for Book Sale Volunteers

Each year, the ICPL Friends Foundation holds used book sales to benefit the library. Books are donated by the community and come from discarded library materials. Scheduled sales include:

- 10/5/2024 – Celebrate your #fREADom to Read at our Pop-up Book Sale in the Library Lobby as part of the Intellectual Freedom Festival
- 10/19/2024 – Join us for a Pop-up Book Sale in the Library Lobby as part of the Iowa City Book Festival
- 12/7/2024 – Arts & Crafts Bazaar with Small Book Sale
- TBD – mid-February 2025 – Pop-up Book Sale at One Book Two Book
- 3/1/2025 – Big Book Sale in Meeting Room ABC at Iowa City Public Library
- 7/18 – 7/20/2025 – Big Book Sale in Meeting Room ABC at Iowa City Public Library during Downtown Sidewalk Sales

Many volunteers to needed to support the increased volume of sales to bring us back to and exceed pre-pandemic volume of sales. Groups, clubs, and families are encouraged to volunteer together. The public is invited to apply to be a volunteer at www.icpl.org/volunteer, followed by a background check, and invitation to sign-up to volunteer.

The Book End is Back!

We are excited to announce that the Book End met and slightly exceeded budgetary goals for FY24, bringing store operations back to pre-pandemic sales. Please see the final page of this report for more detail. We thank the wonderful volunteers who staff the store for their service! We have also expanded sales of our books to select listings on Ebay, a partnership with landfill to send materials to Thrift Books for resale, and have made improvements to the age and quality of books available in the store. Please visit sometime soon to see additions of retail shelving and more merch, including cards by Patti Z!

New ICPLFF Newsletter

Recently all past and prospective supporters of ICPL Friends Foundation (via digital donation records) were sent an email from our new Constant Contact account, welcoming and introducing them to the new newsletter. 1,871 recipients were given the option to unsubscribe and advised that the email communications would be limited to 6x/year. Current stats for this first email include:

- Open Rate 54.9% / Opens 846
- Bounces 330 or 18% undeliverable / Successful Deliveries 1541 / Unsubscribed 28
- Desktop Open Rate 93.4% / Mobile Open 6.6%

The new newsletter will be used to inform and invite to ICPLFF events and fundraisers, advocate for and celebrate the Library, and invite support. Outside of the newsletter the Development Office will send some individual and group communications to supporters encouraging participation, recurring giving, matching gifts, and more.

Expanding our network of supporters

We thank our community of donors for their continued support of the Iowa City Public Library. After establishing the new ICPLFF newsletter we were able to examine our undeliverable emails (18%) and determined that most of those email addresses were attached to donor files that were among the earliest donors to the ICPLFF. Some of these with gifts records established as early as the 1980s. This signals, that like many nonprofits, we have an aging donor group and need to:

- Continue to invite planned giving from our donors
- Expand our network of supporters to include people under the age of 50
- Increase major gifts to the organization in order to maintain and grow support

For FY25 the ICPL Fundraising Committee is refocusing the work of this committee away from small event-based fundraising, focusing on:

- Friendraising/advocacy: four Friends events open to the public at ICPL per year that engage donors and the public in learning about ICPL with coffee and cookies, behind the scene tours, and opportunities to get to know other Library supporters
- Peer-to-peer fundraising: individual supporters host personalized campaigns to collect donations from friends, family, and colleagues
- Planned Giving
- Increasing the number of recurring and major gifts
- Expanding network of Business Sponsorships
- Support for grants and partnerships, fundraising efforts: Great Give Day and Year End fundraising, and development of major in-house fundraising event

Arts and Crafts Bazaar Reminder



The Arts & Crafts Bazaar is the Iowa City Public Library Friends Foundation’s annual winter fundraiser for the Iowa City Public Library. The Arts & Crafts Bazaar features handmade items donated by Library supporters, as well as a used book sale, with all sales benefitting the Iowa City Public Library.

Owners of our Literary Loot Tote Bags can bring their bags to receive three free books at the sale. If you'd like to purchase a bag in advance you can find them at the link below along with the benefits each bag provides.

<https://icplff.square.site/>

If you have any questions, please email development@icpl.org

Interested in donating? Please visit: <https://www.icpl.org/events/55547/icpl-arts-and-crafts-bazaar>

1:48 PM
07/25/24
Cash Basis

Iowa City Public Library Friends Foundation
Book End Profit & Loss Budget vs. Actual
July 2023 through June 2024

	Jul '23 - Jun 24	Budget	% of Budget
Ordinary Income/Expense			
Income			
Book End			
Book End Contributions	328.74		
Book End Income Credit Cards	1,539.49		
Book End Sales	22,524.89		
Book End Online Sales/EBay	927.94		
Book Sales/Pop-Up Events	3,778.49		
Thrift Books Reselling	2,539.96		
Book End - Other	62.10	34,100.00	0.2%
Total Book End	<u>31,701.61</u>	<u>34,100.00</u>	<u>93.0%</u>
Total Income	31,701.61	34,100.00	93.0%
Expense			
BookEnd Expenses			
Credit Card/Bank Fees	649.88	700.00	92.8%
Other Operating Expenses	58.62	2,650.00	2.2%
Total BookEnd Expenses	708.50	3,350.00	21.1%
Grants to Library			
Book End Commitment	1,500.00	1,500.00	100.0%
Total Grants to Library	<u>1,500.00</u>	<u>1,500.00</u>	<u>100.0%</u>
Total Expense	<u>2,208.50</u>	<u>4,850.00</u>	<u>45.5%</u>
Net Ordinary Income	<u>29,493.11</u>	<u>29,250.00</u>	<u>100.8%</u>
Net Income	<u><u>29,493.11</u></u>	<u><u>29,250.00</u></u>	<u><u>100.8%</u></u>

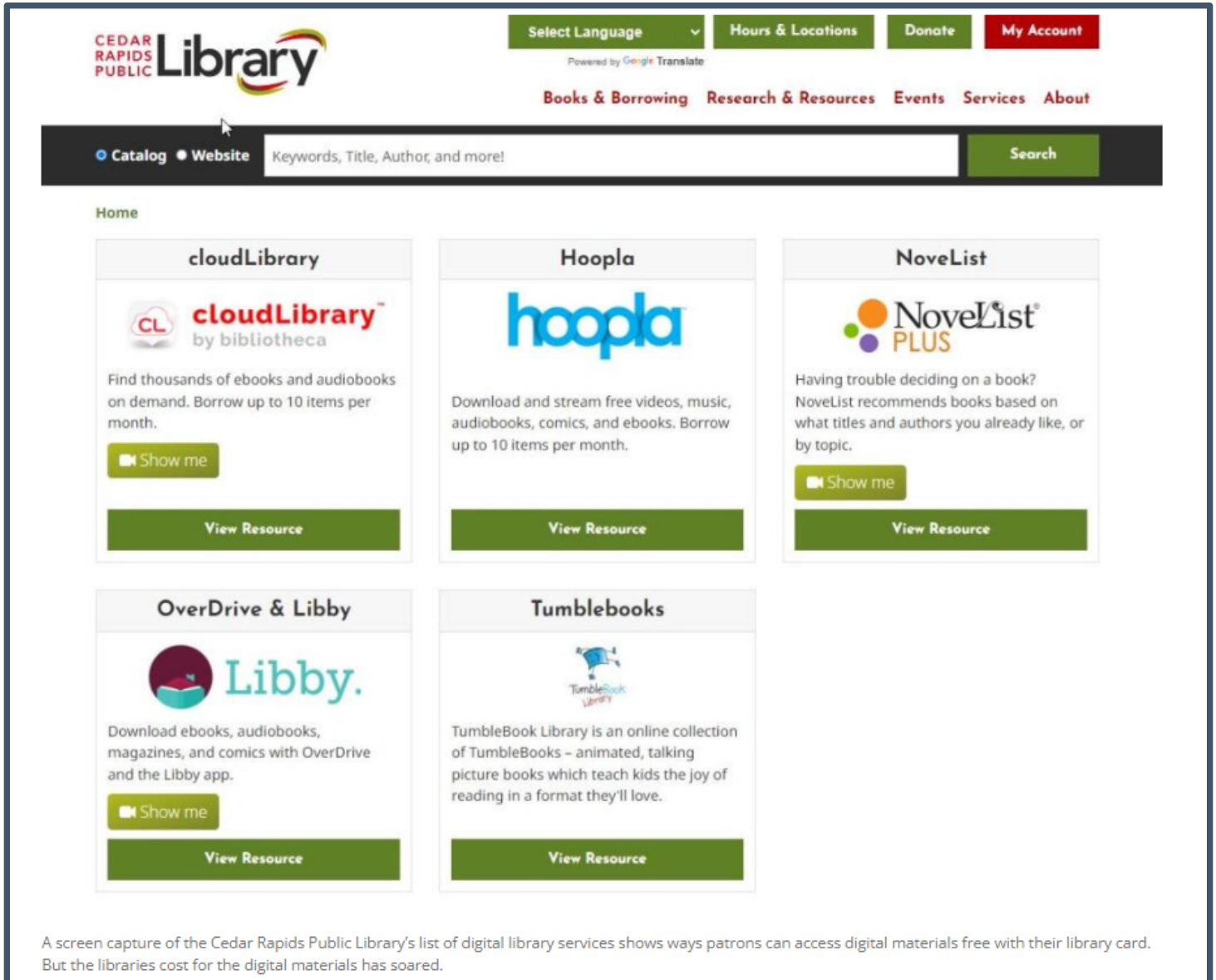
The Gazette

[High price of digital content forces tough choices at libraries](https://www.thegazette.com/k/high-price-of-digital-content-forces-tough-choices-at-libraries/)

Grace King | July 27, 2024 5:30 AM

<https://www.thegazette.com/k/high-price-of-digital-content-forces-tough-choices-at-libraries/>

C.R. and I.C. libraries face costs far higher than print equivalent.



The Iowa City Public Library this month changed what materials are available to patrons through one of its digital library services in an effort to conserve its funds.

That service, called Hoopla, allows library cardholders to borrow content like movies, TV shows, music,

audiobooks and e-books for free. It’s available any time of day and doesn’t have wait lists — so items can be checked out immediately.

But libraries pay a fee per item checked out by patrons, ranging from 99 cents to \$3.99 per item in Hoopla. The Iowa City Public Library changed its collection offerings in Hoopla — one of many digital library services offered — so it doesn’t offer anything to patrons that costs the library over \$1.99.



“The cost became too high for us to keep up with. We don’t make these decisions joyfully,” said Anne Mangano, collection services coordinator for the Iowa City library.

The Iowa City Public Library isn’t alone in trying to budget for the cost of digital material that is often far more expensive than print. According to the Urban Libraries Council, major publishers have placed severe restrictions on e-book and audiobook lending models. This includes prices that far exceed the print equivalent, time limits on titles purchased and content that can be removed with little or no notice from the

offerings.

“As digital technologies become increasingly inseparable from the ways people learn, work and interact, public libraries’ abilities to afford access to e-books and audiobooks and other e-content like streaming movies are more important than ever,” [the Urban Libraries Council said in a statement this month](#).



A librarian organizes books that have been returned in 2022 at the Ladd Library branch of the Cedar Rapids Public Library. Print books still are checked out at a higher rate than digital ones. (Geoff Stellfox/The Gazette)

The statement urged “major e-book and audiobook publishers and streaming services to institute fair, transparent and flexible licensing models for public libraries.”

There has been a 34 percent increase in digital book borrowing alone since 2019, according to the council. “Without changes made to how libraries build their e-content collections, taxpayer funded library budgets cannot adequately meet the growing demand and provide equitable access for all,” the council said in their statement.

The Cedar Rapids Public Library has a limit

on the number of digital checkouts a patron can make — 10 a month in Hoopla “to make sure we don’t completely blow the budget for the year in two months, because that could happen if you’re not taking control of it,” said Dara Schmidt, the library director.



One of the other most popular options for checking out digital materials is called the Overdrive or Libby app. In this app, the library pays for titles that then are made available to patrons. There are often long waiting lists — up to six months — for digital materials because the library can “lend” only as many titles of one book as it has purchased.

For example, if the library pays for six copies of one book digitally, only six people can check out that book at one time.

“When you buy a book, you own that book, but if you’re purchasing digital copies of things — whether it’s an e-book or an audiobook — it’s more like a rental fee,” Schmidt said.

Although libraries are buying digital copies of books, they often have to renew that purchase — at two to three times the cost of a physical book — every two to three years to keep it in their catalog. That’s also why there’s a limit to what titles are available digitally. Both Cedar Rapids and Iowa City librarians said they prioritize buying newer trending books over repurchasing back catalogs. The most popular digital material the Cedar Rapids library distributes is adult fiction, especially in the romance, fantasy and mystery genres, Schmidt said.

The Cedar Rapids Public Library splits its \$650,000 annual book budget about 50-50 between digital and print materials, Schmidt said. That includes the downtown location and Ladd Library in Cedar Rapids’ southwest quadrant. While local libraries share collections, the Marion and Hiawatha public libraries have separate budgets for their materials.

About 60 percent of the Iowa City Public Library’s annual budget for books is spent on digital material, Mangano said.

“Ideally, I would like it flipped to match what people are checking out,” said Mangano, since physical books are still the majority of the library’s circulation.

Schmidt said the cost of digital materials for libraries is the industry’s version of “price gouging.”

“The cost is so high in comparison to the average consumer, and we are government entities using taxpayer dollars. How is that an OK thing that we are increasing prices just for public use?” she said.

Cedar Rapids library materials manager Erin Horst said it might cost an individual \$12 to buy a digital book from Amazon. "But I'm paying \$70 to get a library copy that's the same thing. It's something you try to explain to patrons because they say, 'Why don't you have more?' And this is the reason."

"We want to be sure we're being respectful of intellectual content and making sure everyone gets paid for the work they've done, but it's too much for a public entity to keep up with," Horst said. In the last year, the Cedar Rapids Public Library saw a 950,000 circulation for print and digital materials. While the budget is split evenly, the number of print books being checked out by patrons still is higher, Schmidt said.

"I probably have three or four books checked out on my phone right now, but I would prefer a physical copy," Schmidt said. "A lot of people will tell you they like the feeling of a book, but I'm not going to carry five books with me at the same time. The convenience factor of having it on my phone is great."

Comments: (319) 398-8411; grace.king@thegazette.com

The Gazette

[Iowa City librarian Sam Helmick named next president of American Library Association](https://www.thegazette.com/news/iowa-city-librarian-sam-helmick-named-next-president-of-american-library-association/)

Grace King | August 1, 2024 5:30 AM | Updated August 1, 2024 7:34 AM

<https://www.thegazette.com/news/iowa-city-librarian-sam-helmick-named-next-president-of-american-library-association/>

Helmick has 'endless energy' in advocating funding, access



Sam Helmick, the community and access services coordinator for the Iowa City Public Library, steps March 15, 2023, on to the mobile library in Iowa City. (Geoff Stellfox/The Gazette)

IOWA CITY — Iowa City librarian Sam Helmick's priority as president-elect of the American Library Association is to ensure "free people read freely."

The American Library Association provides leadership for the development, promotion and improvement of library and information services and the profession of librarianship to enhance learning and ensure access to information, according to a news release.

Helmick, 38, the community and access coordinator for the Iowa City Public Library, was selected this month to lead the national organization beginning June 2025 as it celebrates 150 years.

"It's a profound honor," Helmick said.

Librarians have the role of “resourcing their communities and ensuring people read freely,” Helmick said. This includes supporting certified teacher librarians in schools and connecting local residents to social services to help them find housing, jobs or develop as entrepreneurs.

“I am really passionate about the fact that libraries are incubators of opportunity and access,” Helmick said in an interview with The Gazette. “I’m recognizing more now than ever before in our history that resourcing them and supporting them as those incubators is going to make communities thrive.”

“Pernicious” library bills across the nation continue to challenge book titles centering on topics of race, gender identity and sexual orientation, Helmick said. In Iowa, a new law — [Senate File 496](#) — banned books that depict or described any of a list of sex acts from public schools and prohibited teaching about gender identity and sexual orientation before seventh grade, among a host of other regulations.

In December 2023, [a federal judge temporary blocked the law](#), allowing schools to re-shelf books at least for now.

This is just one way libraries are facing increased scrutiny. Helmick said many state legislatures are proposing “punitive bills” that would allow for the arrest of library workers or teachers and defund public libraries.

Even so, Helmick approaches it with “Mister Rogers” optimism, referencing the TV host of the children’s series Mister Rogers’ Neighborhood that ran from the 1960s to 2001.

Mister Rogers said “when you’re in a time of crisis or trouble, look to the people running to help,” Helmick quoted. “I look and see people engaged in crucial community conversation about their libraries, and that makes me hopeful.”

“Libraries are community anchor institutions where kids gather after school, get snacks and learn (science, technology, engineering and math), and elders have community opportunities,” Helmick said. “Libraries offer a welcoming and inviting space for everyone regardless of economic, social, religious or sexual status. That’s incredible. It’s the great equalizer.”

Helmick, who uses the they/them pronouns, previously served as 2023 president of the Iowa Association of Libraries, former chair-elect on the Intellectual Freedom Round Table and chair of the Iowa Governor’s Commission of Libraries. They also are an author, consultant and instructor for social media marketing and graphic design.

Helmick holds a bachelor of science in human services from Iowa Wesleyan University and a master of science in library and information science from the University of Illinois.

Sara Dallas, who serves on the America Library Association executive board, said the work Helmick is doing in Iowa “to protect people’s ability to read and select what they want to read is phenomenal.

It's second to none."

Helmick has "endless energy" for the work of advocating for libraries, she said. Dallas, who is from Albany, N.Y., said she invited Helmick on a tour of rural libraries in upstate New York where they got to know each other better.

"Our friendship jelled even more because what rural libraries need in New York is needed in Iowa and all over the country. Those are the lifelines of communities," Dallas said.



Elsworth Carman, director of the Iowa City Public Library, said he is impressed with Helmick's ability to balance their job at the local library with their state and national advocacy work.

"Watching someone make that kind of personal commitment to the field we work in is exciting," Carman said.

One of Helmick's favorite aspects of their job at the Iowa City Public Library is driving the Bookmobile — Iowa City's mobile library.

"I think the Bookmobile is one of the places where Sam's service really shines," Carman said. "They love the public service part of it, making library cards and helping people experience the library.

"They're really enthusiastic about library service and have a deep passion for the work they do," Carman said of Helmick. "They're really supportive of their colleagues and interested in making the library the best it can be for the community."

Comments: (319) 398-8411; grace.king@thegazette.com



[Iowa public school book ban block lifted](https://www.kcrg.com/2024/08/10/iowa-public-school-book-ban-block-lifted/)

Jackson Valenti | August 9, 2024 10:25 PM

<https://www.kcrg.com/2024/08/10/iowa-public-school-book-ban-block-lifted/>



IOWA CITY, Iowa (KCRG) - A federal appeals court lifted an injunction that blocked enforcement of Iowa's book ban for public school libraries.

Lifting the injunction means the book ban can be enforced as legal challenges continue.

That means restrictions on sexually explicitly materials in school libraries could be in place by the time students are back to school.

When the book ban was first signed into law last year, there were no specific instructions for what books schools should or shouldn't pull off the shelves.

Some schools struggled to make lists of books to remove in to comply with the law.

Sam Helmick, president of the American Library Association and Iowa City Public Library's community

and access coordinator, said the law leaves a lot of questions up in the air.

"We came into some murkiness. Age-appropriate is a legally murky term, particularly when we've already had laws on the books addressing sexually explicit materials," Helmick said.

Besides defining what's age-appropriate, Helmick questions what librarians must do if a school library is also a small town's community library.

Helmick says some libraries may play it safe, resulting in more books pulled from the shelves.

"We've seen schools remove classic literature like Shakespeare off of their shelves, so that chilling effect is already taking place by us not purchasing materials or not maintaining materials that even our legislators read when they were in high school," Helmick said.

After the ruling, the Iowa City school district released a statement saying, in part, "today's ruling once again places the district in a state of flux."

Governor Reynolds released a statement saying parents, not librarians, should decide when and if sexually-explicit books are appropriate for their children.

Those who challenged the law said this ruling is not the end of their fight.

"I don't view it as a loss, it's more of a delay that we have to go back and sort of re-present our arguments," said Nathan Maxwell, Lambda Legal attorney. Maxwell also said although the injunction has been sent down to the lower courts, the appeals court got rid of "some of the state's most dangerous arguments."

Lambda Legal represents many LGBTQ+ cases.

Maxwell said they intend to file a motion seeking another injunction as soon as possible. In the meantime, library workers worry they're still concerned they could break the law without knowing.

"Library workers have the right to be notified and trained in the expectations and standards they're to adhere to, particularly if there is professional and legal repercussions for missing the mark," Helmick said.

Copyright 2024 KCRG. All rights reserved.



[Iowa schools in limbo as they brace for book ban, legal battle continues](https://cbs2iowa.com/news/local/iowa-schools-in-limbo-as-they-brace-for-book-ban-and-legal-battle-continues)

Nick El Hajj | Wed, August 14th, 2024 5:53 PM | Updated Wed, August 14th, 2024 at 6:14 PM

<https://cbs2iowa.com/news/local/iowa-schools-in-limbo-as-they-brace-for-book-ban-and-legal-battle-continues>



CEDAR RAPIDS, Iowa — As the new school year approaches, schools across Iowa are scrambling to navigate the enforcement of Senate File 496, a law that bans books depicting sex acts and restricts the teaching of sexual orientation and gender identity. The law, which was recently upheld by a federal appeals court, has left some educators and librarians in a state of confusion and concern.

Uncertainty and Lack of Guidance

Despite the injunction on Senate File 496 being overturned, many school districts and libraries said they don't have clear guidance on how to comply with the law.

Sam Helmick, Community Access Services Coordinator at Iowa City Public Library and President of the Iowa Library Association, expressed frustration with the ambiguity of the law. "We wrote a letter to the Department of Ed... to ask for specific guidance so that we could comply successfully and efficiently with the bill," Helmick said. "We still anticipate some support in being guided to do that work, particularly because library workers could face professional and legal ramifications if we don't hit the mark."

Helmick added while there have been no official reports of book removals in the Iowa City Public Library, the lack of clear directives has created a "chilling" effect. "In the absence of guidance and directives, different school boards and teacher librarians in the state of Iowa have tried to comply and support the bill... But as you and I both know, this is very new information," Helmick said.

Iowa's News Now reached out to the Cedar Rapids Community School District for comment, but a district spokesperson said they have been and are still working to fully comply with the new law.

Impact on LGBTQ+ Community and Student Safety

The law's broad language has also raised concerns about its impact on LGBTQ+ students and the broader community.

Helmick, who identifies as a member of the LGBTQIA+ community, said the law has fostered an unprecedented sense of marginalization in Iowa.

"It is a status of otherized and unwelcome that I've never felt in the state of Iowa before," Helmick said. "When you do not have access to stories that are outside of your personal worldview, what we're doing is telling Iowans, particularly our students, what to think, not how to think."

Helmick also raised concerns about the safety implications for LGBTQ+ students, particularly those related to the law's requirement for educators to inform parents if a child requests to use different pronouns. They added that it highlights the potential risks of untrained individuals making decisions that could impact student safety.

"I would caution against immediately having implications interpreted by those who are not staffed and trained to do that," Helmick said.

Logistical Challenges for Schools and Libraries

As schools prepare to open next week, the logistical challenges of complying with Senate File 496 are becoming more clear.

Joshua Brown is the president of the Iowa State Education Association-- one of the groups suing the state over the law.

He said there will be significant stress placed on educators who are now tasked with interpreting the law with little guidance from the state.

"Politicians in Des Moines have passed a law that's going into effect next week, and we are in a position where we still haven't received appropriate guidance about exactly what the interpretation of this law should even mean," Brown said. "Each individual school district, each group of administrators, individual teachers are trying to have to interpret a vague law putting additional stress on them as the year is getting ready to start."

Both Helmick and Brown described the challenge of reviewing every book to ensure compliance as being immense.

"This could be a Herculean task," Helmick said. "When we've seen this happen legislatively in other states, it has shut down libraries temporarily so they can reconcile with the absolute magnitude of the question being posed, and without clear directives, I think that that work will be elongated."

Ongoing Legal Battle

Despite the law's implementation, the fight to overturn Senate File 496 continues. Brown said he remains confident the law will eventually be struck down as unconstitutional.

"We're confident that we are gonna be able to get this law overturned and this law will go away," he said. "Ultimately, when a judge hears this case in full, they're gonna rule that this is protected speech... and this law will be ruled unconstitutional."

However, with the school year starting next week, the timing remains uncertain.

"Unfortunately, we're at a time crunch where we don't know if that's gonna be able to happen before the school year starts," Brown said.



[How Iowa libraries serve communities in the digital age](https://www.wvik.org/arts-culture/2024-08-15/how-iowa-libraries-are-adapting-to-the-digital-age)

Iowa Public Radio | Natalie Dunlap, Danielle Gehr, Charity Nebbe | August 15, 2024 4:56 PM

<https://www.wvik.org/arts-culture/2024-08-15/how-iowa-libraries-are-adapting-to-the-digital-age>



Natalie Dunlap / Iowa Public Radio

Sam Helmick, community and access services coordinator at the Iowa City Public Library, is the new president of the American Library Association. They will serve in that role for three years.

Librarians across Iowa provide materials in all types of formats, even building community on social media platforms. But meeting their community's varying needs can translate to hefty price tags, straining library budgets.

If you've ever rented an audio or e-book from your local library, you may have waited in a long digital line for a copy or wondered why there aren't just *more* digital editions available.

But providing digital options to readers comes at a steep cost to libraries. Librarians must balance

trying to provide a full range of services without breaking the budget. In today's political and economic environment, that can be a challenge.

The public library price tag

Providing digital copies of books to patrons can be difficult, with varying agreements and vendor — and patron — expectations.

Anne Mangano, collections services coordinator at the Iowa City Public Library, said the licensing agreements for libraries to provide e-books or audio books on the popular library app [Libby](#) are expensive.

“You may be able to get that copy on Amazon or Apple books for \$12, \$20. We're paying \$65, we're paying \$85, for audiobooks that can be \$125 per copy. And we get those copies, sometimes for one year, sometimes for two years, sometimes for 24 checkouts, and then we have to repurchase it.”

After the copy is purchased, and although it's a digital copy, it can only go to one person at a time, just like a physical book. On top of that, the library may have to pay multiple times for popular titles or after a certain amount of time or checkouts have passed.

“The publishers have set the terms and they've been a little bit upfront about it, in that if it's inconvenient to use it at your public library, you will be more compelled to buy it for yourself,” Mangano said.

Another popular library app, [Hoopla](#), doesn't have a wait time like Libby, because the library doesn't curate the material's availability by purchasing the copies. In that business model, any time a patron checks out a title, the library is charged. Mangano said an individual checkout can cost the library from \$0.99 to \$3.99, which adds up at the end of the month in the library's bill and can be hard to manage.

Last month the Iowa City Public Library removed e-books and audiobooks from Hoopla that cost more than \$1.99, which was a difficult decision for library staff.

“We want people to use the library however they want to,” said Elsworth Carman, library director at the Iowa City Public Library. “So, when we talk about the burden of cost, it's never to dissuade users — we want you to use what's comfortable and what works well. But I think being realistic and honest about that is also part of our job as a city department, to make sure that these things are known and the challenges are known.”

Mangano also noted that patrons should know that when they get a notification from Hoopla encouraging them to check out more books before the end of the month, that message is coming



from a corporation, not the library.

BookTok connects readers

In addition to providing reading material digitally, librarians are using virtual tools to reach out to their patrons — especially TikTok. “[BookTok](#),” a subcommunity in the app, is all about sharing book recommendations, gushing over authors and celebrating a culture of reading.

“We wanted to figure out a way where we could make videos to be part of the conversation,” said Kelly Marble, digital marketing specialist at the Des Moines Public Library. “We didn't think we would be doing dances or anything like that on TikTok, but seeing people talk about books, we were like, ‘We have teams of librarians who are experts at recommending books, and how can we get their recommendations in front of people?’”

Marble started sharing a roundup of the library’s most requested books each month on TikTok. She also started a video series called “While You Wait,” which recommends books that are similar to popular requests that have a long wait period to become available.

For example, for readers in a long hold line to access *God of the Woods* by Liz Moore, Marble recommends checking out *The Searcher* by Tana French, *Back to the Garden* by Laurie R. King or *When the Stars Go Dark* by Paula McLain.

The Des Moines Public Library’s TikTok account has attracted more than 16,000 followers. Marble said while reading is often a solitary activity, these online spaces have created a virtual community to discuss books.

“Social media has really made a place for readers to connect in a way that they really didn't have before.”

It’s a new type of relationship that libraries have with these digital patrons. Though they might be voracious readers, some of them might not even enter the library building.

“They're still library card holders, and they can still get a lot of the benefits of a library card without coming into the library, but we'd always love to see them in the library,” Marble said. “So we always love to maintain that relationship to maybe get them to one of our AVID events — our [Authors Visiting in Des Moines](#) events in the spring — or we have the fall author series coming up. So, we do try to convert people who have only interacted with us digitally to coming in and engaging with us in person. But if they only ever engage with us digitally, we're still getting resources and books into people's hands.”

New ALA president champions Library Bill of Rights

While there have never been more ways to read and engage with fellow readers, there are also an increasing number of challenges facing libraries.

Conservative politicians have been trying to restrict the type of material available in libraries across the country. A law from the Republican-controlled Iowa Legislature went into effect in early August [that bans books with sexual content from K-12 school libraries](#). While Republicans such as Gov. Kim Reynolds argue these books are an inappropriate distraction, library advocates say they already have a system set in place to vet the books in their collection.

Sam Helmick, community and access services coordinator at the Iowa City Public Library, is the new president of the American Library Association. They said it's important to remember that the Library Bill of Rights — a document housed by the ALA, which was [first written by a previous director of the Des Moines Public Library](#) — is a collection of articles that came from Iowa values.

"I think we've always been known for leaning in to these hard intellectual freedom conversations. And so to get to represent that and share it with the wider world is incredible," they said.

Helmick said Iowa has the most libraries in the nation per capita, and the fourth most overall. They said small and large libraries across the nation create opportunities for community conversation and engagement.

"It's an absolute delight, and so if I can use my time and energy to further that, it feels like time well spent."

Helmick said they believe the cultural conversation about book bans is connected to class issues.

"If we're talking about collections, great. If we're talking about dismantling publicly-funded institutions that make sure people have water and heat and cool if they're under-housed... then that's a harder conversation... The best way to really know what's going on in your library is to use it."

To hear more from these conversations listen to [Talk of Iowa](#), hosted by [Charity Nebbe](#). [Dani Gehr](#) produced this episode.



Natalie Dunlap

Natalie Dunlap is an award-winning digital producer and writer for Iowa Public Radio. She holds a bachelor's degree from the University of Iowa. Since 2024, Dunlap has worked with IPR's talk team to bring news and features to IPR's digital audience.

[See stories by Natalie Dunlap](#)



Danielle Gehr

Dani Gehr is a producer for River to River and Talk of Iowa. Dani came to Iowa from her hometown in the northwest suburbs of Chicago to attend Iowa State University, where she received a bachelor's degree in journalism, international studies and French. Before coming to IPR, Dani covered local government in Story County for the Ames Tribune and Des Moines Register.

[See stories by Danielle Gehr](#)



Charity Nebbe

Charity Nebbe is the host of IPR's Talk of Iowa

[See stories by Charity Nebbe](#)

THE PINNACLE GAZETTE

by Evrim Ağacı

[Iowa Book Ban Fuels National Debate Over Censorship](https://evrimagaci.org/tpg/iowa-book-ban-fuels-national-debate-over-censorship-11011)

August 11, 2024

<https://evrimagaci.org/tpg/iowa-book-ban-fuels-national-debate-over-censorship-11011>

Key court decisions enable controversial restrictions on educational materials, stirring concerns among advocates for LGBTQ+ youth and parental rights



Iowa is entering a new and controversial chapter as federal appeals judges recently lifted the temporary injunction blocking the enforcement of the state's book ban. This decision has set off significant discussions about censorship, parental rights, and educational equity across the state. With the ruling taking effect just before the school year starts, Iowa's public schools are now bracing for the strict restrictions set forth by the law, also known as Senate File 496.

Backstory and Controversy

The legal disputes surrounding the book ban can be traced back to the Iowa Legislature's Republican majorities, which passed the law and Governor Kim Reynolds signed it last year. The most controversial elements of the law include restrictions on sexually explicit materials and prohibitions against teachers addressing gender identity and sexual orientation for students up to sixth grade.

Supporters of the law argue it appropriately empowers parents to control what their children can access, asserting it serves to protect children from materials deemed inappropriate.

"It should be parents who decide when and if sexually explicit books are appropriate for their children," said Governor Reynolds, who views the ruling as validation of parental control over education. Iowa Attorney General Brenna Bird also championed the court's decision, rejoicing at what she called "a victory for parents," arguing it would eliminate concerns about the content of school lessons and library materials."

Opposition Groups Speak Out

Opponents of the legislation, including many educators, LGBTQIA+ advocates, and concerned parents, are voicing intense objections. They argue the law's implementation will stifle the representation of diverse identities within educational curricula. Critics contend it not only removes critical literature but sends harmful messages of shame and stigma to LGBTQIA+ youth. "Denying LGBTQ+ youth the chance to see themselves represented sends a harmful message of shame and stigma," said attorneys from Lambda Legal, the ACLU of Iowa, and Jenner & Block, who are fighting the law's enforcement through legal challenges.

Before the appeals court lifted the injunction, U.S. District Judge Stephen Locher had temporarily blocked parts of the law, citing concerns over its broad language. The judge emphasized the possibilities for confusion and misinterpretation it introduced, as it threw vague terminology like "age-appropriate" books around without clear rules for educators and librarians.

Impact on School Libraries

Already, the discussions surrounding the ban have provoked actions from school districts. Removing books from library shelves has become a significant issue, with some schools reportedly pulling classic literature like *Romeo and Juliet* due to concerns over sexual content. The bans have seen dramatic consequences for LGBTQ+ themed books, compounded by school administrators feeling pressured to comply with unclear regulations.

Sam Helmick, president of the American Library Association and coordinator at Iowa City Public Library, expressed frustration, saying, "Age-appropriate is a legally murky term, particularly when we've already had laws on the books addressing sexually explicit materials. Libraries may understock or entirely remove materials, fearing reprisals without clear guidelines." Many library workers now worry about the repercussions they might face if they inadvertently run afoul of the law.

Legal Battles Continue

While the state celebrates its judicial victory, many advocacy groups are not backing down. Lambda Legal's attorney Nathan Maxwell commented, "I don't view it as a loss; it's more of a delay. We have to re-present our arguments." They intend to continue the fight by seeking to establish new injunctions to protect students' rights and safeguard access to inclusive educational materials. "This victory merely delays what we believe is harmful legislation," said Becky Tayler, Executive

Director of Iowa Safe Schools, reinforcing their intent to pursue the legal battle. Activists and advocates argue the stakes are substantial; the ruling affects marginalized communities disproportionately, particularly those with intersecting identities, such as LGBTQIA+ youth.

Broader Implications

This legislative trend extends beyond Iowa; several states across the nation have initiated similar laws targeting educational content dealing with race, gender, and sexuality. Critics view this not simply as policy but as manifestations of growing cultural divides over identity politics. The tension reflects broader societal issues, with conservative lawmakers framing such laws as parental rights protections, even as many educators confront dilemmas around self-censorship and curriculum integrity.

The Iowa State Education Association (ISEA) responded to the ruling with disappointment. They argue the law increases the burden on educators, forcing them to guess the boundaries of lawful content. "Banning books burdens our educators, who will face punishment for not guessing which books fit within undefined boundaries," remarked ISEA leadership, indicating concerns over professionalism and student engagement.

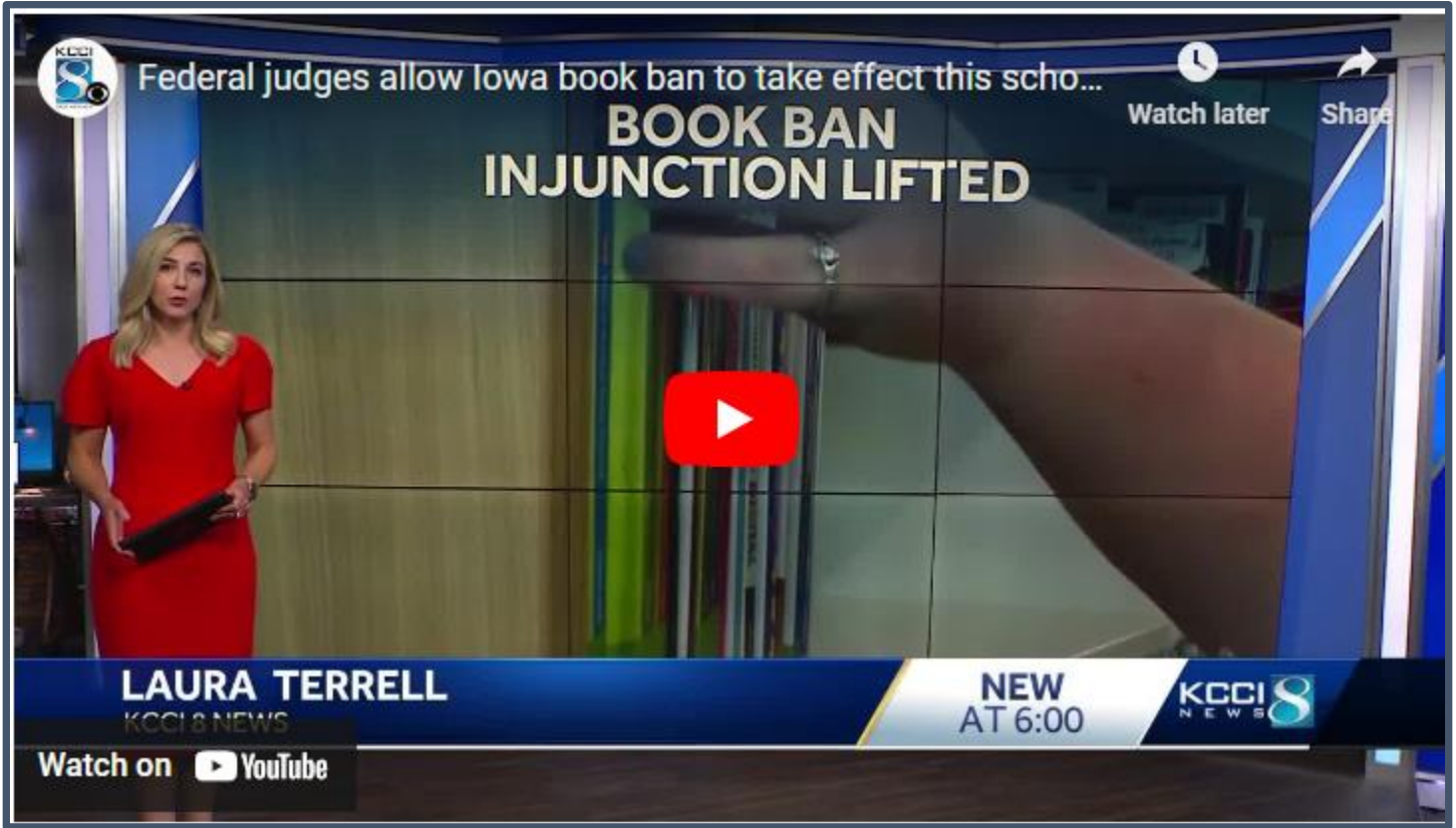
Looking Ahead

With the law now enforceable, school districts and educators will continue to grapple with its consequences. Many stakeholders express alarm about the rolling back of diversity and representation within educational contexts. Each year, students encounter literature meant to connect them with greater empathy and diverse experiences. Removing access to such materials could diminish their readiness to engage and understand the complex world they inhabit.

Experts are sounding alarms over the possible long-term impacts of the law, warning against fostering environments rooted in exclusion rather than inclusivity. They predict resistance and backlash from advocates who are eager to maintain safe, welcoming spaces for all students.

The conversation surrounding educational equity and representation is expected to evolve as this situation plays out. Many eyes are now on Iowa, with its outcome viewed as potentially setting precedents for educational policies across the United States. A continuous examination of how these developments affect children's rights to access information and discuss their identities is imperative. Thus, as the school year resumes, Iowans will watch closely how this contentious piece of legislation shapes its educational future.

Recommended Video



Sources

<https://cbs2iowa.com/news/local/gallery/iowa-may-now-enforce-book-ban-after-federal-court-lifts-block-appeal?photo=1>

<https://evrimagaci.org/tpg/iowa-book-ban-enforcement-ignites-debate-over-censorship-10065>

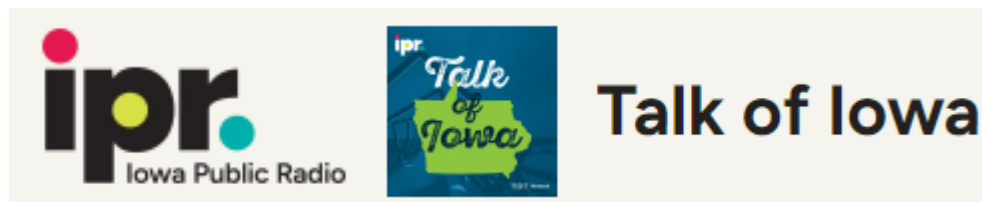
<https://nypost.com/2024/08/10/us-news/us-appeals-court-rules-in-favor-of-controversial-iowa-book-ban-that-bars-materials-depicting-sex-acts/>

<https://www.kcrg.com/2024/08/10/iowa-public-school-book-ban-block-lifted/>

<https://www.kttc.com/video/2024/08/09/court-lifts-injunction-enforcement-iowas-book-ban-law/>

<https://www.nashuatelegraph.com/top-headlines/2024/08/10/federal-judges-allow-iowa-book-ban-to-take-effect-this-school-year/>

<https://www.weareiowa.com/article/news/education/iowa-book-ban-law-temporary-injunction-lifted-governor-kim-reynolds-gender-identity-dicsussion-classrooms-school-district-education/524-31ef7d24-725e-4326-bcdb-ef1224f9e2e4>



[The little known library costs of ebooks and audiobooks](#)

Charity Nebbe, Danielle Gehr, Madeleine Willis | August 1, 2024 7:00 AM

<https://www.iowapublicradio.org/podcast/talk-of-iowa/2024-08-01/the-little-known-library-costs-of-ebooks-and-audiobooks>

Readers are devouring eBooks and audiobooks through Libby, Hoopla and other apps, but many don't know the costs of providing digital materials to the library.

On this episode of *Talk of Iowa*, we'll hear from Kelly Marble, digital marketing specialist at Des Moines Public Library. Marble talks about reader communities on social media — such as BookTok and Bookstagram — and how these platforms help with library engagement. Then, two administrators with Iowa City Public Library, Elsworth Carman and Anne Mangano, share the lesser-known costs behind Hoopla or Libby and what goes into making all library services as easily accessible as possible. Later in the hour, the new American Library Association president-elect is Iowa City Public Library librarian Sam Helmick. Helmick shares what issues they plan to pursue as president.

Guests:

- **Kelly Marble**, digital marking specialist, Des Moines Public Library
- **Elsworth Carman**, library director, Iowa City Public Library
- **Anne Mangano**, collections services coordinator, Iowa City Public Library
- **Sam Helmick**, president-elect, American Library Association, community and access services coordinator, Iowa City Public Library

Tags

[Talk of Iowa](#) [Books & Reading](#) [libraries](#) [social media](#)



[Charity Nebbe](#)

Charity Nebbe is the host of IPR's Talk of Iowa

[See stories by Charity Nebbe](#)

**[Danielle Gehr](#)**

Dani Gehr is a producer for River to River and Talk of Iowa. Dani came to Iowa from her hometown in the northwest suburbs of Chicago to attend Iowa State University, where she received a bachelor's degree in journalism, international studies and French. Before coming to IPR, Dani covered local government in Story County for the Ames Tribune and Des Moines Register.

[See stories by Danielle Gehr](#)

[Madeleine Willis](#)

[See stories by Madeleine Willis](#)

american
libraries

[Sam Helmick Selected as ALA President-Elect](#)

July 25, 2024

<https://americanlibrariesmagazine.org/blogs/the-scoop/sam-helmick-selected-as-ala-president-elect/>

2025–2026 ALA PRESIDENT



Sam Helmick

ALA American
Library
Association

The American Library Association (ALA) [announced](#) on July 25 that [Sam Helmick](#), community and access services coordinator at Iowa City Public Library, will be the 2024–2025 president-elect, effective immediately. They will serve as ALA president for the 2025–2026 term.

Helmick is replacing Raymond Pun, academic and research librarian at Alder Graduate School of Education in Redwood City, California, who [stepped down](#) from the member-elected position in June because of health reasons. The ALA Executive Board recommended Helmick, and they received ALA Council's confirmation on July 23, following a process outlined in the [ALA Bylaws](#).

"I am honored to be appointed as president-elect of the American Library Association," Helmick said in the July 25 statement. "Together, we will continue to elevate the essential work of ensuring informational access for all and upholding intellectual freedom. The collective efforts of ALA members and library workers around the globe empower communities, enrich lives, and safeguard the principles of open knowledge and free expression."

Helmick was an ALA Executive Board member until their term concluded in early July. They are immediate past president of the Iowa Library Association, former chair-elect of the Intellectual Freedom Round Table, and former chair of the Iowa Governor's Commission of Libraries.

They have served on the ALA Policy Monitoring Committee as well as committees for the Network of the National Library of Medicine, the Stonewall Book Awards, the Young Adult Library Services Association (YALSA) Michael L. Printz Award, the Reference and User Services Association Sophie Brody Medal, and others. Helmick is a [2016 Emerging Leader](#) and an author, consultant, and instructor for social media marketing and graphic design.

Helmick holds an MLIS from University of Illinois at Urbana-Champaign and a bachelor's in human services from Iowa Wesleyan University in Mount Pleasant.

[Iowa City Public Library Congratulates Sam Helmick on Appointment as 2025-2026 ALA President](#)

City of Iowa City sent this bulletin at 07/26/2024 09:31 AM CDT



Having trouble viewing this email? [View it as a Web page.](#)



FOR IMMEDIATE RELEASE

Date: 7/26/2024

Contact: Manny Galvez

Phone: 319-356-5241

Iowa City Public Library Congratulates Sam Helmick on Appointment as 2025-2026 ALA President

The Iowa City Public Library (ICPL) is proud to announce that Sam Helmick, Community & Access Coordinator, has been appointed as the 2025-2026 President of the American Library Association (ALA).

Sam Helmick's dedication and passion for library services have been evident throughout their career as a library worker and advocate and Sam has continually demonstrated their commitment to fostering community, promoting inclusion, and advocating for equitable access to information.

Sam shared their vision for the ALA, stating, "ALA membership reinforces the transformative work of our colleagues and profession. My experience with library workers, stakeholders, and legislators impresses upon me the great importance of our work to build communities, dismantle inequality, and provide a solid foundation for a brighter tomorrow. This work is done when we resource libraries with adequate staffing, funding, as well as supportive legislation. These efforts ensure that we continue to be a free people who read freely in the generations to come."

Sam has been a strong advocate for library resourcing and community access to information, embodying the principles set forth by the Library Bill of Rights, which was founded in Iowa. Their efforts have helped to secure essential resources for libraries, ensuring that everyone has the opportunity to explore, learn, and grow through access to information.

Elsworth Carman, Director of the Iowa City Public Library, expressed his congratulations, "The Iowa City Public Library celebrates Sam's appointment as President of the American Library Association for the 2025-2026 term. Sam's enthusiasm and deep knowledge in the field have been invaluable to our community, and we are confident they will bring the same level of dedication and expertise to this national role."

As Sam Helmick prepares to take on the role of ALA President, the Iowa City Public Library extends its heartfelt support. We look forward to witnessing the positive changes and advancements in library services nationwide under their leadership.

The Iowa City Public Library is a center of community life that connects people of all ages with information; engages them with the world of ideas and with each other; and enriches the community by supporting learning, promoting literacy, and encouraging creativity.



Library Services Temporarily Unavailable Due to Nationwide Microsoft Server Outages

SHARE Having trouble viewing this email? [View it as a Web page.](#)



FOR IMMEDIATE RELEASE

Date: 7/19/2024

Contact: Manny Galvez

Phone: 319-356-5241

Library Services Temporarily Unavailable Due to Nationwide Microsoft Server Outages

Due to a nationwide outage affecting Microsoft servers, all computer services at Iowa City Public Library are currently unavailable. This includes public access computers, catalog search terminals, and any other library services that rely on Microsoft servers.

We understand that this may cause inconvenience to our patrons and we are working to resolve the issue as quickly as possible.

Our staff is available to assist with any questions or alternative solutions during this time by phone 319-356-5200, on the ICPL Bookmobile, and at the Downtown Library, or via chat or email.

Impact on Service:

- Public Computers: Unavailable for use.
- Catalog Searches: May be impacted or unavailable.
- Online Services: Some online services accessed through library computers may experience disruptions.

We apologize for any inconvenience this may cause and appreciate your patience as we work to restore full services. Updates will be provided as soon as more information is available.

For further updates, please visit our website icpl.org or follow us on social media:

- facebook.com/icpubliclibrary
- instagram.com/iowacitypubliclibrary
- twitter.com/icpl

The Iowa City Public Library is a center of community life that connects people of all ages with information; engages them with the world of ideas and with each other; and enriches the community by supporting learning, promoting literacy, and encouraging creativity.

Iowa City Public Library Board of Trustees Meeting Minutes

July 25, 2024

2nd Floor – Boardroom

Regular Meeting - 5:00 PM

DRAFT

Tom Rocklin - President

Bonnie Boothroy

Robin Paetzold

DJ Johnk – Vice President

Joseph Massa

John Raeburn

Hannah Shultz-Secretary

Claire Matthews

Dan Stevenson

Members Present: DJ Johnk, Joseph Massa, Claire Matthews, John Raeburn, Tom Rocklin, Hannah Shultz, Dan Stevenson.

Members Absent: Bonnie Boothroy, Robin Paetzold.

Staff Present: Elsworth Carman, Sam Helmick, Anne Mangano, Jason Paulios, Angie Pilkington, Jen Royer.

Guests Present: None.

Call Meeting to Order. Rocklin called the meeting to order at 5:01 pm. A quorum was present.

Approval of July 25, 2024 Board Meeting Agenda. Massa made a motion to approve the July 25, 2024 Board Meeting Agenda. Matthews seconded. Motion passed 7/0.

Public Discussion. None.

Items to be Discussed.

Strategic Planning Update. Rocklin shared the Library Board approved the Strategic Plan and now Trustees have the responsibility to monitor progress. Rocklin liked Carman’s graphics on the strategic plan. Rocklin asked what CMO stood for, and Carman replied it is the City Manager’s office. Matthews asked if the Iowa City Public Library (ICPL) ever had issues with voting at the library. Carman said no, and noted the only wrinkle has been because of accessible parking.

Helmick entered at 5:03 pm.

Carman said he checks in with staff the day voting occurs and isn’t aware of issues. Paulios said ICPL will be a satellite voting location and the date is yet to be determined. Paulios said the Children’s Halloween parade gets priority of the meeting room space. Pilkington said the Halloween parade is in the planning stages and will be on a no school day.

If you will need disability-related accommodations in order to participate in this meeting, please contact Jen Royer, Iowa City Public Library, at 319-887-6003 or jennifer-royer@icpl.org. Early requests are strongly encouraged to allow sufficient time to meet your access needs.

Rocklin asked if there were any more efforts to collect materials in the languages from the International Writers Workshop. Mangano said a collection plan is in the works to determine which languages are needed and a meeting will happen after that. Rocklin said he personally adores the project. Mangano said there are good overlaps between ICPL and the workshop. ICPL can promote the author's books while they are in Iowa City; there are great possibilities.

Massa noted page 8 which states, "Increase channels for library patron feedback in the library. New opportunities for Book End customer feedback was created via surveys at POS". Massa asked if users fill out a survey at home or in person. Roche said this comes from the digital receipt and there is an opportunity to complete a survey digitally. Massa asked if Trustees could see the results of those surveys. Roche said she has a report that could be shared with Trustees. Rocklin suggested adding it to the next packet. Carman said staff are trying to find those point of contact opportunities to get patron feedback. Carman said a similar thing was done with QR codes by Marketing that could be added to digital communications.

Rocklin noted the Intranet going away and asked what the timeline for moving to Teams is. Mangano said a year. Raeburn asked if gamify means to turn into a game. Rocklin and Carman agreed it did. Matthews asked if Carman expected staff to have presentations at the Iowa Library Association conference in Des Moines. Carman said there are at least two presentations and ICPL typically has presentations every year.

Library Board of Trustees Annual Report. Carman said the annual report is submitted to the City during the budget process and is kept on the library's website. Carman said the Leadership Team put a draft together to present to the Board for feedback. Rocklin said one function of the report is to serve as a summary of the year's Board minutes. Raeburn suggested changing the second line from "act as" to "be", suggested including a brief identifier of the senate and house files noted in the report, and listing the ARPA acronym. Shultz noted some of this work seemed like it had been done a long time ago. Rocklin noted the goal of reviewing and approving a plan for improving building space and asked if Carman is confident we will get there in the coming year. Carman agreed and shared there is a large upcoming CIP project slated for FY26. Carman said he budgeted for consultant money in the NOBU request in FY25 to pay for that. Carman noted the actual work on the building will not begin until FY26. Carman said crafting a plan this fiscal year is a priority and will be used for proposals. Rocklin requested listing the dates of service in the report for Bonnie Boothroy and Lucy Santos Green so it is clear there were only nine Trustees at one time.

Staff Reports

Director's Report. Carman shared Helmick was appointed as ALA President Elect effective immediately. Carman shared there was damage to rental space door after an incident in the PedMall. Carman said it was cleaned and patched immediately and the custom glass that was damaged is on order to be replaced. Carman hoped for a quick two-week turnaround. Carman noted an open house is scheduled in the rental space and repairs may not be ready by the first week of August for the event.

Carman said the CIP (Capital Improvement Project) in the Boardroom and Meeting Room E is mostly complete. Carman shared the paint color in the Boardroom will be revisited with the consultant work in

the coming year. It was repainted red and he will lean on that consultant's building study to make the color change. Carman noted the art hanging on the Boardroom wall was donated by former Library Trustee, Janet Freeman.

Rocklin asked who was notified and by whom when the glass was broken on the door. Carman said the police notified Brad Gehrke, Library Building Manager, who came in immediately after the area was cleared by police. Gehrke patched the door and called the vendor who arrived by 5 am. Johnk shared an interest in touring Facilities Services. Carman said the Facilities crew at the library is strong, and it's great to see them in their element and see how the back end of the library works.

Carman shared the library is experiencing water intrusion issues from the alley. A wall collapsed on the building across the alley from the library a couple years ago, and at that time the wall and downspouts were rebuilt. Carman will be in meetings next week about the downspout. The Facilities crew put in stop gap measures, but an investment will need to be made for long term repair.

Departmental Reports: Adult Services. Paulios said the browsing party got great reviews and good recommendations were made for the future. Shultz asked who is in the library house band. Paulios shared Alyssa, Amanda, Brent, Claire, Hannah, Paul, and a guest drummer. Paulios said the band set the atmosphere for the browsing party.

Community & Access Services. Rocklin congratulated Helmick. Johnk liked the book bike portion of Helmick's report, including the patron comments. Matthews clarified that children could not ride in the book bike and Helmick agreed. Matthews suggested the children's room could have an election with characters from books.

President's Report. Rocklin reported Raeburn brought to his attention that there are Trustee committees without leadership. Rocklin asked if the finance committee could volunteer someone to ensure meetings happen when they need to. Matthews nominated Paetzold for the Advocacy Committee. Matthews asked if the Graphic Designer position was a new position in addition to the other Graphic Designer or if someone left. Helmick said this position is replacing a staff person who left.

Announcements from Members. None.

Committee Reports.

Advocacy Committee. None.

Finance Committee. None.

Foundation Members. Rocklin shared the FY25 Memorandum of Understanding (MOU) between the Friends Foundation Board of Directors and the Iowa City Public Library Board of Trustees is included in the packet. Roche said this requires board approval. Rocklin said the MOU agreement formalizes the transferring of funds to the NOBU budget.

Communications.

News Articles. Massa noted the news articles that outline crime happening in or around the library and asked if the library is safe. Carman said he is confident the library is as safe as possible as any public space is in the corridor area. Carman said there is often Leadership Team discussion about whether or

not a specific news article belongs in the packet. Carman shared we err on the side of including more. Carman said a lot of the issues around the library impact us because we want to communicate what's happening with the community, and we want to keep staff and patrons as safe as possible. Carman said we are in a state that has made decisions around the availability of weapons and that has an impact on how people behave. Carman thinks ICPL does take appropriate measures to stay safe. Carman said anytime an issue like the shooting in the PedMall happens the Leadership Team intentionally takes steps to check in with staff and plan for community inquiries. Carman said there is always a lot of emotion when things like this happen, and we care very dearly about keeping people safe. Carman said public service has changed and will continue to change. Matthews asked if staff do ALICE training. Carman said it was done a year ago and we are working to schedule it again this year. Carman said we also have continual conversations about how we work with the police department and use the tools that we have. Carman said there is a need for more social service support in our community. Raeburn asked what is happening with reprimanding the people who beat up the sleeping patron. Carman said he believes it is still an active investigation. Carman said cameras outside the library documented the event and staff have worked with police to help the investigation.

Consent Agenda. Matthews made a motion to approve the Consent Agenda. Johnk seconded. Motion passed 7/0.

Set Agenda Order for August Meeting. Rocklin said the August meeting includes the 4th quarter financials and statistics, Library Use policy, Alcohol policy, and departmental reports. Matthews and Stevenson noted the next Board meeting is the day before school starts.

Massa noted the disbursements and asked if June was a higher month. Carman said it is a higher month with Summer Reading Programming and there are many project deadlines as it is the end of fiscal year.

Adjournment. Rocklin adjourned the meeting at 5:35 pm.

Respectfully submitted,

Jen Royer

CITY OF IOWA CITY



Library Disbursements, FY24, Period 13, End of Year

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
10550110							Library Administration
10550110 432080							Other Professional Services
014353 ONE SOURCE THE BACKG	2022158086	0	2024 13	INV P	705.00 070524	49407	BACKGROUND CHECKS F
				ACCOUNT TOTAL	705.00		
10550110 436030							Transportation
010199 HILLS BANK AND TRUST	0722243313-Roche	0	2024 13	INV P	91.24 071924	301156	K Roche Visa 7/22/2
				ACCOUNT TOTAL	91.24		
10550110 436080							Meals
010199 HILLS BANK AND TRUST	0722243313-Roche	0	2024 13	INV P	323.98 071924	301156	K Roche Visa 7/22/2
				ACCOUNT TOTAL	323.98		
10550110 449060							Dues & Memberships
010199 HILLS BANK AND TRUST	0822243248	0	2024 13	INV A	264.00 081624		J Royer Visa 8/22/2
				ACCOUNT TOTAL	264.00		
10550110 449260							Parking
000111 Deb Schultz	062424	0	2024 13	INV P	10.00 071224	300943	Admin/Volunteer Rei
000111 Nancy Holland	062724	0	2024 13	INV P	24.00 071924	301179	Admin/Volunteer Par
000111 Jack Reynolds	070224	0	2024 13	INV P	17.00 071224	300944	Admin/Volunteer Par
000111 Marianeella M Waldsch	070924	0	2024 13	INV P	17.00 071924	301178	Admin/Volunteer Par
000111 Laura Zieglovsky	070924	0	2024 13	INV P	8.00 071924	301177	Admin/Volunteer Par
					76.00		
				ACCOUNT TOTAL	76.00		
10550110 449280							Misc Services & Charges
017121 BETHANY NICIU PHOTOG	127	0	2024 13	INV P	675.00 080924	302089	Admin/Headshots for
				ACCOUNT TOTAL	675.00		
10550110 452010							Office Supplies
010199 HILLS BANK AND TRUST	0722243248-Royer	0	2024 13	INV P	361.43 071924	301155	J Royer Visa 7/22/2
010199 HILLS BANK AND TRUST	0822243248	0	2024 13	INV A	776.63 081624		J Royer Visa 8/22/2
					1,138.06		
				ACCOUNT TOTAL	1,138.06		
10550110 469210							First Aid/Safety Supplies
010199 HILLS BANK AND TRUST	0822243248	0	2024 13	INV A	30.75 081624		J Royer Visa 8/22/2
				ACCOUNT TOTAL	30.75		
10550110 469320							Miscellaneous Supplies
010199 HILLS BANK AND TRUST	0722243248-Royer	0	2024 13	INV P	17.19 071924	301155	J Royer Visa 7/22/2

CITY OF IOWA CITY



Library Disbursements, FY24, Period 13, End of Year

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
010199 HILLS BANK AND TRUST	0822243248	0	2024 13	INV A	76.03 081624		J Royer Visa 8/22/2
					93.22		
010510 DEMCO INC	7497227	0	2024 13	INV P	966.41 070524	300652	Admin/Labels, Book
012264 MAILBOXES OF IOWA CI	643865	0	2024 13	INV P	232.00 070524	300718	Admin/Mailer Bubble
				ACCOUNT TOTAL	1,291.63		
10550110 469360				Food and Beverages			
010199 HILLS BANK AND TRUST	0822243248	0	2024 13	INV A	75.92 081624		J Royer Visa 8/22/2
				ACCOUNT TOTAL	75.92		
				ORG 10550110 TOTAL	4,671.58		
10550121				Library Bldg Maint - Public			
10550121 438030				Electricity			
010319 MIDAMERICAN ENERGY	555325901	0	2024 13	INV P	15,520.49 071924	49545	123 S LINN ST
				ACCOUNT TOTAL	15,520.49		
10550121 438070				Heating Fuel/Gas			
010319 MIDAMERICAN ENERGY	555325901	0	2024 13	INV P	1,304.86 071924	49545	123 S LINN ST
				ACCOUNT TOTAL	1,304.86		
10550121 442010				Other Building R&M Services			
010392 RMB CO INC	14827	0	2024 13	INV P	755.50 070524	49418	FAC/RTU Fix
010392 RMB CO INC	14856	0	2024 13	INV P	9,435.00 071924	49557	FAC/Boiler Room Exp
010392 RMB CO INC	15060	0	2024 13	INV P	460.16 080924	50151	FAC/Toilet Fix in C
					10,650.66		
010817 BASEPOINT - ADG	150671	0	2024 13	INV P	432.50 080224	50020	FAC/Exterior Door R
010823 SCHUMACHER ELEVATOR	90620135	0	2024 13	INV P	120.50 080224	50070	FAC/Elevator Repair
016722 PROFESSIONAL WINDOW	3516	0	2024 13	INV P	150.00 071924	301213	FAC/Cleaned Outside
				ACCOUNT TOTAL	11,353.66		
10550121 442050				Furnishing R&M Services			
013948 SMITH, AMY	55907	0	2024 13	INV P	1,000.00 072624	301694	FAC/Chair Upholster
				ACCOUNT TOTAL	1,000.00		
10550121 445330				Other Waste Disposal			
013663 REPUBLIC SERVICES OF	0897-001024522	0	2024 13	INV P	134.44 071924	301219	Refuse & Recycling
				ACCOUNT TOTAL	134.44		

CITY OF IOWA CITY



Library Disbursements, FY24, Period 13, End of Year

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
10550121 449160								Other Rentals
010627 CINTAS CORPORATION	4189384896	0	2024 13	INV	P	223.25 072624	301576	FAC/Sanitary Suppli
010627 CINTAS CORPORATION	4192254287	0	2024 13	INV	P	223.25 072624	301576	FAC/Sanitary Suppli
010627 CINTAS CORPORATION	4196541291	0	2024 13	INV	P	223.25 070524	300643	FAC/Sanitary Suppli
						669.75		
						ACCOUNT TOTAL		669.75
10550121 452040								Sanitation & Indust Supplies
010199 HILLS BANK AND TRUST	0722243248-Royer	0	2024 13	INV	P	84.45 071924	301155	J Royer Visa 7/22/2
010290 LENOCH AND CILEK ACE	376012/3	0	2024 13	INV	P	1,196.48 071924	301176	FAC/Sanitary Suppli
010570 CENTRAL IOWA DISTRIB	02001262	0	2024 13	INV	P	328.00 071924	301116	FAC/Vacuum Bags
010627 CINTAS CORPORATION	4189384896	0	2024 13	INV	P	374.66 072624	301576	FAC/Sanitary Suppli
010627 CINTAS CORPORATION	4192254287	0	2024 13	INV	P	374.66 072624	301576	FAC/Sanitary Suppli
010627 CINTAS CORPORATION	4196541291	0	2024 13	INV	P	292.52 070524	300643	FAC/Sanitary Suppli
						1,041.84		
						ACCOUNT TOTAL		2,650.77
10550121 467020								Equipment R&M Supplies
010570 CENTRAL IOWA DISTRIB	02001222	0	2024 13	INV	P	2,360.00 070524	300641	FAC/4 Vacuums
						ACCOUNT TOTAL		2,360.00
10550121 469190								Minor Equipment
010199 HILLS BANK AND TRUST	0722243248-Royer	0	2024 13	INV	P	2,469.95 071924	301155	J Royer Visa 7/22/2
012732 ULINE	179696809	0	2024 13	INV	P	2,025.61 070524	300809	FAC/CAS Storage Cab
						ACCOUNT TOTAL		4,495.56
10550121 469320								Miscellaneous Supplies
011863 LIBRARY FURNITURE IN	9428	0	2024 13	INV	P	10,020.50 070524	300710	FAC/Bookdrops 1st A
						ACCOUNT TOTAL		10,020.50
						ORG 10550121 TOTAL		49,510.03
10550140								Library Computer Systems
10550140 438140								Internet Fees
014293 IMON COMMUNICATIONS	3546482A	0	2024 13	INV	P	222.85 071924	301160	Internet Services
014293 IMON COMMUNICATIONS	3546482AA	0	2024 13	INV	P	30.17 071924	301161	INTERNET SERVICES
014293 IMON COMMUNICATIONS	3573842	0	2024 13	INV	P	302.72 070524	300684	IT/Internet Service
						555.74		

CITY OF IOWA CITY



Library Disbursements, FY24, Period 13, End of Year

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
ACCOUNT TOTAL						555.74		
10550140 443020								
014150	ADVANCED BUSINESS SY INV372461	0	2024 13	INV	P	228.21 070524		49359 IT/Sharp Staff Prin
014150	ADVANCED BUSINESS SY INV376291	0	2024 13	INV	P	393.55 072624		49917 IT/Sharp Printing
						621.76		
ACCOUNT TOTAL						621.76		
10550140 444080								
010199	HILLS BANK AND TRUST 0722243305-Palmer	0	2024 13	INV	P	816.00 071924		301155 B Palmer Visa 7/22/
010475	GREENSTATE CREDIT U 0726240250	0	2024 13	INV	P	166.50 072624		301609 B Palmer Mastercard
016393	BITWARDEN INC 1688ACC4-0004	0	2024 13	INV	P	2,700.00 071224		300865 IT/Password Manager
ACCOUNT TOTAL						3,682.50		
10550140 455120								
010199	HILLS BANK AND TRUST 0722243305-Palmer	0	2024 13	INV	P	7,224.57 071924		301155 B Palmer Visa 7/22/
012823	MNJ TECHNOLOGIES DIR CINV004054201	0	2024 13	INV	P	2,862.00 071224		300956 IT/Monitors for Sta
ACCOUNT TOTAL						10,086.57		
ORG 10550140 TOTAL						14,946.57		
10550151								
10550151 432080								
015345	CEDAR AMATEUR ASTRON 061524	0	2024 13	INV	P	146.00 070524		300638 AS/Tour of Observat
ACCOUNT TOTAL						146.00		
10550151 445250								
000119	Odum Library 042924	0	2024 13	INV	P	120.00 072624		301659 AS/Lost ILL Replace
000119	Round Lake Area Publ 052124	0	2024 13	INV	P	11.50 072624		301660 AS/Lost ILL Replace
						131.50		
ACCOUNT TOTAL						131.50		
10550151 469320								
010199	HILLS BANK AND TRUST 0722243289SRPKTCEJPC	0	2024 13	INV	P	313.25 071924		301155 J Paulios Visa 7/22
010199	HILLS BANK AND TRUST 0822243289SRP	0	2024 13	INV	A	156.14 081624		J Paulios Visa 8/22
						469.39		
ACCOUNT TOTAL						469.39		
10550151 469360								
010199	HILLS BANK AND TRUST 0722243289SRPKTCEJPC	0	2024 13	INV	P	179.96 071924		301155 J Paulios Visa 7/22

CITY OF IOWA CITY



Library Disbursements, FY24, Period 13, End of Year

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
010199 HILLS BANK AND TRUST	0822243289SRP	0	2024 13	INV	A	212.94 081624		J Paulios Visa 8/22
						392.90		
						ACCOUNT TOTAL		392.90
						ORG 10550151 TOTAL		1,139.79
10550152								Lib Public Services - Children
10550152 432080								Other Professional Services
015763 FAMILY FOLK MACHINE	061824	0	2024 13	INV	P	300.00 071224	300905	CHI/SRP & SITP Even
						ACCOUNT TOTAL		300.00
10550152 469320								Miscellaneous Supplies
010125 BLICK ART MATERIALS	271102	0	2024 13	INV	P	23.00 080924	302092	CHI/Paper
010125 BLICK ART MATERIALS	271577	0	2024 13	INV	P	88.13 080924	302092	CHI/Paper
						111.13		
010199 HILLS BANK AND TRUST	0722243248-Royer	0	2024 13	INV	P	282.13 071924		301155 J Royer Visa 7/22/2
010199 HILLS BANK AND TRUST	0722243271SRP-Pilk	0	2024 13	INV	P	162.98 071924		301155 A Pilkington Visa 7
						445.11		
						ACCOUNT TOTAL		556.24
10550152 469360								Food and Beverages
010199 HILLS BANK AND TRUST	0722243271SRP-Pilk	0	2024 13	INV	P	15.76 071924		301155 A Pilkington Visa 7
						ACCOUNT TOTAL		15.76
						ORG 10550152 TOTAL		872.00
10550159								Lib Public Srvs-Comm Access
10550159 435059								Advertising
010114 DAILY IOWAN	2600	0	2024 13	INV	P	385.00 071924	301126	CAS/Ad
011328 LITTLE VILLAGE MAGAZ	12315	0	2024 13	INV	P	1,908.00 071924	301182	CAS/Ads
						ACCOUNT TOTAL		2,293.00
10550159 445140								Outside Printing
010050 TRU ART	128107011	0	2024 13	INV	P	998.50 070524	300804	CAS/500 SRP Guides
010050 TRU ART	128305011	0	2024 13	INV	P	557.50 071924	301236	CAS/250 Summer Read
						1,556.00		
010199 HILLS BANK AND TRUST	0722243255-Helmick	0	2024 13	INV	P	453.00 071924		301155 S Helmick Visa 7/22
010199 HILLS BANK AND TRUST	0722243271SRP-Pilk	0	2024 13	INV	P	1,010.94 071924		301155 A Pilkington Visa 7
						1,463.94		

CITY OF IOWA CITY



Library Disbursements, FY24, Period 13, End of Year

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
010355 OLD CAPITOL SCREEN P	20356	0	2024 13	INV	P	1,953.48	071924	49548 CAS/T-Shirts Summer
010355 OLD CAPITOL SCREEN P	20364	0	2024 13	INV	P	2,960.00	071924	49548 CAS/Bookmobile Stic
						4,913.48		
010373 PIP PRINTING	115191	0	2024 13	INV	P	202.47	071924	49553 CAS/1,000 Digital I
010373 PIP PRINTING	115192	0	2024 13	INV	P	202.47	071924	49553 CAS/1,000 MyICPL Bo
010373 PIP PRINTING	116121	0	2024 13	INV	P	202.47	071924	49553 CAS/1,000 Digital I
010373 PIP PRINTING	116122	0	2024 13	INV	P	202.47	071924	49553 CAS/1,000Digital Pr
010373 PIP PRINTING	116123	0	2024 13	INV	P	202.47	071924	49553 CAS/1,000 Digital A
010373 PIP PRINTING	116629	0	2024 13	INV	P	724.29	071924	49553 CAS/500 Lost and Fo
						1,736.64		
ACCOUNT TOTAL						9,670.06		
10550159 449280			Misc Services & Charges					
010199 HILLS BANK AND TRUST	0822243248	0	2024 13	INV	A	75.96	081624	J Royer Visa 8/22/2
010199 HILLS BANK AND TRUST	0822243255	0	2024 13	INV	A	1,467.93	081624	S Helmick Visa 8/22
						1,543.89		
010475 GREENSTATE CREDIT U	0726240002	0	2024 13	INV	P	157.94	072624	301608 S Helmick Mastercar
ACCOUNT TOTAL						1,701.83		
10550159 452010			Office Supplies					
010199 HILLS BANK AND TRUST	0822243248	0	2024 13	INV	A	182.64	081624	J Royer Visa 8/22/2
ACCOUNT TOTAL						182.64		
10550159 469320			Miscellaneous Supplies					
010199 HILLS BANK AND TRUST	0722243248-Royer	0	2024 13	INV	P	1,449.78	071924	301155 J Royer Visa 7/22/2
010199 HILLS BANK AND TRUST	0722243255-Helmick	0	2024 13	INV	P	74.58	071924	301155 S Helmick Visa 7/22
010199 HILLS BANK AND TRUST	0822243248	0	2024 13	INV	A	714.10	081624	J Royer Visa 8/22/2
						2,238.46		
ACCOUNT TOTAL						2,238.46		
10550159 469360			Food and Beverages					
010199 HILLS BANK AND TRUST	0722243289SRPKTCEJPC	0	2024 13	INV	P	97.58	071924	301155 J Paulios Visa 7/22
ACCOUNT TOTAL						97.58		
ORG 10550159 TOTAL						16,183.57		
10550160			Library Collection Services					
10550160 445270			Library Material R&M Services					
010041 ART MISSION INC	6192024	0	2024 13	INV	P	513.50	070524	300626 LIBRARY MATERIALS

CITY OF IOWA CITY



Library Disbursements, FY24, Period 13, End of Year

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
010509 BAKER & TAYLOR INC C	2038372593	0	2024 13	INV	P	7.74 071224	300861	LIBRARY MATERIALS
ACCOUNT TOTAL						521.24		
10550160 469110				Misc Processing Supplies				
010546 MIDWEST TAPE	505699144	0	2024 13	INV	P	316.88 071224	300954	LIBRARY MATERIALS
ACCOUNT TOTAL						316.88		
ORG 10550160 TOTAL						838.12		
10550210				Library Children's Materials				
10550210 477030				Books (Outreach)				
010509 BAKER & TAYLOR INC C	2038323650	0	2024 13	INV	P	20.50 070524	300629	LIBRARY MATERIALS
ACCOUNT TOTAL						20.50		
ORG 10550210 TOTAL						20.50		
10550220				Library Adult Materials				
10550220 477070				eBooks				
011068 OVERDRIVE INC	01370DA24185072	0	2024 13	INV	P	55.00 070524	300750	LIBRARY MATERIALS
ACCOUNT TOTAL						55.00		
10550220 477160				Video (DVD)				
010546 MIDWEST TAPE	505638975	0	2024 13	INV	P	71.97 070524	300728	LIBRARY MATERIALS
ACCOUNT TOTAL						71.97		
ORG 10550220 TOTAL						126.97		
FUND 1000 General						TOTAL:		88,309.13

CITY OF IOWA CITY



Library Disbursements, FY24, Period 13, End of Year

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
10550320								Library Board Enterprise
10550320 443020								Office Equipment R&M Services
010216 RICOH USA INC	5069555308	0	2024 13	INV	P	79.08 070524		49417 LBE/Ricoh Public Pr
010216 RICOH USA INC	5069555347	0	2024 13	INV	P	64.38 070524		49417 LBE/Ricoh Public Pr
010216 RICOH USA INC	5069735826	0	2024 13	INV	P	51.63 072624		49973 LBE/Public Printing
						195.09		
014150 ADVANCED BUSINESS SY	INV372461	0	2024 13	INV	P	89.32 070524		49359 IT/Sharp Staff Prin
014150 ADVANCED BUSINESS SY	INV376291	0	2024 13	INV	P	85.95 072624		49917 IT/Sharp Printing
						175.27		
						ACCOUNT TOTAL		370.36
10550320 452010								Office Supplies
010199 HILLS BANK AND TRUST	0822243248	0	2024 13	INV	A	305.52 081624		J Royer Visa 8/22/2
						ACCOUNT TOTAL		305.52
						ORG 10550320 TOTAL		675.88
10550350								Enrich Iowa
10550350 469320								Miscellaneous Supplies
010199 HILLS BANK AND TRUST	0822243248	0	2024 13	INV	A	13.97 081624		J Royer Visa 8/22/2
						ACCOUNT TOTAL		13.97
						ORG 10550350 TOTAL		13.97
10550420								Library Designated Gifts
10550420 469320								Miscellaneous Supplies
010199 HILLS BANK AND TRUST	0722243289SRPKTCEJPC	0	2024 13	INV	P	252.88 071924		301155 J Paulios Visa 7/22
010199 HILLS BANK AND TRUST	0822243289SRP	0	2024 13	INV	A	57.92 081624		J Paulios Visa 8/22
						310.80		
						ACCOUNT TOTAL		310.80
10550420 469320 047								Miscellaneous Supplies
010125 BLICK ART MATERIALS	271577SRP	0	2024 13	INV	P	88.13 071224		300866 DG/Paper CSRP \$88.1
010199 HILLS BANK AND TRUST	0722243271SRP-Pilk	0	2024 13	INV	P	486.12 071924		301155 A Pilkington Visa 7
010199 HILLS BANK AND TRUST	0722243289SRPKTCEJPC	0	2024 13	INV	P	442.51 071924		301155 J Paulios Visa 7/22
010199 HILLS BANK AND TRUST	0822243289SRP	0	2024 13	INV	A	781.01 081624		J Paulios Visa 8/22
						1,709.64		
010536 INGRAM LIBRARY SERVI	82393977	0	2024 13	INV	P	1,162.69 070524		300685 LIBRARY MATERIALS
016246 CHEN, HAIMING	062924SRP	0	2024 13	INV	P	150.00 071224		300876 DG/Tai Chi Event AS

CITY OF IOWA CITY



Library Disbursements, FY24, Period 13, End of Year

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
			ACCOUNT TOTAL				3,110.46
10550420 469360			Food and Beverages				
010199 HILLS BANK AND TRUST	0722243289SRPKTCEJPC	0	2024 13	INV P	071924	301155	J Paulios Visa 7/22
			ACCOUNT TOTAL				157.17
10550420 477350			Reference Resources (Digital)				
017044 ADVANTAGE ARCHIVES	39977	0	2024 13	INV P	070524	300622	LIBRARY MATERIALS /
			ACCOUNT TOTAL				2,653.16
			ORG 10550420 TOTAL				6,231.59
10550430			Library Undesignated Gifts				
10550430 436060			Lodging				
010475 GREENSTATE CREDIT U	0726244176	0	2024 13	INV P	072624	301610	E Carman Mastercard
			ACCOUNT TOTAL				185.52
10550430 469360			Food and Beverages				
010199 HILLS BANK AND TRUST	0722243248-Royer	0	2024 13	INV P	071924	301155	J Royer Visa 7/22/2
			ACCOUNT TOTAL				128.81
			ORG 10550430 TOTAL				314.33
10550510			Library Children's Materials -				
10550510 477020			Books (Cat/Cir)				
010509 BAKER & TAYLOR INC	C 2038319502	0	2024 13	INV P	070524	300629	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2038323650	0	2024 13	INV P	070524	300629	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2038325969	0	2024 13	INV P	070524	300629	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2038327948	0	2024 13	INV P	070524	300629	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2038334608	0	2024 13	INV P	070524	300629	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2038338816	0	2024 13	INV P	070524	300629	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2038339813	0	2024 13	INV P	070524	300629	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2038344716	0	2024 13	INV P	070524	300629	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2038345501	0	2024 13	INV P	071224	300862	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2038345701	0	2024 13	INV P	071224	300862	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2038345888	0	2024 13	INV P	071224	300862	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2038348415	0	2024 13	INV P	071224	300862	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2038353618	0	2024 13	INV P	071224	300862	LIBRARY MATERIALS
							3,119.51
010531 GALE GROUP	84553457	0	2024 13	INV P	070524	300667	LIBRARY MATERIALS
			ACCOUNT TOTAL				3,156.99
10550510 477030			Books (Outreach)				
010509 BAKER & TAYLOR INC	C 2038319502	0	2024 13	INV P	070524	300629	LIBRARY MATERIALS

CITY OF IOWA CITY



Library Disbursements, FY24, Period 13, End of Year

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
			ACCOUNT TOTAL			28.74		
10550510 477120			Audio (Read-Along)					
010509 BAKER & TAYLOR INC C 2038373173		0	2024 13	INV	P	43.96	071224	300862 LIBRARY MATERIALS
			ACCOUNT TOTAL			43.96		
10550510 477160			Video (DVD)					
010546 MIDWEST TAPE 505638975		0	2024 13	INV	P	128.89	070524	300728 LIBRARY MATERIALS
010546 MIDWEST TAPE 505647618		0	2024 13	INV	P	15.72	071224	300954 LIBRARY MATERIALS
						144.61		
			ACCOUNT TOTAL			144.61		
			ORG 10550510 TOTAL			3,374.30		
10550520			Library Adult Materials - Gift					
10550520 477020			Books (Cat/Cir)					
010509 BAKER & TAYLOR INC C 2038319502		0	2024 13	INV	P	1,436.25	070524	300629 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2038323650		0	2024 13	INV	P	2,499.22	070524	300629 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2038325969		0	2024 13	INV	P	210.08	070524	300629 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2038334608		0	2024 13	INV	P	742.02	070524	300629 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2038339813		0	2024 13	INV	P	1,522.77	070524	300629 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2038341647		0	2024 13	INV	P	82.77	071224	300862 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2038341707		0	2024 13	INV	P	156.66	071224	300862 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2038341975		0	2024 13	INV	P	291.20	071224	300862 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2038344716		0	2024 13	INV	P	338.78	070524	300629 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2038350938		0	2024 13	INV	P	341.78	070524	300629 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2038356737		0	2024 13	INV	P	157.28	071224	300862 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2038363885		0	2024 13	INV	P	234.75	071224	300862 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2038371233		0	2024 13	INV	P	97.31	071224	300862 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2038372593		0	2024 13	INV	P	90.54	071224	300861 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2038378074		0	2024 13	INV	P	378.46	071224	300862 LIBRARY MATERIALS
						8,579.87		
014503 GREENHAVEN PUBLISHIN GRL5058071		0	2024 13	INV	P	226.92	071224	300918 LIBRARY MATERIALS
			ACCOUNT TOTAL			8,806.79		
10550520 477030			Books (Outreach)					
010509 BAKER & TAYLOR INC C 2038338816		0	2024 13	INV	P	30.34	070524	300629 LIBRARY MATERIALS
			ACCOUNT TOTAL			30.34		
10550520 477070			eBooks					
011068 OVERDRIVE INC 01370CO24184088		0	2024 13	INV	P	55.00	070524	300750 LIBRARY MATERIALS
011068 OVERDRIVE INC 01370DA24185071		0	2024 13	INV	P	433.69	070524	300750 LIBRARY MATERIALS
011068 OVERDRIVE INC 01370DA24190397		0	2024 13	INV	P	142.50	070524	300750 LIBRARY MATERIALS

CITY OF IOWA CITY



Library Disbursements, FY24, Period 13, End of Year

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
						631.19		
						ACCOUNT TOTAL		631.19
10550520 477100						Audio (Compact Disc)		
010546 MIDWEST TAPE	505607721	0	2024 13	INV	P	11.99	070524	300728 LIBRARY MATERIALS
010546 MIDWEST TAPE	505624414	0	2024 13	INV	P	13.49	070524	300728 LIBRARY MATERIALS
010546 MIDWEST TAPE	505647618	0	2024 13	INV	P	26.24	071224	300954 LIBRARY MATERIALS
010546 MIDWEST TAPE	505665053	0	2024 13	INV	P	12.59	071224	300954 LIBRARY MATERIALS
						64.31		
						ACCOUNT TOTAL		64.31
10550520 477110						Audio (Digital)		
011068 OVERDRIVE INC	01370Co24184085	0	2024 13	INV	P	95.00	070524	300750 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA24185071	0	2024 13	INV	P	397.08	070524	300750 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA24185072	0	2024 13	INV	P	95.00	070524	300750 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA24190397	0	2024 13	INV	P	491.68	070524	300750 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA24192590	0	2024 13	INV	P	124.50	071224	300963 LIBRARY MATERIALS
						1,203.26		
						ACCOUNT TOTAL		1,203.26
10550520 477160						Video (DVD)		
010546 MIDWEST TAPE	505638976	0	2024 13	INV	P	103.96	070524	300728 LIBRARY MATERIALS
010546 MIDWEST TAPE	505647618	0	2024 13	INV	P	67.46	071224	300954 LIBRARY MATERIALS
						171.42		
						ACCOUNT TOTAL		171.42
10550520 477250						Streaming Media/PPU		
010546 MIDWEST TAPE	505703027	0	2024 13	INV	P	9,831.37	071224	300953 LIBRARY MATERIALS
015034 KANOPY INC	406319	0	2024 13	INV	P	2,007.00	071224	300939 LIBRARY MATERIALS
						ACCOUNT TOTAL		11,838.37
10550520 477330						Serial (Print)		
010199 HILLS BANK AND TRUST	0722243263-Mangano	0	2024 13	INV	P	61.20	071924	301155 A Mangano Visa 7/22
						ACCOUNT TOTAL		61.20
10550520 477350						Online Reference		
017044 ADVANTAGE ARCHIVES	39977	0	2024 13	INV	P	3,571.84	070524	300622 LIBRARY MATERIALS /
						ACCOUNT TOTAL		3,571.84
						ORG 10550520 TOTAL		26,378.72

CITY OF IOWA CITY



Library Disbursements, FY24, Period 13, End of Year

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
FUND 1001 Library Gifts							TOTAL: 36,988.79

CITY OF IOWA CITY



Library Disbursements, FY24, Period 13, End of Year

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
10550800							Library Replacement Reserve
10550800 444080							Software R&M Services
010475 GREENSTATE CREDIT U	0726240250	0	2024 13	INV P	280.34 072624	301609 B	Palmer Mastercard
016427 MICROSOFT CORPORATIO	G049440754	0	2024 13	INV P	3,170.27 071924	49544	LBE/Microsoft Azure
016427 MICROSOFT CORPORATIO	G052397752	0	2024 13	INV P	3,164.07 072624	49960	LRR/Microsoft Azure
					6,334.34		
					ACCOUNT TOTAL		6,614.68
					ORG 10550800 TOTAL		6,614.68
FUND 1006 Library Replacement Reserves					TOTAL:		6,614.68

Tom Rocklin, President

Hannah Shultz, Secretary

CITY OF IOWA CITY



Library Disbursements: July 1, 2024 to July 31, 2024

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
10550110								Library Administration
10550110 449060								Dues & Memberships
016906 GREATER IOWA CITY	5544	0	2025 1	INV	P	450.00 071224	300917	Admin/Investment fo
						ACCOUNT TOTAL		450.00
						ORG 10550110 TOTAL		450.00
10550121								Library Bldg Maint - Public
10550121 442010								Other Building R&M Services
014520 FREEMAN LOCKSMITH LL	071624	0	2025 1	INV	P	125.00 080224	50041	FAC/Bookmobile Bolt
014520 FREEMAN LOCKSMITH LL	0716242	0	2025 1	INV	P	105.00 080224	50041	FAC/Bookmobile Bolt
						230.00		
016413 BED BUG CATCHER	3037	0	2025 1	INV	P	750.00 071924	301106	FAC/Library Bed Bug
016722 PROFESSIONAL WINDOW	3540	0	2025 1	INV	P	150.00 080224	301896	FAC/Outside window
						ACCOUNT TOTAL		1,130.00
10550121 442020								Structure R&M Services
010823 SCHUMACHER ELEVATOR	90621158	0	2025 1	INV	P	625.21 080924	50152	Elevator Maintenanc
						ACCOUNT TOTAL		625.21
10550121 442030								Heating & Cooling R&M Services
010392 RMB CO INC	14979	0	2025 1	INV	P	1,893.91 080224	50069	FAC/Second Floor Le
						ACCOUNT TOTAL		1,893.91
10550121 449160								Other Rentals
010627 CINTAS CORPORATION	4199390286	0	2025 1	INV	P	223.25 080224	301792	FAC/Sanitary Suppli
						ACCOUNT TOTAL		223.25
10550121 452040								Sanitation & Indust Supplies
010627 CINTAS CORPORATION	4199390286	0	2025 1	INV	P	292.52 080224	301792	FAC/Sanitary Suppli
						ACCOUNT TOTAL		292.52
						ORG 10550121 TOTAL		4,164.89
10550140								Library Computer Systems
10550140 438140								Internet Fees
014293 IMON COMMUNICATIONS	3619065	0	2025 1	INV	P	302.75 080224	301841	IT/Internet Service
						ACCOUNT TOTAL		302.75
10550140 444080								Software R&M Services
010525 ENCOMPASS IOWA LLC	15135	0	2025 1	INV	P	2,508.00 080224	50039	IT/365 Backup

Library Disbursements: July 1, 2024 to July 31, 2024

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
010537 INNOVATIVE INTERFACE	INV-INC37534	0	2025 1	INV	P	5,431.68 080224	301844	IT/Sierra Syndetics
011068 OVERDRIVE INC	H-0105353	0	2025 1	INV	P	8,208.00 071924	301206	IT/Overdrive Servic
016644 CENTER FOR INTERNET	INV-240315-0057513	0	2025 1	INV	P	9,768.00 070524	300640	IT/CIS Services 7/1
016741 PRINTERLOGIC INC	US5255122	0	2025 1	INV	P	3,000.00 071224	300970	IT/SaaS Platform
ACCOUNT TOTAL						28,915.68		
ORG 10550140 TOTAL						29,218.43		
10550151								Lib Public Services - Adults
10550151 445250								Inter-Library Loans
011013 OCLC INC	1000377708	0	2025 1	INV	P	5,633.67 071924	301204	Collection & AS/Cat
ACCOUNT TOTAL						5,633.67		
ORG 10550151 TOTAL						5,633.67		
10550152								Lib Public Services - Children
10550152 432080								Other Professional Services
010467 U OF IA	071624	0	2025 1	INV	P	200.00 080224	301930	CHI/How-To Tuesday
012922 BRAMMER, RICK	072524	0	2025 1	INV	P	750.00 071224	300868	CHI/Thrilling Thurs
012922 BRAMMER, RICK	080124	0	2025 1	INV	P	1,150.00 071224	300869	CHI/Last Splash of
						1,900.00		
013120 BLANK PARK ZOO FOUND	071124	0	2025 1	INV	P	325.00 070524	300632	CHI/SRP Thurs - All
013703 CHAMPAGNE ACADEMY OF	070924	0	2025 1	INV	P	250.00 072624	301574	CHI/How-To Tuesday:
016884 RAPTOLOGY	071124	0	2025 1	INV	P	150.00 071224	300976	CHI/SRP Thursday
017041 LIFE'S YOUR STAGE	072424	0	2025 1	INV	P	100.00 071224	300946	CHI/All Abilities C
017079 THE JOLLY POPS LLC	071824	0	2025 1	INV	P	800.00 071224	300990	CHI/SRP Events
ACCOUNT TOTAL						3,725.00		
10550152 449280								Misc Services & Charges
013572 HANDS UP COMMUNICATI	439435	0	2025 1	INV	P	160.00 080224	301824	CHI/Sign Language I
013572 HANDS UP COMMUNICATI	439494	0	2025 1	INV	P	300.00 080224	301824	CHI/Sign Language I
						460.00		
ACCOUNT TOTAL						460.00		
ORG 10550152 TOTAL						4,185.00		

CITY OF IOWA CITY



Library Disbursements: July 1, 2024 to July 31, 2024

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
10550160								Library Collection Services
10550160 435010								Data Processing
010509 BAKER & TAYLOR INC C NS24050221		0	2025 1	INV	P	849.75 071924		301105 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C NS24050610		0	2025 1	INV	P	5,000.00 071924		301105 LIBRARY MATERIALS
						5,849.75		
011013 OCLC INC	1000377708	0	2025 1	INV	P	17,670.32 071924		301204 Collection & AS/Cat
						ACCOUNT TOTAL	23,520.07	
10550160 445270								Library Material R&M Services
010509 BAKER & TAYLOR INC C 20005506024V		0	2025 1	INV	P	1,037.45 072624		301557 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2038402994		0	2025 1	INV	P	10.32 080224		301777 LIBRARY MATERIALS
						1,047.77		
						ACCOUNT TOTAL	1,047.77	
10550160 469110								Misc Processing Supplies
010510 DEMCO INC	7502420	0	2025 1	INV	P	957.97 072624		301585 LIBRARY MATERIALS
010510 DEMCO INC	7503665	0	2025 1	INV	P	964.08 080224		301803 LIBRARY MATERIALS
						1,922.05		
010519 BRODART CO	642076	0	2025 1	INV	P	496.80 072624		49927 LIBRARY MATERIALS
						ACCOUNT TOTAL	2,418.85	
						ORG 10550160 TOTAL	26,986.69	
10550210								Library Children's Materials
10550210 477020								Books (Cat/Cir)
010509 BAKER & TAYLOR INC C 2038358053		0	2025 1	INV	P	279.86 071924		301105 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2038368623		0	2025 1	INV	P	57.42 071924		301105 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2038368637		0	2025 1	INV	P	52.44 071924		301105 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2038368665		0	2025 1	INV	P	373.11 072624		301557 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2038372184		0	2025 1	INV	P	262.73 080224		301778 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2038374622		0	2025 1	INV	P	127.37 080224		301778 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2038389113		0	2025 1	INV	P	414.38 080224		301778 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2038392362		0	2025 1	INV	P	49.44 080224		301778 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2038399473		0	2025 1	INV	P	42.65 080224		301778 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2038403871		0	2025 1	INV	P	202.43 080224		301778 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2038407067		0	2025 1	INV	P	896.50 080224		301778 LIBRARY MATERIALS
						2,758.33		
010536 INGRAM LIBRARY SERVI 82590351		0	2025 1	INV	P	153.84 072624		301628 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 82630450		0	2025 1	INV	P	69.95 072624		301628 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 82799533		0	2025 1	INV	P	19.23 080224		301843 LIBRARY MATERIALS

Library Disbursements: July 1, 2024 to July 31, 2024

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
								243.02
								ACCOUNT TOTAL 3,001.35
10550210 477030								Books (Outreach)
010509 BAKER & TAYLOR INC C 2038358053		0	2025 1	INV	P	41.78 071924	301105	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2038372184		0	2025 1	INV	P	58.66 080224	301778	LIBRARY MATERIALS
								100.44
								ACCOUNT TOTAL 100.44
10550210 477070								eBooks
011068 OVERDRIVE INC 01370CO24198353		0	2025 1	INV	P	50.49 071924	301206	LIBRARY MATERIALS
011068 OVERDRIVE INC 01370CO24204037		0	2025 1	INV	P	125.46 071924	301206	LIBRARY MATERIALS
011068 OVERDRIVE INC 01370CO24205088		0	2025 1	INV	P	35.06 071924	301206	LIBRARY MATERIALS
011068 OVERDRIVE INC 01370co24210266		0	2025 1	INV	P	17.50 072624	301670	LIBRARY MATERIALS
								228.51
								ACCOUNT TOTAL 228.51
10550210 477110								Audio (Digital)
011068 OVERDRIVE INC 01370CO24204036		0	2025 1	INV	P	122.94 071924	301206	LIBRARY MATERIALS
011068 OVERDRIVE INC 01370CO24205088		0	2025 1	INV	P	50.50 071924	301206	LIBRARY MATERIALS
								173.44
								ACCOUNT TOTAL 173.44
10550210 477120								Audio (Read-Along)
010509 BAKER & TAYLOR INC C 2038397438		0	2025 1	INV	P	43.96 071924	301105	LIBRARY MATERIALS
016642 PLAYAWAY PRODUCTS 467008		0	2025 1	INV	P	56.99 071924	301211	LIBRARY MATERIALS
016642 PLAYAWAY PRODUCTS 468496		0	2025 1	INV	P	54.99 072624	301681	LIBRARY MATERIALS
								111.98
								ACCOUNT TOTAL 155.94
10550210 477160								Video (DVD)
010546 MIDWEST TAPE 505745011		0	2025 1	INV	P	114.70 072624	301655	LIBRARY MATERIALS
								ACCOUNT TOTAL 114.70
10550210 477200								Toys/Kits
010536 INGRAM LIBRARY SERVI 82799533		0	2025 1	INV	P	7.23 080224	301843	LIBRARY MATERIALS
								ACCOUNT TOTAL 7.23
10550210 477250								Streaming Media/PPU

Library Disbursements: July 1, 2024 to July 31, 2024

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
011068 OVERDRIVE INC	01370CP24196587	0	2025 1	INV	P	12.50 071924	301206	LIBRARY MATERIALS
ACCOUNT TOTAL						12.50		
ORG 10550210 TOTAL						3,794.11		
10550220	Library Adult Materials							
10550220 477020	Books (Cat/Cir)							
010509 BAKER & TAYLOR INC C 2038358053	0	2025 1	INV	P	320.28 071924	301105	LIBRARY MATERIALS	
010509 BAKER & TAYLOR INC C 2038366043	0	2025 1	INV	P	37.02 071924	301105	LIBRARY MATERIALS	
010509 BAKER & TAYLOR INC C 2038372184	0	2025 1	INV	P	283.74 080224	301778	LIBRARY MATERIALS	
010509 BAKER & TAYLOR INC C 2038377862	0	2025 1	INV	P	67.67 080224	301778	LIBRARY MATERIALS	
010509 BAKER & TAYLOR INC C 2038389446	0	2025 1	INV	P	305.59 071924	301105	LIBRARY MATERIALS	
010509 BAKER & TAYLOR INC C 2038399434	0	2025 1	INV	P	174.35 072624	301557	LIBRARY MATERIALS	
010509 BAKER & TAYLOR INC C 2038399640	0	2025 1	INV	P	160.04 080224	301778	LIBRARY MATERIALS	
010509 BAKER & TAYLOR INC C 2038402994	0	2025 1	INV	P	109.73 080224	301777	LIBRARY MATERIALS	
010509 BAKER & TAYLOR INC C 2038403871	0	2025 1	INV	P	2,344.48 080224	301778	LIBRARY MATERIALS	
010509 BAKER & TAYLOR INC C 2038404907	0	2025 1	INV	P	1,571.55 080224	301778	LIBRARY MATERIALS	
010509 BAKER & TAYLOR INC C 2038407008	0	2025 1	INV	P	413.56 080224	301778	LIBRARY MATERIALS	
010509 BAKER & TAYLOR INC C 2038407322	0	2025 1	INV	P	304.34 080224	301778	LIBRARY MATERIALS	
						6,092.35		
010520 CENTER POINT PUBLISH 2104843		0	2025 1	INV	P	97.08 080224	301786	LIBRARY MATERIALS
010531 GALE GROUP	84662331	0	2025 1	INV	P	161.55 072624	301599	LIBRARY MATERIALS
010531 GALE GROUP	84668219	0	2025 1	INV	P	32.79 072624	301599	LIBRARY MATERIALS
						194.34		
010536 INGRAM LIBRARY SERVI 82630450		0	2025 1	INV	P	77.36 072624	301628	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 82757293		0	2025 1	INV	P	28.57 080224	301843	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 82799533		0	2025 1	INV	P	121.68 080224	301843	LIBRARY MATERIALS
						227.61		
ACCOUNT TOTAL						6,611.38		
10550220 477070	eBooks							
011068 OVERDRIVE INC	01370Co24198364	0	2025 1	INV	P	564.98 071924	301206	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370Co24204031	0	2025 1	INV	P	103.98 071924	301206	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370Co24204032	0	2025 1	INV	P	907.41 071924	301206	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370Co24204040	0	2025 1	INV	P	244.10 071924	301206	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370Co24205080	0	2025 1	INV	P	1,741.32 071924	301206	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370Co24210264	0	2025 1	INV	P	865.92 072624	301670	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370Co24214886	0	2025 1	INV	P	10.99 080224	301889	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA24207791	0	2025 1	INV	P	271.38 072624	301670	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370da24212991	0	2025 1	INV	P	301.64 072624	301670	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA24212992	0	2025 1	INV	P	14.99 072624	301670	LIBRARY MATERIALS
						5,026.71		

CITY OF IOWA CITY



Library Disbursements: July 1, 2024 to July 31, 2024

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
ACCOUNT TOTAL						5,026.71		
10550220 477100			Audio (Compact Disc)					
010546 MIDWEST TAPE	505690954	0	2025	1	INV P	13.49 071924	301190	LIBRARY MATERIALS
ACCOUNT TOTAL						13.49		
10550220 477110			Audio (Digital)					
011068 OVERDRIVE INC	01370Co24198364	0	2025	1	INV P	47.50 071924	301206	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370Co24204030	0	2025	1	INV P	1,685.16 071924	301206	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370Co24204033	0	2025	1	INV P	184.98 071924	301206	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370Co24204039	0	2025	1	INV P	1,250.89 071924	301206	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370Co24205080	0	2025	1	INV P	726.68 071924	301206	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370Co24208682	0	2025	1	INV P	352.65 072624	301670	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370Co24209484	0	2025	1	INV P	122.06 072624	301670	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370Co24210264	0	2025	1	INV P	559.44 072624	301670	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370Co24214886	0	2025	1	INV P	59.99 080224	301889	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA24202967	0	2025	1	INV P	47.50 071924	301206	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA24207791	0	2025	1	INV P	388.45 072624	301670	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370da24212991	0	2025	1	INV P	368.60 072624	301670	LIBRARY MATERIALS
						5,793.90		
ACCOUNT TOTAL						5,793.90		
10550220 477160			Video (DVD)					
010546 MIDWEST TAPE	505710243	0	2025	1	INV P	22.49 071924	301190	LIBRARY MATERIALS
010546 MIDWEST TAPE	505710244	0	2025	1	INV P	113.96 071924	301190	LIBRARY MATERIALS
010546 MIDWEST TAPE	505744819	0	2025	1	INV P	35.19 072624	301655	LIBRARY MATERIALS
010546 MIDWEST TAPE	505745011	0	2025	1	INV P	927.36 072624	301655	LIBRARY MATERIALS
010546 MIDWEST TAPE	505772391	0	2025	1	INV P	119.96 080224	301872	LIBRARY MATERIALS
010546 MIDWEST TAPE	505772393	0	2025	1	INV P	326.86 080224	301872	LIBRARY MATERIALS
						1,545.82		
ACCOUNT TOTAL						1,545.82		
10550220 477220			Video Games					
016856 KLISE/CRIMSON MULTI	015655	0	2025	1	INV P	346.47 080224	301861	LIBRARY MATERIALS
ACCOUNT TOTAL						346.47		
10550220 477330			Serial (Print)					
010524 EBSCO	1726469	0	2025	1	INV P	11,154.86 071924	49519	LIBRARY MATERIALS
ACCOUNT TOTAL						11,154.86		
10550220 477350			Online Reference					
010524 EBSCO	1000231018-1	0	2025	1	INV P	7,655.00 071924	49519	LIBRARY MATERIALS
010550 PROQUEST INFORMATION	70843692	0	2025	1	INV P	6,534.47 071924	49554	LIBRARY MATERIALS
010550 PROQUEST INFORMATION	70850888	0	2025	1	INV P	3,208.32 071924	49554	LIBRARY MATERIALS

CITY OF IOWA CITY



Library Disbursements: July 1, 2024 to July 31, 2024

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	AMOUNT	WARRANT	CHECK	DESCRIPTION
						9,742.79			
014521 LINKEDLN CORPORATION	10112396744	0	2025 1	INV	P	13,125.00	071924	301180	LIBRARY MATERIALS
015850 WORLD ARCHIVES HOLDI	272692B	0	2025 1	INV	P	6,740.00	071924	301362	LIBRARY MATERIALS
015980 THE WALL STREET JOUR	97043246	0	2025 1	INV	P	2,205.00	080224	301924	LIBRARY MATERIALS
ACCOUNT TOTAL						39,467.79			
ORG 10550220 TOTAL						69,960.42			
FUND 1000 General									
TOTAL:						144,393.21			

CITY OF IOWA CITY



Library Disbursements: July 1, 2024 to July 31, 2024

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
10550420								Library Designated Gifts
10550420 469320								Miscellaneous Supplies
016885 LOVELY BUNCHES	071324KTC	0	2025 1	INV	P	75.00 071224	300947	DG/Teen Flower Crow
						ACCOUNT TOTAL		75.00
10550420 469320 047								Miscellaneous Supplies
010536 INGRAM LIBRARY SERVI	82590351	0	2025 1	INV	P	115.12 072624	301628	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	82630450	0	2025 1	INV	P	45.10 072624	301628	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	82757293	0	2025 1	INV	P	1,053.68 080224	301843	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	82799533	0	2025 1	INV	P	86.35 080224	301843	LIBRARY MATERIALS
						ACCOUNT TOTAL		1,300.25
						ACCOUNT TOTAL		1,300.25
						ORG 10550420 TOTAL		1,375.25
10550510								Library Children's Materials -
10550510 477020								Books (Cat/Cir)
010509 BAKER & TAYLOR INC C	2038407067	0	2025 1	INV	P	28.82 080224	301778	LIBRARY MATERIALS
						ACCOUNT TOTAL		28.82
						ORG 10550510 TOTAL		28.82
10550520								Library Adult Materials - Gift
10550520 477020								Books (Cat/Cir)
010509 BAKER & TAYLOR INC C	2038358053	0	2025 1	INV	P	350.42 071924	301105	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2038372184	0	2025 1	INV	P	80.83 080224	301778	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2038402994	0	2025 1	INV	P	17.99 080224	301777	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2038403871	0	2025 1	INV	P	1,018.45 080224	301778	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2038404907	0	2025 1	INV	P	227.84 080224	301778	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2038407322	0	2025 1	INV	P	167.25 080224	301778	LIBRARY MATERIALS
						ACCOUNT TOTAL		1,862.78
010520 CENTER POINT PUBLISH	2104843	0	2025 1	INV	P	49.14 080224	301786	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	82590351	0	2025 1	INV	P	15.13 072624	301628	LIBRARY MATERIALS
						ACCOUNT TOTAL		1,927.05
10550520 477160								Video (DVD)
010546 MIDWEST TAPE	505772393	0	2025 1	INV	P	20.24 080224	301872	LIBRARY MATERIALS
						ACCOUNT TOTAL		20.24
						ORG 10550520 TOTAL		1,947.29

CITY OF IOWA CITY



Library Disbursements: July 1, 2024 to July 31, 2024

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
FUND 1001 Library Gifts								TOTAL: 3,351.36

CITY OF IOWA CITY



Library Disbursements: July 1, 2024 to July 31, 2024

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
10550800							Library Replacement Reserve
10550800 444100							Hardware R&M Services
010866 EATON ELECTRICAL INC	950227246	0	2025 1	INV P	10,518.36 080224	301806	LRR/UPS Prev. Maint
					ACCOUNT TOTAL		10,518.36
					ORG 10550800 TOTAL		10,518.36
FUND 1006 Library Replacement Reserves					TOTAL:		10,518.36

Tom Rocklin, President

Hannah Shultz, Secretary